



Minutes - April 7, 2026

Call to Order: Chair Brien called the hybrid General Services Committee meeting to order at 8:00 AM in N1/N2 Courthouse conference rooms.

Committee Members Present: Supervisors Brien, Homan, Bobzien, Wilson, and Cullen.

Committee Members Absent:

Staff Members Present: Brent Sutherland, Director of Facilities Management; Mike Parille, Facilities Assistant Director; Dave Froeber, Superintendent of Facilities Management;

Others Present:

Approve Agenda: Supervisor Homan moved approval of the agenda as presented, second by Supervisor Bobzien. ADOPTED.

Citizen Participation, Communications and Announcements: Brent introduced Chad and Joe from UW Rock County. Brad Reents introduced himself from the City of Janesville to assist with any questions on item 8A.

Approval of Minutes:

March 17, 2026 Minutes: Supervisor Wilson moved to approve March 17, 2026 second by Supervisor Cullen. ADOPTED.

Approval of Transfers: None.

Review of Payments:

March 2026 Payments: The committee reviewed the presented payments.

Review and Approval of Resolutions: None.

Review, Discussion and Possible Action:

Easement Request from the City of Janesville: County Administrator Light explained he denied an easement request for a proposed housing development. While the development could potentially lower costs for future developers, Administrator Light expressed uncertainty about benefits and emphasized

the need for consultation with the sheriff regarding potential security impacts. Brad from the City of Janesville clarified that the request actually came from Compere Financial seeking public sewer and water connection for a new office building, with the developer agreeing to split the easement 50% on their land and 50% on county property to minimize impact on tillable land. The committee requested Administrator Light to gather additional information regarding the easement request near Hwy 51/14, including input from the Sheriff's Department on security impacts and further coordination with the City of Janesville and Township of Janesville.

Committee Approval of Contract for Nurse Call Licensing and Maintenance Contract:

Supervisor Cullen moved to approve the contract for the Nurse Call licensing and maintenance contract, second by Supervisor Bobzien.

Brent explained to the committee he was able to get a reduced three-year software licensing and maintenance contract for \$31,000 after initially rejecting the \$58,000 quote the county originally received.

ADOPTED.

Committee Approval of Contract with Angus Young for Fairgrounds Bathroom Upgrades:

Supervisor Cullen moved to approve the contract with Angus Young for the Fairgrounds bathroom upgrades, second by Supervisor Homan.

Brent proposed a phased approach to the bathroom upgrades at the Fairgrounds, starting with a \$7,500 engineering proposal out of a total \$42,800 cost, focusing on making a north-side bathroom ADA accessible.

ADOPTED.

Update on Wisconsin 2025-2026 Assembly Bill AB-217: Brent reported that Bill AB-217 has passed, increasing bid limits, and he will work on updating the county's purchasing policy to reflect these changes. He also noted a decline in bid responses for smaller projects, as companies are less willing to invest time preparing bids for low-value work.

Update on the Outstanding Items for the LES/ Jail Renovation Project: Multiple issues were addressed, including roof leaks, HVAC noise problems, door hardware failures, and a computer room air conditioner defect.

Approval of Promotional items for Sustainability Fair: Supervisor Cullen moved to approve the purchase of promotional items for the sustainability fair, second by Supervisor Wilson.

Brent explained he would like committee approval to purchase LED light bulbs to hand out at the Janesville Sustainability Fair on April 25th, 2026. Brent noted that the county will get reimbursement from Focus on Energy for the light bulbs.

ADOPTED.

Next meeting date and time-April 21, 2026 8:00 AM: Supervisor Brien thanked supervisors Cullen, Homan, and Wilson for their service on the committee as this could be their last General Services meeting.

Adjournment: Supervisor Cullen moved adjournment at 9:00 AM, second by Supervisor Wilson.

ADOPTED.

Respectfully submitted,

Andrea Wolf
Executive Assistant

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.