



**ROCK COUNTY
HUMAN SERVICES BOARD MEETING
Wednesday, April 8, 2026– 4:30 P.M.**



Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, April 8, 2026, in the Boardroom, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present: Supervisor Brian Knudson, (Chair); Supervisor Ron Woodman (Vice Chair); Supervisor Kathy Schulz; Supervisor Barb Tillman; Supervisor April Whitledge; Citizen Representative Lori Stottler

Virtual Committee Members: Citizen Representative Ashley Hoffman; Supervisor Genia Stevens; Citizen Representative Tricia Clasen

Committee Members Absent: Youth In Governance (YIG) Representative Kinzelman

Staff Present: Kate Luster, Director; Sara Mooren, Deputy Director; Jillian Bauer, Business Supervisor; Kami Williams, CPS Manager; Shelby Shelton, Supervisor; Richard Greenlee, Corp. Counsel; John Light, County Administrator

Virtual attendees: Katarina Ploch, CPS Supervisor; Merebeth Rye, CPS Supervisor; Ellie Kone, CPS Supervisor; Cassandra Anderson, CPS Supervisor

Others Present: Terry Thomas

Approval of Agenda: Supervisor Schulz moved the agenda to the floor, second by Supervisor Woodman. The agenda was unanimously approved by voice vote. Approved.

Approval of Minutes of Human Services Board Meeting March 25, 2026:

Supervisor Tillman moved the minutes to the floor, second by Supervisor Schulz. The minutes were unanimously approved by voice vote. Approved.

Public Comment: None

Communication and Announcements from Staff and Board Members: Ms. Luster reviewed the upcoming community events and shared with the board that our website was updated so that our brochures and information are more easily accessible. Supervisor Tillman recognized our Youth in Government member, Emma Kinzelman, and this would likely have been her last meeting. She expressed her appreciation to the HS Board and other staff present for making this a good experience for her.

Approval of Contracts: Supervisor Schulz moved the contracts to the floor, second by Supervisor Woodman. Ms. Mooren provided contract details and responded to questions. The contracts were unanimously approved by voice vote. Approved.

Review Bills Paid: Ms. Bauer was present and provided details and highlights. She responded to questions.

Review and Approval of Resolutions:

Recognizing Jan Carlson – Supervisor Woodman moved the resolution to the floor, second by Supervisor Schulz. Ms. Bleiler presented this resolution, and informed those present that Ms. Carlson could not attend. Ms. Carlson started with the county over 19 years ago, starting in the mailroom and through her ability to adapt and learn about needs throughout the conference rooms and technology, Ms. Carlson transitioned to her current role as the Support Services Supervisor. During her tenure with the county, Ms. Carlson was instrumental in creating a welcoming reception area reflecting professionalism and hospitality. This resolution was unanimously approved by voice vote. Approved.

Reports and Updates:

2026 Budget to Actual – Ms. Mooren presented the information that was received via email prior to this meeting. The report included numbers on the 2025 budget closeout as of 3/27/2026. Ms. Mooren noted that the report reflects that the HS Department was under budget for 2025 and highlighted some areas that are most impactful. She responded to questions.

Program Report: Child Protective Services and Benchmarks – Ms. Williams was present to review this information with the HS Board. Information was shared to HS Board members prior to the meeting. Ms. Williams shared an overview of the CPS process, key performance indicators, and the parameters for screening reports in and out. She also reviewed the critical incident reporting and systems change review process under ACT 78. Corporation Counsel Greenlee provided information and clarification regarding legal parameters and CPS work. Ms. Williams and Ms. Luster responded to questions from Board members.

2027 Budget Process and Timeline – Ms. Luster updated the board that the Department Heads will receive direction from the County Administrator this Friday related to the 2027 Budget. The program level budget meetings within the HS Department begin tomorrow, 4/9/2026. Updates on the 2027 budget will be on the agenda from this time throughout the 2027 Budget process. Ms. Luster responded to questions.

Committee Requests:

Next Meeting: Wednesday, April 22, 2026, at 4:30 p.m. – will be a hybrid meeting via Zoom and in-person at the DWRC, in the Boardroom, 1717 Center Avenue, Janesville, WI. **If you cannot make the meeting,** please email Chrissy Arambula (Christina.Arambula@co.rock.wi.us) **to ensure a quorum is present.**

Adjournment: Supervisor Schulz motioned to adjourn, second by Supervisor Whitledge with unanimous approval at 6:21 PM.

Chrissy Arambula, Administrative Professional III

NOT OFFICIAL UNTIL APPROVED BY THE BOARD