



Minutes - May 13, 2026

Call to Order: Chair Brien called the teleconference Health Services Committee meeting to order at 9:00am.

Committee Members Present: Supervisors Brien, Schulz, and Leavy

Committee Members Absent: Supervisor Fugelseth

Staff Members Present: Natalie Rolling-Edlebeck, Nursing Home Administrator; Dave Froeber, Facilities Superintendent; Graig Kittelson, Business Office Supervisor; Janet Parr, MDS Nurse; Marilyn Burns, Assistant Director of Nursing; Michelle Lynch, Environmental Services and Materials Supervisor; Steve Barnett, Admissions Coordinator; Vera Polglaze, Activities Supervisor; Virginia Johnson, Administrative Professional III

Others Present: John Light, County Administrator

Approve Agenda: Supervisor Schulz moved approval of the agenda as presented, second by Supervisor Leavy. ADOPTED.

Introductions, Citizen Participation, Communications, and Announcements:

Approval of Minutes:

April 8th, 2026 Minutes: Supervisor Schulz moved to approve the April 8th, 2026 minutes, second by Supervisor Brien. ADOPTED.

Review of Payments:

Committee Review Report:

Budget Transfers :

Resolutions and Committee Action:

Information Item:

Resident Council and Agenda:

Rock Haven Improvement Committee: Supervisor Schulz asked if the committee had discussed the benefits of a bus. Marilyn Burns, ADON, stated they have not. Natalie Rolling-Edlebeck, Nursing Home Administrator, added that this committee is focused on employees and the bus would fall under the administrative team. She continued that the bus will not be included in the 2027 budget, but will be something to look into in the future. Supervisor Schulz asked if the bus could be used by another department to help share the expense. Natalie stated they need to be careful as Rock Haven has different transportation requirements than other departments. Graig Kittelson, Business Office Manager, stated that we cannot share with another department as we would need a different insurance to cover the vehicle.

Review of Staffing Payments:

Staff Report:

Finance - Graig Kittelson:

Census and Revenue:

Maintenance - Dave Froeber:

Administrator's Report - Natalie Rolling-Edlebeck: Natalie stated that price increases throughout the country will impact the Rock Haven budget. Supervisor Leavy asked if Rock Haven compares company to company when purchasing food and supplies. Natalie stated that they do. Michelle Lynch, Environmental Services and Materials Supervisor, confirmed that her department checks the prices of supplies each week to ensure we are getting the best quality for the best price.

Committee Requests: Supervisor Brien stated that someone had contacted him stating they had hoped to admit someone to Rock Haven, but they were denied with no reason given. He asked if that is standard procedure. Natalie stated they cannot discuss the specifics of any denials in this meeting as that would be a HIPAA violation. Natalie stated that as a county, we inform them that we cannot meet their needs.

Next meeting date and time:

June 10th, 2026 at 9:00 a.m.:

Adjournment: Supervisor Brien moved adjournment at 9:33am, second by Supervisor Schulz.
ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.