



Minutes - March 15, 2022

Call to Order: Vice-Chair Brien called the General Services Committee meeting to order on Tuesday, March 15, 2022, at 7:34 A.M. in conference room N1/N2 at the Rock County Courthouse.

Committee Members Present: Supervisors Fox, Wilson, Homan, Brien

Committee Members Absent: Supervisor Potter

Staff Members Present: Brent Sutherland, Facilities Director; Josh Smith, County Administrator; Sheriff Knudson; Randy Terronez, Assistant to the Administrator; Chief Deputy Strouse; Captain Fell; Dave Froeber and Mike Parille, Facilities Superintendents; and Shilo Titus, Purchasing Manager.

Others Present: Ben Bobzien, J.P. Cullen Project Manager; Brian Zobel, Facilities Planning and Management at University of Wisconsin - Whitewater.

Approve Agenda: Supervisor Homan moved approval of the agenda as presented, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

March 1, 2022 Minutes: Supervisor Wilson moved approval of the March 1, 2022 minutes as presented, second by Supervisor Fox. ADOPTED.

Approval of Transfers: None.

Review and Approval of Resolutions:

Establishing Electric Vehicle Charging Policy for Rock County: Supervisor Homan moved approval of the above resolution, second by Supervisor Wilson.

Brent spoke to this resolution. He stated that this would begin once funding becomes available.

YES - Supervisors Brien, Homan, and Wilson.

NO - Supervisor Fox.

Absent - Supervisor Potter.

ADOPTED.

Awarding the Contract for Exterior Wall Restoration at the Courthouse: Supervisor Fox moved approval of the above resolution, second by Supervisor Wilson.

Brent spoke to this resolution. He explained that CCI was the lowest bidder and that they have done good work on past projects.

Supervisor Fox abstains. Supervisor Potter was absent.

ADOPTED.

Approval for Sheriff's Office Law Enforcement Services/Jail Renovation Project Funding and Amending the Facilities Management 2022 Capital Budget: Supervisor Homan moved approval of the above resolution, second by Supervisor Wilson.

Brent spoke to this resolution. He stated that this is a request to get budgeting allocated for this project.

ADOPTED.

Review, Discussion and Possible Action:

Committee Approval to Retain SGTS Inc for Professional Services for the Design, Integration, Installation and Commissioning of elevator cameras at the Courthouse: Supervisor Fox moved approval to retain SGTS Inc for professional services for the design, integration, installation and commissioning of elevator cameras at the Courthouse, second by Supervisor Homan. ADOPTED.

District Attorney's Office Renovation project:

Schedule update: Brent updated the committee. The furniture is to be delivered in April. This project is still scheduled to be completed on time.

Approval of Change order # 8: Supervisor Homan moved approval of change order #8 in the amount of \$5,818.07 to repair grass and install fire alarm devices, second by Supervisor Wilson. ADOPTED.

Information Technologies/911 Communications Center addition and renovation updates:

Schedule: Brent informed the committee that the schedule is getting pushed out.

DemandStar: Brent informed the committee that this is a way to get the bids into more hands. This has already been approved by Finance Committee. Shilo Titus explained that right now, the only way that we get bids is for vendors to visit our website. DemandStar allows the bid to be broadcast to all of

the vendors that are in the system. This does not change the process that we currently use.

Dr. Daniel Hale Williams Rock County Resource Center- Top 2021 Project Award- Daily Reporter : The Daily Reporter is an architecture magazine. The Dr. Daniel Hale Williams Rock County Resource Center project is being awarded as one of the top projects for 2021.

Next meeting date and time: April 5, 2022 at 7:30 A.M. location TBD

Adjournment: Supervisor Wilson moved adjournment at 8:03 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.