



**ROCK COUNTY
HUMAN SERVICES BOARD MEETING
Wednesday, March 11, 2026 – 4:30 P.M.**



Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, March 11, 2026, in the Boardroom, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present: Supervisor Brian Knudson, (Chair); Supervisor Ron Woodman (Vice Chair); Supervisor Kathy Schulz; Supervisor April Whitledge

Virtual Committee Members: Citizen Representative Ashley Hoffman; Supervisor Genia Stevens; Supervisor Barb Tillman; Citizen Representative Lori Stottler; Citizen Representative Tricia Classen

Committee Members Absent: Youth In Governance (YIG) Representative Kinzelman

Staff Present: Kate Luster, Director; Sara Mooren, Deputy Director; Jillian Bauer, Business Supervisor; Nadine Westby, CSP Supervisor; Jennifer Venable, CSP; Ryan Trautsch, YJ Manager; Ben Dobson, YJ Supervisor; John Moldenhauer, YJ, Stephani Kuczynski, CSP Manager; Cori Marsh, Aging Supervisor; Chriz Zank, YJ; Ashley Bertelsen, YJ; Pete Johnson, CSP; Heidi Lammon, CSP; Karol Rosman, CSP; Carlene Vorpahl, YJ; Hannah Corrigan, CSP

Virtual attendees: Julies Zaukas, Admin. Professional II; Kami Williams, CPS Manager; Haleigh Thomas, CPS Lead; Jennifer Thompson, ADRC Manager; Jordyn Jenkins, Communication Specialist; Meghan Pulgarin, Admin. Services

Others Present: Terry Thomas

Approval of Agenda: Supervisor Schulz moved the agenda to the floor, second by Supervisor Woodman. The agenda was unanimously approved by voice vote. Approved.

Approval of Minutes of Human Services Board Meeting February 25, 2026: Supervisor Woodman moved the minutes to the floor, second by Supervisor Schulz. The minutes were unanimously approved by voice vote. Approved.

Public Comment: None

Communication and Announcements from Staff and Board Members: None

Approval of Contracts: None

Review Bills Paid: Ms. Bauer provided details and responded to questions. Additional detail was requested for charges for NutriSystem, NetSmart, WISHOPE, and Alia.

Review and Approval of Resolutions:

Recognizing Jon Moldenhauer – Supervisor Woodman moved resolution to the floor, seconded by Supervisor Schulz. Mr. Dobson presented the resolution and introduced Mr. Moldenhauer. Mr. Dobson explained that Mr. Moldenhauer has served the citizens of Rock County for thirty-eight years as a dedicated and valued employee. He began his career in 1988 as a Youth Justice Worker and devoted his entire tenure to this role. Through the course of his career, Mr. Moldenhauer worked extensively with high-risk youth and families. He was a strong team player and offered his extensive knowledge and skill in helping the youth. Mr. Moldenhauer gave a recap of his many proud years of his career. The resolution was approved by voice vote. Approved.

Recognizing Jennifer Venable – Supervisor Woodman moved the resolution to the floor, seconded by Supervisor Whitledge. Ms. Westby presented the resolution and introduced Ms. Venable. Ms. Westby explained that Ms. Venable has served the citizens of Rock County for twenty-eight years as a dedicated and valued employee. Throughout the course of her career, she was a committed and reliable member of the Janesville Community Support Program (CSP). Ms. Venable carried out her work with exceptional efficiency and consistently advocating for her clients. The resolution was approved by voice vote. Approved.

Creating a Registered Dietitian Pool Position - Supervisor Schulz moved the resolution to the floor, seconded by Supervisor Woodman. Ms. Mooren presented this resolution to the board. The HSD previously contracted with Nutrition Health Associates (NHA) to fulfill requirements set forth under Section 330 of the Older Americans Act (OAA). The NHA has decided to discontinue their contract in 2026. Aramark can meet the necessary requirements with the exception for nutrition counseling, which must be done by a registered dietitian. This resolution is requesting to create this pool position within the Aging and Disability Resource Center. Because the anticipated need for this service is limited, the projected cost for this position is minimal - approximately \$400. Ms. Mooren responded to questions. The resolution was approved by voice vote. Approved.

Authorizing Changes to the Human Services Department Administrative Staffing Structure - Supervisor Stottler moved resolution to the floor, seconded by Supervisor Woodman. Ms. Luster presented this resolution to the board. With the recent departures of two of the Deputy Directors, this resolution outlines proposed changes to the Administrative Staffing Structure within the Human Services Department. These proposed structure changes streamline executive leadership by reducing the number of Deputy Director positions from two to one while redistributing responsibilities to appropriately classified leadership and coordinator level positions. The proposed staffing changes are laid out in the resolution and will result in a new cost savings of \$155,803 in 2026 and about \$61,866 in subsequent years. The proposed changes include:

Retain one Deputy Director

Delete one Deputy Director and Create One Integrated Services Administrator

Delete the Administrative Services Manager and Create one Lead Supervisor

Reallocate/Retitle Business Supervisor to Business Manager

Reallocate/Retitle Communication Specialist to Strategic Initiatives Coordinator

Ms. Luster responded to questions. The resolution was approved by voice vote. Approved.

Reports and Updates:

Update on Grants and Other Funding – Ms. Luster shared that the SNAP administration funding will likely be voted on next week; it is hopeful it will be passed. We previously reported on the loss of TAP Grant funds; however, we learned that they did issue a new application that is due at the beginning of April. The total funding is significantly reduced, and DHS will only be issuing one award. This will be a five-year award for one recipient. HSD plans to develop and submit a proposal.

Committee Requests:

- Future Presentation on Project WISHOPE and what they hope to accomplish, who is being served.
- Supervisor Schulz inquired about efforts to address homelessness in downtown Janesville.
- Supervisor Stevens requested comprehensive information on all mental health services the county provides including eligibility criteria and how the services can be accessed. Ms. Luster will pull information together and share it with the Board via email.

Next Meeting: Wednesday, March 25, 2026, at 4:30 p.m. – will be a hybrid meeting via Zoom and in-person at the DWRC, in the **Boardroom**, 1717 Center Avenue, Janesville, WI. If you cannot make the meeting, please email Chrissy Arambula (Christina.Arambula@co.rock.wi.us) to ensure a quorum is present.

Adjournment: Supervisor Schulz motioned to adjourn, second by Supervisor Woodman with unanimous approval at 5:37 PM.

Chrissy Arambula, Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY THE BOARD