



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee Meeting – Parks & Highway
Tuesday, April 12, 2022 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Richard called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present. Supervisors Richard, Mawhinney and Yeomans.

Committee Members Absent. Supervisors Mulligan and Rashkin.

<u>Staff Members:</u>	John Traynor	Parks Manager
	Amy Friend	Community Coordinator
	Amy Hartley	Secretary II
	Duane Jorgenson	Director of Public Works
	Nick Elmer	Assistant Director of Public Works
	Terri Carlson	Risk Manager
	Randy Terronez	Assistant to the County Director

<u>Others Present:</u>	Tom Presny	Parks Advisory Board
	Dean Paynter	Parks Advisory Board
	Floyd Finney	Parks Advisory Board

Approval of Agenda. Supervisor Mawhinney moved approval of the agenda as presented, seconded by Supervisor Yeomans. ADOPTED.

Approval of Minutes Dated March 8, 2022. Supervisor Yeomans moved approval of the minutes of March 8, 2022, as presented, seconded by Supervisor Mawhinney. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Jorgenson announced Work Zone Safety Awareness week April 11-15, 2022. Mr. Jorgenson reported local high schools, 911 and Lamar signs are participating and/or supporting the event by bringing awareness to the community with posters, signs or other activities.

Mr. Traynor announced Sugar River Park has been opened.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Supervisor Mawhinney expressed gratitude towards Ms. Friend for all her efforts with organizing and conducting park activities for the community.

Chair Richard expressed appreciation for Supervisor Yeomans' time and contribution to the Public Works Committee and wished him well in his retirement.

Parks Advisory Board Communications. None.

PARKS BUSINESS

REVIEW AND APPROVAL OF RESOLUTIONS

Resolution - Authorizing Purchase of Two 72" Mowers for Use at New Property – 5801 North River Road, Janesville, WI. Supervisor Mawhinney moved the Resolution, seconded by Supervisor Yeomans. Mr. Traynor explained the Resolution and answered questions from the Committee. ADOPTED.

Resolution - Authorizing Application with Wisconsin Department of Natural Resources for Snowmobile Grant Funds. Supervisor Mawhinney moved the Resolution, seconded by Supervisor Yeomans. Mr. Traynor explained the Resolution and answered questions from the Committee. ADOPTED.

REVIEW, DISCUSSION AND POSSIBLE ACTION

Park Land Evaluation and Opportunities. Supervisor Yeomans moved to begin the process of selling the property known as Koshkonong Lake Access, seconded by Supervisor Mawhinney. Mr. Traynor presented information concerning the Koshkonong Lake Access property. Mr. Traynor explained and answered questions from the Committee. Mr. Presny supports the Committee recommendation. ADOPTED.

Parks Manager Report – See Attached. Mr. Traynor provided information on the items listed in his report and answered questions from the Committee.

Parks General

Working on Spring Equipment Maintenance – Parks crew completing.

Controlled Burns – Weather Permitting.

Wood List – Wood Available at Lee and Sweet-Allyn Parks.

Staff Training Sessions – April 5, 2022.

Department Staffing Status – Seasonal and Park Maintenance Worker – three of the four seasonal positions are filled.

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Camp Indian Trails

Work is Starting Up – Recap Workers, Staff – cleaning buildings and grounds.
Contractors Status – Timelines – working with contractors.
Volunteer Updates – volunteers allowed when park opens.

Magnolia Bluff Park

Road to the Upper is Open – horse lots continue to be closed.
Evansville and Verona School Trips – upcoming Wilderness Days in the park.
Shelter Work to Begin Soon.
FORCP Fence Project – installation expected in 2022.

Carver Roehl Park

Bathroom Doors – Update – completed.
Insurance Claim Status – closed.
Getting Specifications Together – Lighting Project.
Easter Egg Hunt – April 10, 2022 – thanks to the Friends group, event was successful!

WPRA Workshops

March 25th – McFarland – workshops have been useful, beneficial and have discovered new resources.
April 21st – Waunakee.

County Board Supervisors

Thank You for the Continued Support of the Parks Department. Mr. Traynor also expressed gratitude towards Supervisors Yeomans and Mulligan for their participation and support of the Parks Committee.

Community Coordinator Report – See Attached. Ms. Friend presented a PowerPoint on items in her report and answered questions from the Committee. Ms. Friend announced upcoming events in the parks, including Beckman Mill Park's Opening Day May 7, 2022, from 12:00 p.m. to 4:00 p.m.

HIGHWAY BUSINESS

REVIEW AND APPROVAL OF RESOLUTIONS

Ordinance - Creating Chapter 4, Subchapter 5, Part 14, of the Rock County Ordinances (Broadband Network Project). Supervisor Mawhinney moved the Ordinance, seconded by Supervisor Yeomans. Mr. Jorgenson reviewed the Ordinance and answered questions from the Committee. Mr. Jorgenson requested the final sentence of the Ordinance 4.1406 be amended ~~An application fee that exceeds \$100 is unreasonable.~~ Fees shall be consistent with the fee schedule provided in the Rock County Utility Accommodation Policy. Mr. Terronez explained the Ordinance. ADOPTED.

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Resolution - Authorizing Purchase of Motor Pool Vehicles for the Rock County Department of Public Works for Use by the Human Services Department. Supervisor Mawhinney moved the Resolution, seconded by Supervisor Yeomans. Mr. Jorgenson explained the Resolution. ADOPTED.

Resolution - Authorizing Purchase of Motor Pool Vehicles for the Rock County Department of Public Works for Use by the Human Services Department. Supervisor Mawhinney moved the Resolution, seconded by Supervisor Yeomans. Mr. Jorgenson explained the Resolution. ADOPTED.

REVIEW, DISCUSSION AND POSSIBLE ACTION

Issue Paper - Purchase of Three (3) Tandem Axle Truck Bodies, Plow, Wing(s) and Spreaders, Bid Number: DPW-2021-3B. Supervisor Yeomans moved the Issue Paper, seconded by Supervisor Mawhinney. Mr. Jorgenson explained the Issue Paper and answered questions from the Committee. ADOPTED.

Next Meeting Date and Time.

Parks Meeting - Tuesday, May 10, 2022, at 8:00 a.m. at the Department of Public Works.

Highways Meeting - Tuesday, April 26, 2022, at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisor Mawhinney moved adjournment at 9:01 a.m., seconded by Chair Richard. ADOPTED.

Respectfully Submitted,
Amy J. Hartley, Secretary II