



Minutes - April 8, 2026

Call to Order: Chair Brien called the teleconference Health Services Committee meeting to order at 9:01 a.m.

Committee Members Present: Supervisors Brien, Schulz, Ryan, Fugelseth

Committee Members Absent: Supervisor Leavy

Staff Members Present: Natalie Rolling-Edlebeck, Nursing Home Administrator; Amanda Beaver, Food Service Supervisor; Dave Froeber, Facilities Superintendent; Fida Sous, Education Nurse; Graig Kittelson, Business Office Supervisor; Michelle Lynch, ES/Materials Supervisor; Vera Polglaze, Activities Supervisor; Virginia Johnson, Administrative Professional III

Others Present:

Approve Agenda: Supervisor Schulz moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Introductions, Citizen Participation, Communications, and Announcements:

Approval of Minutes:

March 11, 2026 Minutes: Supervisor Schulz moved to approve the March 11th, 2026 minutes, second by Supervisor Fugelseth. ADOPTED.

Review of Payments:

Committee Review Report: Natalie Rolling-Edlebeck, Nursing Home Administrator, noted the expense for Lavigne Bus Company and stated that Rock Haven is working on purchasing a van for resident transportation within the 2027 budget. She explained that it will cost more to start, but will save money in the long term. Graig Kittelson, Business Office Supervisor, agreed.

Supervisor Schulz asked if the amount listed for Lavigne Bus Company was for one month. Natalie confirmed it is. Schulz asked what Rock Haven spent for transportation in 2025. Graig stated that Rock Haven spent \$33,534.75 in 2025 for transportation. Schulz asked what the cost would be for a new vehicle. Natalie stated that grant money is available for purchasing a new vehicle and Rock Haven is seeking that potential grant. She noted that they will need more information before the final cost can be calculated.

Budget Transfers :

Resolutions and Committee Action:

Recognizing Robin Schubring for Service to Rock Haven: Supervisor Schulz moved to approve the above resolution, second by Supervisor Ryan. ADOPTED.

Information Item:

Resident Council and Agenda:

Rock Haven Improvement Committee:

Review of Staffing Payments: Schulz asked why Rock Haven has seen a decrease in agency nurses. Graig answered they have done a great job in hiring nurses to Rock Haven which has reduced the need for agency staff.

Staff Report:

Finance - Graig Kittelson:

Census and Revenue: Graig asked the committee how they would prefer Finance report Rock Haven's hospice numbers. Currently, they are listed separately from the rest of the report, but could be combined with the total Medicare and Medicaid numbers. Supervisor Tom Brien stated he would be fine with either. Graig confirmed he will combine them moving forward, as that is how Rock Haven reports it to the county. He continued that this would provide a better understanding overall of Rock Haven's budget to actual numbers.

Maintenance - Dave Froeber:

Administrator's Report - Natalie Rolling-Edlebeck:

Committee Requests:

Next meeting date and time:

May 13th, 2026 at 9:00 a.m.:

Adjournment: Supervisor Schulz moved adjournment at 9:55 a.m., second by Supervisor Ryan. ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.