



Minutes - March 26, 2026

Call to Order: Chair Mawhinney called the hybrid Finance Committee meeting to order at 4:45 P.M. in N1/N2 conference rooms.

Committee Members Present: Supervisors Mawhinney, Wilson, Ringhand, Towns, and Schwarz.

Committee Members Absent: None.

Staff Members Present: Kristin Vander Kooi, Finance Director; Rich Greenlee, Corporation Counsel; Kate Luster, Human Services Director; Shanna Sanders, Deputy Corporation Counsel; Lisa Tollefson, County Clerk; John Light, County Administrator; Sheriff Fell; Dara Mosley, IT Director; Amy Spoden, HR Director; Kevin Wernet, Emergency Management Director; Andrew Baker, Planning & Land Conservation Director; Sandy Disrud, Register of Deeds.

Others Present: Supervisors Bostwick, Woodman, Boehlke, Gorman and Bobzien; Chuck Flynn; Barb; Aaliyah Hopper.

Approve Agenda: Supervisor Schwarz moved approval of the agenda as presented, second by Supervisor Ringhand. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

March 12, 2026 Minutes: Supervisor Wilson moved to approve March 12, 2026, minutes, second by Supervisor Schwarz. ADOPTED.

Approval of Transfers: None.

Review and Approval of Resolutions:

Authorizing Changes to the Human Services Department Administrative Staffing Structure:

Supervisor Ringhand moved approval of the above resolution, second by Supervisor Wilson.

Kate Luster explained a restructure to the Human Services Department administrative team, which will result in estimated savings of \$155,803 this year and \$61,866 annually moving forward through salary shifting rather than FTE reduction.

ADOPTED.

Review, Discussion and Possible Action:

Authorization to Amend Current Security Enterprise Agreement: Supervisor Wilson moved to approve to amend current security enterprise agreement, second by Supervisor Schwarz. Dara explained the plan to the security enterprise agreement, switching from Barracuda to Cisco for email security services, resulting in cost savings from \$90,000 to \$42,000 annually.
ADOPTED.

Presentation of the 2027-2031 Capital Improvement Plan: Kristin presented the 2027-2031 Capital Improvement Plan, explaining that it serves as a planning tool to guide annual budget decisions.

Update on IT Director Recruitment: Administrator Light gave an update on the IT director recruitment process, which is currently in the advertising phase with applications due April 16th. Light also expressed the need for someone with a vision for technology deployment, AI management, and human capital integration, as well as strong customer service focus and budget management skills.

*** Discussion regarding updates to the Fund Balance Policy:** The committee discussed addressing the current fund balance shortage, which occurred due to overspending and improper bookkeeping. Supervisor Towns suggested updating the finance policy to include a plan for returning to policy compliance. The 2026 budget already included a \$3.2 million payment to the highway fund as a first step toward addressing the issue, though they acknowledged the need to formally incorporate this plan into future budget discussions.

*** Approving Payment to Confetti for Online Wellness Training Courses:** Supervisor Wilson moved to approve the payment for Confetti for online wellness training courses, second by Supervisor Ringhand. Amy explained this payment is for online wellness training courses, which serves approximately 840 employees annually.
ADOPTED.

Next meeting date and time: April 9, 2026 Time - TBD

Adjournment: Supervisor Ringhand moved adjournment at 5:50 PM, second by Supervisor Wilson.
ADOPTED.

Respectfully submitted,

Andrea Wolf
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.