



Minutes - March 23, 2026

Call to Order: Chair Bostwick called the hybrid County Board Staff Committee meeting to order at 4:30 P.M. in Conference Room N1/N2.

Committee Members Present: Supervisors Bostwick, Mawhinney, Tillman, Leavy, Towns, Peer, Brien, Wilson and Gorman; Youth in Governance Member Max Olson

Committee Members Absent:

Staff Members Present: Sheriff Fell; John Light, County Administrator; Amy Spoden, Human Resources Director; Shanna Sanders, Deputy Corporation Counsel; Kristin Vander Kooi, Finance Director; Kate Luster, Human Services Director.

Others Present: Supervisors Schwarz and Woodman; Falk P.; Chuck Flynn

Approve Agenda: Supervisor Towns moved approval of the agenda as presented, second by Supervisor Wilson. ADOPTED.

Citizen Participation, Communications and Announcements: Supervisor Woodman spoke in favor of the HSD restructure and also talked about the county's limited control over data center projects, suggesting focus should remain on county-specific initiatives. Supervisor Gorman agreed with Woodman's points but noted the county's role in non-disclosure agreements regarding data center projects, mentioning a discussion scheduled for the Planning and Development Committee meeting on Thursday at 8am.

Approval of Minutes:

CSB & GS Joint Meeting Minutes from 3/9/2026: Supervisor Peer moved to approve CBS & GS Joint Meeting Minutes, second by Supervisor Wilson. ADOPTED.

March 9, 2026 Minutes: Supervisor Mawhinney moved to approve March 9, 2026, minutes, second by Supervisor Brien. ADOPTED.

Approval of Transfers: None.

Review and Approval of Resolutions:

Creating a Registered Dietitian Pool Position: Supervisor Peer moved approval of the above resolution, second by Supervisor Gorman.

Kate Luster explained the need for a registered dietitian pool position to meet the requirements to provide dietitian services, with an estimated cost of \$400 for 10 assessments.

ADOPTED.

Authorizing Changes to the Human Services Department Administrative Staffing Structure:

Supervisor Wilson moved approval of the above resolution, second by Supervisor Brien.

Kate explained potential changes to the Human Services Department administrative staffing structure, which is expected to result in savings of approximately \$61,866 annually and \$155,803 in 2026.

Supervisor Towns spoke in favor of the restructure and would like an update in a year to see how the changes have affected the department.

ADOPTED.

Establishing The Salary For The Rock County Clerk of Court For The 2027-2030 Term:

Supervisor Brien moved approval of the above resolution, second by Supervisor Wilson.

Amy Spoden explained this would be an initial 8% increase and 4% for the remaining 3 years.

ADOPTED.

Establishing The Salary For The Rock County Sheriff For The 2027-2030 Term: Supervisor

Towns moved approval of the above resolution, second by Supervisor Peer.

Amy Spoden explained this would be a \$25,000 base pay increase plus 4%, and an addition 4% for the remaining 3 years.

ADOPTED.

Setting the 2026 Salary of the County Administrator: Supervisor Tillman moved approval of the above resolution, second by Supervisor Mawhinney.

Includes a \$1.00 COLA and recommends the next step increase, with no other changes to the County Administrator's compensation package.

ADOPTED.

Review, Discussion and Possible Action:

Review, Discussion, and Possible Action on Updates to the Administrative Policy & Procedure

Manual: Supervisor Wilson moved to approve the administrative policy and procedure manual, second by Supervisor Peer.

The committee discussed the administrative policy regarding holiday overtime pay, selecting option 1 which requires overtime hours (including holiday premiums) to count toward the 40-hour work week limit. The committee expressed concern about significant budget impacts, and agreed to track and report year-end comparisons between the new system and previous years.

ADOPTED.

Appointment to the Disabled Parking Enforcement Advisory Council: Supervisor Brine moved to approve the appointments to the disabled parking enforcement advisory council, second by Supervisor Mawhinney. ADOPTED.

Appointment to the Prairie Lake Library System Board: Supervisor Towns moved to approve the appointments to the Prairie Lake Library System Board, second by Supervisor Peer. ADOPTED.

Appointment to the Transportation Coordinating Committee: Supervisor Wilson moved to approve the appointments to the Transportation Coordinating Committee, second by Supervisor Brien. ADOPTED.

Next meeting date and time: April 6, 2026 4:30PM

Adjournment: Supervisor Towns moved adjournment at 5:16 PM, second by Supervisor Gorman. ADOPTED.

Respectfully submitted,

Andrea Wolf
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.