



Minutes - March 21, 2022

Call to Order: Chair Bostwick called the hybrid County Board Staff Committee meeting to order on March 21, 2022 at 4:32 P.M.

Committee Members Present: Supervisors Peer, Brien, Podzilni, Leavy, Beaver, Davis, Sweeney, Yeomans, and Richard Bostwick.

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator; Richard Greenlee, Corporation Counsel; Amy Spoden, Interim Human Resources Director; Randy Terronez, Assistant to the Administrator; Sheriff Knudson; Chief Deputy Strouse; Kate Luster, Human Services Director; Greg Winkler, Human Services Deputy Director; Amber Johnson, Human Services Professional; Terri Carlson, Risk Manager; and Bridget Laurent, Deputy Corporation Counsel.

Others Present: None.

Approve Agenda: Supervisor Podzilni moved approval of the agenda as presented, second by Supervisor Brien. ADOPTED.

Citizen Participation, Communications and Announcements: No public comment was submitted.

Josh reminded the committee that Human Resources Director interviews will be next week, March 31, in the afternoon. More information to come.

Sheriff Knudson reminded the committee that the resolution "Approval for Sheriff's Office Law Enforcement Services/Jail Renovation Project Funding and Amending the Facilities Management 2022 Capital Budget" will go before the County Board on Thursday. He is available to answer any questions that the committee may have.

Approval of Minutes:

March 7, 2022 Minutes: Supervisor Peer moved approval of the March 7, 2022 minutes as presented, second by Supervisor Beaver. ADOPTED.

March 10, 2022 Minutes: Supervisor Beaver moved approval of the March 10, 2022 minutes as presented, second by Supervisor Yeomans. ADOPTED.

Approval of Transfers: None.

Review and Approval of Resolutions:

Establishing The Salary For The Rock County Clerk Of Circuit Court For The 2023-2026

Term: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2022 set the increase for the Rock County Clerk of Circuit Court as per the below schedule: 3.0%, effective January 1, 2023, 3.0%, effective January 1, 2024, 3.0%, effective January 1, 2025, and 3.0%, effective January 1, 2026, said salary to be paid equally over a period of 26 or 27 regular pay periods throughout each year.

	01/01/2023	01/01/2024	01/01/2025	01/01/2026
Clerk of Court	\$84,434.79	\$86,967.83	\$89,576.86	\$92,264.17

BE IT FURTHER RESOLVED, that the aforementioned County elected official is entitled to participate in the Wisconsin Retirement System in accordance with law and the County contributes to WRS as required by 40.05 (1)(b)2.a: and

BE IT FURTHER RESOLVED, that the Rock County Clerk of Circuit Court shall be eligible to participate in all the benefits available to department heads, under the same terms and conditions, including health and dental plans, as may be modified from time to time."

Supervisor Brien moved approval of the above resolution, second by Supervisor Beaver.

Josh explained that this was created per committee action.

ADOPTED.

Establishing The Salary For The Rock County Sheriff For The 2023-2026 Term: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this _____ day of _____, 2022 set the increase for the Rock County Sheriff as per the below schedule: 3.0%, effective January 1, 2023, 3.0%, effective January 1, 2024, 3.0%, effective January 1, 2025, and 3.0%, effective January 1, 2026, said salary to be paid equally over a period of 26 or 27 regular pay periods throughout each year.

	01/01/2023	01/01/2024	01/01/2025	01/01/2026
Sheriff	\$129,865.08	\$133,761.03	\$137,773.86	\$141,907.08

BE IT FURTHER RESOLVED, that the aforementioned County elected official is entitled to participate in the Wisconsin Retirement System in accordance with law and the County contributes to WRS as required by 40.05 (1)(b)2.a: and

BE IT FURTHER RESOLVED, that the Rock County Sheriff shall be eligible to participate in all the benefits available to department heads, under the same terms and conditions, including health and dental plans, as may be modified from time to time."

Supervisor Peer moved approval of the above resolution, second by Supervisor Beaver.

YES - Supervisors Peer, Brien, Podzilni, Leavy, Beaver, Davis, Sweeney, and Richard Bostwick.
NO - Supervisor Yeomans.

ADOPTED.

Recognizing Jeffrey Sartell: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors, duly assembled this ___ day of ___, 2022, does hereby recognize Jeffrey Sartell for his years of faithful service and recommends that a sincere expression of appreciation be given to him along with best wishes for the future.

BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this resolution to Mr. Sartell."

Supervisor Brien moved approval of the above resolution, second by Supervisor Yeomans.
ADOPTED.

Authorizing Double Fill of the Vehicle Maintenance Supervisor Position for the Sheriff's Office: "NOW, THEREFORE BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ___ day of _____, 2022, does hereby authorize the temporary double fill of the Vehicle Maintenance Supervisor position."

Supervisor Davis moved approval of the above resolution, second by Supervisor Brien.

Chief Deputy Strouse spoke to this resolution. He explained that this would give the current Vehicle Maintenance Supervisor 8-9 days to train a new position. Sheriff Knudson expressed that this would be a huge benefit to the next person that holds this position.

ADOPTED.

To Create .2 FTE Registered Nurse in Outpatient Behavioral Health Programs : "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ___ day of _____, 2022 does hereby authorize the addition of .2 FTE Registered Nurse in the Outpatient Behavioral Health programs to create a .8 FTE position."

Supervisor Brien moved approval of the above resolution, second by Supervisor Podzilni.

Kate Luster spoke to this resolution. She explained that there is a need for increased hours for Registered Nurses in Outpatient Behavioral Health Programs.

ADOPTED.

Review, Discussion and Possible Action:

Healthy Employee Incentive Program Deadlines: Josh asked the committee if they would like to

make an exception to the Healthy Employee Incentive Program (HEIP) program deadline. The HEIP program allows employees to have their 10% health insurance premium waived if they get a yearly physical and participate in HEIP programming. He added that there are around 30 employees that do not participate and elect to pay the 10% insurance premium. There are about 30 more that, for one reason or another, do not submit documentation on time.

He explained an instance that, due to COVID, an employee was unable to submit their annual physical documentation on time. Josh asked the committee whether exceptions due to COVID should be put into place. This would allow those that did complete their physical on time but did not submit paperwork on-time to submit their paperwork and be accepted.

Supervisor Podzilni moved to make a one-time exception to the HEIP deadlines due to COVID retroactive to January 1, 2022, second by Supervisor Brien.

YES - Supervisors Peer, Beaver, Davis, Brien, Sweeney, Podzilni, and Bostwick.

NO - Supervisors Leavy, Yeomans.

ADOPTED.

Adjournment: Supervisor Brien moved adjournment at 5:15 P.M., second by Supervisor Peer.
ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.