



Minutes - March 7, 2022

Call to Order: Chair Bostwick called the hybrid County Board Staff Committee meeting to order on March 7, 2022 at 4:33 P.M.

Committee Members Present: Supervisors Peer, Brien, Podzilni, Leavy, Beaver, Davis, Sweeney, and Richard Bostwick.

Committee Members Absent: Supervisor Yeomans.

Staff Members Present: Josh Smith, County Administrator; Brent Sutherland, Facilities Director; John Traynor, Parks Manager; Duane Jorgenson; Richard Greenlee, Corporation Counsel; Terri Carlson, Risk Manager; Captain Fell; Amy Spoden, Interim Human Resources Director; Randy Terronez, Assistant to the Administrator; Duane Jorgenson, Public Works Director; and Bridget Laurent, Deputy Corporation Counsel.

Others Present: Supervisor Mary Mawhinney.

Approve Agenda: Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Citizen Participation, Communications and Announcements: No citizen comment.

Rich Greenlee updated the committee on the Supreme Court decision on Brown County in a challenge to the 0.5% sales tax.

Approval of Minutes:

February 21, 2022 Minutes: Supervisor Peer moved approval of the February 21, 2022 minutes as presented, second by Supervisor Sweeney. ADOPTED.

Approval of Transfers: None.

Review of Payments:

February 2022 Payments: The committee reviewed the payments.

Review and Approval of Resolutions:

Recognizing Linda Williams: "NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby recognize Linda Williams for her years of service and extends their best wishes to her in her future endeavors; and

BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a copy of this resolution to Linda Williams."

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Peer. ADOPTED.

Reclassification of a 1.0 FTE Administrative Assistant position to a Unilateral Office Coordinator Position: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby approve the reclassification of a 1.0 FTE Administrative Assistant position(range 7 on the 2489 pay grid) to a 1.0 FTE Office Coordinator (range 13 on the Unilateral pay grid) in the facilities Management budget."

Supervisor Peer moved approval of the above resolution, second by Supervisor Sweeney.

Brent Sutherland spoke to this resolution. An Administrative Assistant position was approved for the 2022 budget. Brent explained that the experience needed more aligned with a Unilateral Office Coordinator position.

ADOPTED.

Approving Strategic Plan Consultant Contract with Baker Tilly and Amending the 2022 Budget: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby contract with Baker Tilly to develop a strategic plan for Rock County in the amount of \$105,772.

BE IT FURTHER RESOLVED, the 2022 budget be amended as follows:

..."

Supervisor Brien moved approval of the above resolution, second by Supervisor Peer.

Josh Smith spoke to this resolution and the reasoning behind the selection of Baker Tilly for this project. Supervisor Peer spoke to the organization and level of excitement that Baker Tilly showed during the interviews. Supervisor Sweeney inquired about the scoring and what set Baker Tilly apart from other organizations. Josh stated that the specificity of their proposal, local experience, and their schedule were a few subjects that set them apart.

ADOPTED.

Authorizing the Funding for Capital Improvements and Maintenance Items for 5801 N. River Road Janesville, WI and Amending the 2022 Parks Capital Budget: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby

_____, 2022 does hereby approve and authorize the funding in the amount of \$650,000 for the necessary Capital site improvements, maintenance and staffing.

BE IT FURTHER RESOLVED, that the Parks Department 2022 budget be amended as follows:

..."

Supervisor Brien moved approval of the above resolution, second by Supervisor Podzilni.

John Traynor spoke to this resolution. He stated that these are one-time costs; many of the costs are related to safety. Supervisor Davis inquired whether they are looking at getting volunteers and volunteer organizations to assist. John stated that there is a lot of interest in volunteer opportunities.

ADOPTED.

Review, Discussion and Possible Action:

Elected Officials Salaries: Amy Spoden updated the committee on new elected officials' salary rates.

Supervisor Sweeney moved an annual 3% rate increase covering their term in office for the Clerk of Court and Sheriff, second by Supervisor Podzilni. ADOPTED..

Next meeting date and time: March 21, 2022 at 4:30 P.M. hybrid meeting

Adjournment: Supervisor Brien motioned to adjourn at 4:56 P.M., second by Supervisor Podzilni. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.