



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545
Phone: (608)757-5450 Fax: (608)757-5470
www.co.rock.wi.us

Public Works Committee Meeting – Parks
Tuesday, August 11, 2026 – 7:30 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order: Chair Woodman called the meeting of the Public Works Committee to order at 7:31 a.m.

Committee Members Present: Supervisors Brown, Fleming (attended on Zoom), Sutter, and Woodman

Committee Members Absent: None

<u>Staff Members:</u>	Duane Jorgenson	Public Works Director
	John Traynor	Parks Manager
	Amy Friend	Parks Community Coordinator
	Amanda McElroy	Administrative Professional III

<u>Others Present:</u>	Nomad Transparency Show	Attended on Zoom
	Shanna Sanders	Corporation Counsel
	Carl Lange	Friends of Rock County Parks
	David Winke	Gibbs Lake Rental House Tenant
	Kristine Ellis	Parks Advisory Board
	Dean Paynter	Parks Advisory Board
	Cathy Schneider	Parks Advisory Board/RRHPF

Approval of Agenda: Supervisor Brown moved approval of the agenda as presented, seconded by Supervisor Fleming. ADOPTED.

Supervisor Sutter arrived at 7:32 a.m.

Approval of Minutes Dated July 14, 2026: Supervisor Sutter moved approval of the minutes from July 14, 2026, as presented, seconded by Supervisor Brown. ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Citizen Participation, Communications and Announcements: Mr. Jorgenson announced the budget was submitted last week. Additional information will be shared at the Public Works Committee Meeting (Highway) on August 25, 2026.

Mr. Jorgenson added that the Department has been facilitating meetings between FEMA and the towns regarding recovery from the April storms.

Mr. Jorgenson shared quotes (see attachment) that were received by Facilities Management to install a water line for the brine maker. The project requires approval by the General Services Committee and is on the August 18th agenda. Funds will come from the Public Works Budget.

Parks Advisory Board Communications: None.

REVIEW, DISCUSSION AND POSSIBLE ACTION

Discussion and Possible Action – Gibbs Lake House Rental: Mr. Traynor noted his recommendation to increase the rent 2.75% to \$1,000/month for 2027. Shanna Sanders, Corporation Counsel, explained that a month-to-month lease would allow flexibility for both sides to end the lease early. She added that the county is statutorily required to make all necessary structural repairs to ensure the property is habitable and cannot legally enforce any cost sharing agreement with the tenant. The property has not been assessed because the county cannot sell it due to how it was acquired. There are concerns about potential upcoming maintenance costs with the aging property, most notably with the septic system. Once the current tenant leaves, the county intends to remove the buildings and provide additional public access to the park.

David Winke, the tenant, shared he and his wife have resided there for 44 years and treat the property as if they own it. He added that they are not ready to leave yet but are looking for a place. He is not in favor of switching to a month-to-month lease.

Supervisor Sutter moved a month-to-month lease starting January 1, 2027, adding a sunset/termination clause effective December 31, 2027, and Option #2 (increasing the rent 2.75% to \$1,000/month) on the Issue Paper, seconded by Supervisor Brown. ADOPTED.

Discussion and Possible Action – Issue Paper – Award of 2026 Ultra-violet Cured-in-Place Pipe (UV CIPP) Lining Contract (WisDOT): Mr. Jorgenson explained that RMA (Routine Maintenance Agreement) with WisDOT (Wisconsin Department of Transportation) includes five culvert repairs on STH 11 and STH 59. Different options were considered and WisDOT agreed to utilize a UV CIPP (Ultra-violet Cured-in-Place Pipe) method. A request for proposals was issued, an addendum was issued to answer additional questions, and one proposal was received. The proposal is less than the estimated project cost, traffic will not be impacted, and the material has a longer life than the culverts themselves. Supervisor Sutter moved the Issue Paper, seconded by Supervisor Fleming. ADOPTED.

Parks Report – July 2026: Mr. Traynor and Ms. Friend discussed items in their report and answered questions from the Committee.

Parks General

- Maintenance Update – Mowing, Rental Prep, Trail Work, Storm Damage- staying busy mowing and cleaning up down trees
- Staffing Update- will be reviewing applications for the Parks Assistant
- Parks Advisory Committee – Appointment- Dean Paynter will likely continue his role
- Rock County 4-H Fair – Booth- promoted the parks events and Friends groups
- Admin – Budget Work – August 5- budget has been submitted
- 25-26 Snowmobile Grant Payment Request Submitted- the county tracks expenses
- County Conservation Aids Grant Application - Due October 1- annual application

Beckman Mill

- Boardwalk Repairs- replaced approximately 100 aging and deteriorating boards
- Executive Position – FOBM- recently resigned, will likely look to fill the role
- Lori Pennycook Memorial Tree Status- will repurpose an oak sapling and install a plaque in her honor
- Ice Cream Social & Artists in the Park – July 19- tours, refreshments, art, and kid's activities

Carver-Roehl

- Trail Work – CCA Grant Update- rerouting of trails due to erosion
- Memorial Bench Donation – McNamee- hoping to install this fall
- StoryWalk® in the Park – July 9 – 23- placed around the playground

Gibbs Lake Park

- Rental House – Plumbing Status- Roto-Rooter to provide a visual of what may be blocking the pipe
- StoryWalk® in the Park- up through August 19

Happy Hollow Park

- Parking Lot Damage Information- shared a video provided by the Sheriff's Department of people doing burnouts in the parking lot causing damage

Pelishke-Tiffany Nature Trail

- Wednesday Walk – July 8- led by Crew Leader Jim Hessenauer
- Solar System Trail Walk – July 28 – August 11- created by Dean Paynter

Rock River Heritage Park

- Master Plan Update- draft received and under review, planning to bring to the Committee in October

- Basement Clean-up Status- ongoing rainy-day project is almost complete

Royce Dallman Park

- Memorial Bench Donation – Boldon- bench will be placed next spring after the shoreline is cleaned out, will overlook Lake Koshkonong
- Electrical Work Completed- cleaned up panel

Sweet-Allyn Park

- Well Repair- well didn't work after Shopiere Days
- Shelter Design Update- trying to get a survey of the area

Events

- Power of Rock County Parks: Through Your Lens – July Photo Challenge- for National Parks and Recreation Month, gift card prizes donated by Kwik Trip
- Pedal The Peace Ride – July 25- 144 riders, raised almost \$6,000, run by volunteers
- United Way Day of Caring – September 9- two projects include picnic table rehab at Rock River Heritage Park and shoreline cleanup at Royce Dallman
- Friends of Beckman Mill – Heritage Sunday – September 13
- Rock River Heritage Park Friends – Fall into Fall Event – October 3
- Friends of Carver-Roehl Park – Fall Fest – October 4
- Rock County Employee Benefit Fair – October 6
- ABC Supply Health Fair – October 13
- Wednesday Walk – Magnolia Bluff Park – October 14

Next Meeting Date and Time:

Highway Meeting: Tuesday, August 25, 2026, at 7:30 a.m. at the Department of Public Works.

Parks Meeting: Tuesday, September 8, 2026, at 7:30 a.m. at the Department of Public Works.

Adjournment: Supervisor Brown moved adjournment at 8:39 a.m., seconded by Supervisor Sutter. ADOPTED.

Respectfully Submitted,
Amanda McElroy, Administrative Professional III



ROCK COUNTY
WISCONSIN

ROCK COUNTY PURCHASING DEPARTMENT

Sarah Smith, Purchasing Manager
51 S. Main St., Janesville, WI 53545
608.757.5517
Sarah.Smith@co.rock.wi.us

RFQ SUMMARY FORM

RFQ NUMBER 26-RFQ-05
RFQ NAME DPW WATER LINE INSTALL
RFQ DUE DATE JULY 28TH, 2026
DEPARTMENT FACILITIES MANAGEMENT

	HELM SERVICE	DEGARMO PLUMBING	HOOPER PLUMBING
QUOTE AMOUNT	\$49,410.00	\$49,720.82	\$66,251.00
SCOPE OF WORK RECEIPT	YES	NO	YES

Request for Quote was advertised in the Beloit Daily News and Demandstar.com

PREPARED BY: Sarah Smith- Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION: Helm Services

Brent Sutherland

7/28/2026

SIGNATURE

DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

Rock County, Wisconsin
51 South Main Street
Janesville WI 53545



General Services
Facilities Management
Maintenance
(608) 757-5527

"Committee Approval"

Approval of a contract with Helm Service in the amount of \$49,410 to run a 3-inch water line for filling the brine makers at the Public Works Department main shop. Purchasing a class I notice we are seeking proposals for this work. We received 3 proposals with Helm Service out of Muskego WI being the lowest costs.

The last ice storm was a struggle making enough brine to keep up with the need. This larger water line will accommodate the need for the volume of water to keep up. This work was not budgeted and to avoid repeating this next winter we chose to do it this year verses budgeting for it in 2027. The funds are available in the Public Works budget to cover this cost.

GOVERNING COMMITTEE APPROVAL

CHAIR

VOTE

DATE