

Members present: Interim Chief Todd Farley, Beloit Fire Department; Chief Schonella Stewart, Beloit Police Department; Sheriff Curt Fell, Rock County Sheriff's Office; Chief Brandon Sachse, Milton Police Department; Chief Michael Schultz, Clinton Police Department; Chief Carolyn Kleisch, Evansville EMS

Members Not Present: Chief Ryan Murphy, Janesville Fire Department; Chief Chad Pearson, Janesville Police Department; Deputy Chief Jeramie Mielke, Footville Fire Department

Others present: Fredd Carr, Shelley Schmidt, Matthew Husen, and Faith Quinlan, Rock County Communications Center; Dara Mosley, Rock County IT

1. **Call to Order and Approval of Agenda** – Sheriff Fell called the meeting of the 911 Communications Commission to order at 2:00 p.m.
2. **Minutes – October 15th, 2025** – Motion by Schultz. Second by Farley. October 15th, 2025, minutes approved as written.
3. **Comments from the Public** – None
4. **911 Commission Vice-Chair: Nominations/Appointment** – Fell nominated Chad Pearson to remain as vice-chair. Second by Farley. All in agreement. Chief Pearson will remain as vice-chair and serve from January 2026 to January 2028.
5. **Information Technology** – Mosley stated that Derek Sauter, who was the PS&J IT supervisor, accepted a position at UW-Madison. Sara Herzig, along with Mosley and others, will be pulled in to assist. He stated this should not slow down any projects, but PC deployments may be delayed. He informed the group that CAD upgrades will be coming in the future and that he is awaiting more information from Motorola regarding MFA to confirm the correct upgrade sequence. Fell praised Sauter's good work.
6. **Policy Updates**
 - A. **F-1: Fire and EMS** – Carr stated that our department has spent the past year aggressively tackling internal policies to ensure their timeliness and accuracy. The recently updated F-1 Fire and EMS policy took significant time and collaboration with agency partners, but the completed product is much shorter and more concise. The procedures were moved into a separate SOP to make the policy cleaner. Chief Farley motioned to approve the changes, and Schultz seconded; the motion passed unanimously.
7. **Informational Items & Updates**
 - A. Chiefs Stewart and Farley informed the group about the City of Beloit's current recruitment efforts for City Manager and Fire Department Chief. They are using the executive recruitment firm MGT to assist with the hiring process; RFPs are currently out for the chief position.
 - B. Carr presented the monthly call survey information from December 2025 to attendees.
8. **CALEA** – Our four-year circuit will be completed in February with an in-person visit from CALEA staff from 2/17 to 2/19. Some commission members may be contacted to

participate in interviews with the assessor.

9. **Adjournment** — Farley moved to adjourn the 911 Communications Commission Meeting at 2:16 p.m., seconded by Schultz. APPROVED.

Minutes are not official until approved by the 911 Communications Commission

Next Meeting – April 15th, 2026, at 2:00 p.m. (Subject to Change).

Respectfully Submitted,



Faith Quinlan
Administrative Professional III
Rock County Communications Center