

Rock County, Wisconsin



Airport Board Meeting – Minutes
Monday, February 21, 2022, 8:00 a.m.
Southern Wisconsin Regional Airport Terminal Conference Room
1716 W. Airport Rd.
Janesville, WI 53546

Call to Order. Supervisor Brent Fox called the meeting of the Airport Board to order at 8:00 a.m.

Airport Board Members Present. Mr. Eric Baker, Supervisor Brent Fox, Supervisor Dave Homan, Mr. Joe Quint, Mrs. Christine Rebout, Mrs. Katie Reese, and Supervisor Rick Richard.

Airport Board Members Absent. Mr. Greg Johnson and Mr. Frank McKearn.

Staff Members Present. Greg Cullen, Airport Director
Larissa DeLair, Secretary II
Kevin Smith, Airport Operations & Maintenance Superintendent

<u>Other Members Present.</u>	Dave Haas	Meisner Aircraft
	James Dillavou	SC Aviation
	Dennis Fenrick	Bessie's/Geronimo
	Jim Freeman	HSI
	Adam Kowalczyk	Carver-Aero
	Rick Leyes	T-Hangar Tenant
	Everett Reese	Elevation Air, LLC
	Rick Rivera	Carver Aero

Adoption of Agenda. Mrs. Reese and Supervisor Richard moved the Agenda. MOTION CARRIED.

Approval of Minutes of January 24, 2022. Supervisor Richard and Supervisor Homan moved the minutes. MOTION CARRIED.

Citizen Participation, Communications, Announcements, and Information. None

Transfers. None.

Review of payments. The review for January 24, 2022 was completed.

Updates, Discussion and Possible Action

Bessie's Diner Pancake Breakfast Fly-In. Mr. Baker and Mr. Quint moved the Bessie's Diner Pancake Breakfast Fly-In. The Pancake Breakfast Fly-In will be held Father's Day Weekend, Saturday, June 18, 2022. Bessie's will have a tent and would like an aircraft on display. For safety concerns, Mr. Cullen will have cones setup and will issue NOTAMS. Setup will be one or two days prior to June 18th and teardown will be Sunday, June 19, 2022. MOTION CARRIED

Request Airport Equipment Lease Agreement Approval – JCB 542-70 Telehandler. Supervisor Richard and Supervisor Homan moved the lease agreement approval. Mr. Cullen requested the board approve the Airport Equipment Lease for a JCB 542-70A Telehandler from YES Equipment & Services, Inc. This would possibly be rent-to-own and total cost would be \$152,000 and take possession first week in March. Would owe approximately \$22,000 to \$24,000 each of the first two years; and possibly purchase in 2024. Purpose is to replace the bucket end loader inherited from Public Works in 2007. The airport would then auction the older equipment. Does not need County Board approval. MOTION CARRIED

Airport Director's Updates. Mr. Cullen gave information on the following topics:

- Sign-up for Civic Clerk has been going well. We have a number of individuals already signed up for notifications. Please reach out to Ms. DeLair if you need assistance or the link to sign-up
- The testing of sending invoices electronically has been successful. Please let Ms. DeLair know if it is preferred to have invoices sent electronically or regular mail.
- Mr. Cullen briefly mentioned the Infrastructure Law. There is approximately \$763,000 that would come from the State. More to follow.
- The new website for the Airport will go live Wednesday, February 23, 2022.
- Mr. Cullen discussed reviewing programs and policies of the Airport. This would include cost of renting our conference room, T-Hangar lease agreements, landing fees and how to improve the airfield driving program.

Committee Requests and Motions. None.

Next Meeting Date. March 21, 2022 at 8:00 a.m.

Adjournment. Mr. Quint and Supervisor Homan moved to adjourn at 8:27 a.m. MOTION CARRIED

Respectfully Submitted,
Larissa DeLair