



Minutes - January 10, 2022

Call to Order: Chair Bostwick called the meeting of the County Board Staff Committee to order at 4:30 P.M. via hybrid meeting.

Committee Members Present: Supervisors Rich Bostwick, Davis, Beaver, Podzilni, Peer, Leavy, Yeomans, Sweeney, and Brien.

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the Administrator; John Traynor, Parks Director; Terri Carlson, Rick Manager; Richard Greenlee, Corporation Counsel; Bridget Laurent, Deputy Corporation Counsel; Amy Spoden, Interim Human Resources Director; Melissa Wittwer, Child Support Director; David O'Leary, District Attorney; and Amy Friend, Community Coordinator.

Others Present: None.

Approve Agenda: Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Sweeney. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

December 13, 2021 Minutes: Supervisor Peer moved approval of the December 13, 2021 minutes as presented, second by Supervisor Sweeney. ADOPTED.

Approval of Transfers: None.

Review of Payments:

December 2021 payments: The committee reviewed the payments.

Review and Approval of Resolutions:

Extending the Incentive Program for Rock Haven Staff Recruitment: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this day of , 2021 does hereby extend the recruitment and retention incentives program.

BE IT FURTHER RESOLVED, newly hired Certified Nursing Assistants, Licensed Practical Nurses, and Registered Nurses be provided with recruitment and retention incentives as follows: \$500 upon starting, \$500 at 6 months, and \$1,000 at 12 months. This program will be in effect for new hires who begin their employment with Rock Haven no later December 31, 2022, at which time the program will be re-evaluated to determine whether it will be extended.

BE IT FURTHER RESOLVED, if any Rock Haven staff refers an individual to apply for a Certified Nursing Assistant, Licensed Practical Nurse, or Registered Nurse position at Rock Haven and that individual accepts employment, the referring staff member will receive a referral incentive of \$500 when the referred individual begins their employment, \$500 when the referred individual reaches 6 months of employment, and \$1,000 when the referred individual reaches 12 months of employment. This program will be in effect for new hires who begin their employment with Rock Haven no later December 31, 2022, at which time the program will be re-evaluated to determine whether it will be extended."

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Brien. Josh Smith informed the committee that the Health Services Committee before the end of 2021. This will be retroactive. ADOPTED.

Recognition of Clifford O. Stavn: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby recognize Clifford O. Stavn for his years of faithful service and recommends that a sincere expression of appreciation be given to him along with best wishes for the future.

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Clifford O. Stavn."

Supervisor Brien moved approval of the above resolution, second by Supervisor Beaver. David O'Leary, District Attorney, highlighted Cliff's achievements. He stated that Cliff was a very positive employee and will be very missed. ADOPTED.

To Ratify The 2022 Labor Agreement Between Rock County And The Deputy Sheriff's Association: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this 13th day of January, 2022 does hereby ratify the terms and conditions of the 2022 labor agreement between Rock County and the Deputy Sheriff's Association."

Supervisor Beaver moved approval of the above resolution, second by Supervisor Leavy. Richard Greenlee stated that this labor agreement has a 3% wage increase. ADOPTED.

To Ratify The 2022 Labor Agreement Between Rock County And The Deputy Sheriff's Supervisor's Association: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this _____ day of _____, 2022 does hereby ratify the terms and conditions of the 2022 labor agreement between Rock County and the Deputy Sheriff's Supervisors Association."

Supervisor Peer moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Approving The 2022 Base Wage Rates For All Employees Except Represented Law Enforcement Employees, And Amending The Personnel Policy Wage Appendixes: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby approve the County's 2022 Pay Plans with an across the board wage increase of 3% on January 1, 2022."

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Leavy. ADOPTED.

Setting The 2022 Salary Of The County Administrator: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2022 does hereby authorize that the County Administrator's salary be adjusted by 3.00% effective 1-1-2022, and

BE IT FURTHER RESOLVED, that the health insurance plan granted other Unilateral employees be continued.

BE IT FURTHER RESOLVED, that the dental plan available to Unilateral employees be continued.

BE IT FURTHER RESOLVED, that the current car allowance of \$6,000 annually be continued and the current expense allowance of \$2,000 annually be continued.

BE IT FURTHER RESOLVED, that the current deferred compensation contribution of \$6,500 annually be continued."

Supervisor Leavy moved approval of the above resolution, second by Supervisor Sweeney. Amy Spoden informed the committee that this is consistent with other increases. There are no changes in the car allowance, expense allowance, etc. Supervisor Yeomans asked if the county does a performance evaluation for the County Administrator. Amy stated that she is working with County Board Chair Rich Bostwick on this. ADOPTED.

Amending The County's Personnel Ordinance: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors 13 assembled this _____ day of _____, 2022 does hereby ordain and amend 14 Chapter 18 of Rock County's Code of Ordinance as follows (deleted language crossed out, added 15 language underscored):

..."

Supervisor Beaver moved approval of the above resolution, second by Supervisor Leavy. Amy Spoden spoke to this. She informed the committee that 52 employees made comments on proposed changes. ADOPTED.

Authorizing Purchase of Camp Indian Trails Using American Rescue Plan Act (ARPA) Funding

and Amending the 2022 Budget: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2022 does hereby approve and authorize the purchase of the property called Camp Indian Trials located at 5801 North River Road, in the Town of Janesville in the amount of \$3,400,000.00, plus closing costs not to exceed \$500, from the Glaciers Edge Council of the Boy Scouts of America.

BE IT FURTHER RESOLVED, that the Parks Department 2022 budget be amended as follows:

..."

Supervisor Peer moved approval of the above resolution, second by Supervisor Leavy. John Traynor spoke to this. He stated that he has been working on this since April 2021. Supervisor Sweeney asked if the property had been appraised. John stated that they could find any appraisal that had ever been done. There are no properties to compare this to in order to do an appraisal. ADOPTED.

Review, Discussion and Possible Action:

Semi-Annual Reports of Training, Conferences and Conventions Exceeding \$1,000 per Employee per Event: The committee reviewed the Semi-Annual Reports of Training, Conferences and Conventions Exceeding \$1,000 per Employee per Event for Corporation Counsel, County Administrator, and Human Resources.

Corporation Counsel:

County Administrator:

Human Resources:

Approval Of Changes To The Administrative Policy and Procedure Manual: Supervisor Leavy moved approval of the changes to the Administrative Policy and Procedure Manual, second by Supervisor Yeomans. ADOPTED.

EXECUTIVE SESSION: Per Wis. Stat. § 19.85(g), to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.: Supervisor Podzilni motioned to enter into executive session, second by Supervisor Sweeney. YES - Supervisor Davis, Beaver, Podzilni, Peer, Leavy, Yeomans, Sweeney, Brien, and Rich Bostwick. NO - None. ABSENT - None.

Adjournment: Supervisor Beaver motioned to exit executive session and adjourn at 5:48 P.M., second by Supervisor Leavy. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.