



Minutes - June 10, 2026

Call to Order: Chair Brien called the teleconference Health Services Committee meeting to order at 9:04 am via zoom.

Committee Members Present: Supervisors Brien, Schulz, and Fugelseth

Committee Members Absent: Supervisors Leavy and Fleming

Staff Members Present: Natalie Rolling-Edlebeck, Nursing Home Administrator; Amanda Beaver, Food Service Supervisor; Graig Kittelson, Business Office Supervisor; Michelle Lynch, Environmental Services and Materials Supervisor; Virginia Johnson, Administrative Professional III

Others Present: Dara Mosley, IT Director; Josh Brown, IT Supervisor

Approve Agenda: Supervisor Schulz moved approval of the agenda as presented, second by Supervisor Fugelseth. ADOPTED.

Introductions, Citizen Participation, Communications, and Announcements:

Approval of Minutes:

May 13th, 2026 Minutes: Supervisor Schulz moved to approve the May 13th, 2026 minutes, second by Supervisor Fugelseth. ADOPTED.

Review of Payments:

Committee Review Report: Supervisor Schulz asked if food prices have adjusted with the vendor change. Natalie Rolling-Edlebeck, Nursing Home Administrator, stated that there will be a slight adjustment due to the increase in gas fees. Supervisor Schulz asked what the benefits are in changing vendors. Natalie stated that Martin Bros. can provide services at least twice a week and has software programs suitable for long-term care facilities. Amanda Beaver, Food Service Supervisor, added that the change to Martin Bros will allow Rock Haven to move away from outdated systems such as Geri Menu. This will allow greater efficiency overall in the process. Supervisor Schulz asked about the cost increase. Amanda stated that we are seeing cost increases in gas, but also in fresh produce and meats due to the tariffs.

Budget Transfers :

Resolutions and Committee Action:

Election of Chair: Supervisor Schulz nominated Supervisor Brien for committee chair. No other nominations. Supervisor Brien accepted the nomination.

Election of Vice Chair: Supervisor Brien nominated Supervisor Schulz for committee chair. No other nominations. Supervisor Schulz accepted the nomination.

Set Meeting Date and Time: Supervisor Brien stated that we are unable to vote on meeting data and time without all the committee members present. This will be added to the agenda next month.

Awarding Bid to Martin Bros Distributing as the Food Services Vendor: Supervisor Schulz asked if there is a change in cost. Natalie confirmed there will be a change. Graig Kittelson, Business Office Supervisor, stated that Amanda accounted for the change in vendors when budgeting for her department.

Supervisor Schulz moved approval of the above resolution, second by Supervisor Brien. Vote 3/0. ADOPTED.

Recognizing Terri Hanson for Service to Rock Haven: Supervisor Schulz moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Authorizing Fiber Optic and Wi-Fi Infrastructure Upgrades for Rock Haven Skilled Nursing Home: Supervisor Schulz moved approval of the above resolution, second by Supervisor Brien. Vote 3/0. ADOPTED.

Information Item:

Resident Council and Agenda:

Rock Haven Improvement Committee:

Review of Staffing Payments:

Staff Report:

Finance - Graig Kittelson:

Census and Revenue:

Maintenance - Dave Froeber:

Administrator's Report - Natalie Rolling-Edlebeck:

Committee Requests: Supervisor Schulz asked if the Improvement Committee can evaluate the possibility of a bus. Natalie stated that we will need to hear from residents on their interest, and recommended that it would be more appropriate to bring the issue to Resident Council. Supervisor Schulz asked what do other facilities do when contracting out transportation. Natalie stated she did not have that answer at this time.

Next meeting date and time: Next Health Services Meeting will be on July 8th, 2026 at 9:00 am.

Adjournment: Supervisor Schulz moved adjournment at 9:58 am, second by Supervisor Fugelseth. ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.