



Minutes - April 19, 2022

Call to Order: Chair Potter called the General Services Committee meeting to order in N1/N2 at 7:31 A.M. on April 19, 2022.

Committee Members Present: Supervisors Potter, Brien, Wilson, and Homan.

Committee Members Absent: Supervisor Fox.

Staff Members Present: Randy Terronez, Assistant to the Administrator; Mike Parille & Dave Froeber, Facilities Superintendents; Josh Smith, County Administrator; and Brent Sutherland, Facilities Director.

Others Present: Brian Zobel, Director, Facilities Planning and Management at University of Wisconsin - Whitewater.

Approve Agenda: Supervisor Wilson moved approval of the agenda as presented, second by Supervisor Homan. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

April 5, 2022 Minutes: Supervisor Brien moved approval of the April 5, 2022 minutes as presented, second by Supervisor Homan. ADOPTED.

Approval of Transfers: None.

Review of Payments: None.

Review and Approval of Resolutions:

Awarding Contract for the Lawn Care Services at Several County Locations: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2022 does hereby approve and authorize awarding a contract for mowing service in the amount of \$4,290.00 per mow for all locations to Grasshopper express LLC in Janesville WI wit an estimated annual cost of \$46,000."

Supervisor Wilson moved approval of the above resolution, second by Supervisor Homan.

Brent Sutherland explained that Dave Froeber completed an analysis to see the cost of contracting all of the mowing and lawn maintenance. He found that contracting the remaining properties would be more cost effective than obtaining new equipment and hiring seasonal staff.

ADOPTED.

Awarding Contract for the Roof Replacement for the Tri Buildings A & B Roofs: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby approve and authorize awarding a contract in the amount of \$297,600.00 to Midwest Roofing and Construction LLC of Dodgeville, WI, for the Tri Buildings A & B roof replacement.

BE IT FURTHER RESOLVED, that a \$4,000.00 contingency will also be approved to cover any unforeseen items."

Supervisor Brien moved approval of the above resolution, second by Supervisor Wilson.

Brent stated that this is for the diversion building roof. There was only one bid that was received for this project. Brent contacted contractors to see why they did not bid. They stated that there is a risk for the contractors with prices changing so much.

ADOPTED.

Awarding Contract for the Roof Replacement at UW Whitewater at Rock County : "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby approve and authorize awarding a contract in the amount of \$44,384.00 to Mc Dermaid Roofing and Insulation Co of Rockford , Ill, for the UW Whitewater At Rock County roof replacement.

BE IT FURTHER RESOLVED, that a \$2,500.00 contingency will also be approved to cover any unforeseen items."

Supervisor Homan moved approval of the above resolution, second by Supervisor Wilson.

Brent explained that the analysis on the roofs was complete. Based on the condition of this roof, this section at UW Whitewater at Rock County will be completed first. There was also only one bidder for this roof project due to the fluctuating costs of materials.

ADOPTED.

Review, Discussion and Possible Action:

Committee Approval to Purchase a 20 ft Enclosed Cargo Trailer for Facilities Management:
Supervisor Brien moved approval to purchase a 20 foot enclosed cargo trailer for Facilities

Management, second by Supervisor Wilson.

Brent explained that they used to have a box truck with a Tommy lift. This truck was finally deemed unsafe by Human Services. A cargo trailer would be a cost effective replacement for this.

ADOPTED.

911 Communications Center/Information Technology Building renovation:

HVAC design changes: Brent reminded the committee of the change order for the HVAC design change that was approved by the committee at the April 5, 2022 meeting. At the last meeting, Supervisor Fox asked for more details on the design change. Brent invited Cullen and Venture Architects to attend the meeting to present. They will be attending the next General Services Committee meeting.

Schedule: The main chiller for main building AC is delaying project completion to April 2023.

Law library/Probate Vault renovation project:

Schedule update: Brent is still meeting bi-weekly with stakeholders on this project. This will be completed by December 2022.

Communications, Announcements, and Information: Brent thanked the committee for their hard work and reminded the outgoing members that they can always attend as citizens. Chair Potter reflected on how much he has learned during his time with the County Board.

Adjournment: Supervisor Wilson moved adjournment at 7:48 A.M., second by Supervisor Homan.
ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.