



Minutes - April 11, 2022

Call to Order: Chair Bostwick called the hybrid County Board Staff Committee meeting to order at 4:32 P.M. on Monday, April 11, 2022.

Committee Members Present: Supervisors Podzilni, Beaver, Brien, Yeomans, Davis, Bostwick, Sweeney, and Leavy.

Committee Members Absent: Supervisor Peer.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the Administrator; Richard Greenlee, Corporation Counsel; Bridget Laurent, Deputy Corporation Counsel; Greg Cullen, Airport Director; Kate Luster, Human Services Director; Amy Spoden, Interim Human Resources Director; and Terri Carlson, Risk Manager;

Others Present: Supervisor Mawhinney; Michael Zoril.

Approve Agenda: Supervisor Davis moved approval of the agenda as presented, second by Supervisor Yeomans. ADOPTED.

Citizen Participation, Communications and Announcements: No public comment submitted by noon today.

Supervisor Yeomans noted a correction on his recognition resolution - removal of ADRC services. He expressed gratitude for his experience on the County Board.

Approval of Minutes:

March 21, 2022 Minutes: Supervisor Brien moved approval of the March 21, 2022 minutes as presented, second by Supervisor Podzilni. ADOPTED.

March 31, 2022 Minutes: Supervisor Brien moved approval of the March 31, 2022 minutes as presented, second by Supervisor Beaver. ADOPTED.

Approval of Transfers: None.

Review of Payments:

March Payments: The committee reviewed the payments.

Review and Approval of Resolutions:

Recognizing Stephanie Aegerter: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby recognize Stephanie Aegerter for her service and extends best wishes in her future endeavors."

Supervisor Sweeney moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Recognizing Wayne Gustina: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby recognize Wayne Gustina for his service and extends best wishes in his future endeavors."

Supervisor Davis moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

Recognizing Jacob Taylor: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby recognize Jacob Taylor for his service and extends best wishes in his future endeavors."

Supervisor Beaver moved approval of the above resolution, second by Supervisor Yeoamans. ADOPTED.

Recognizing Bob Yeomans: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby recognize Bob Yeomans for his service and extends best wishes in his future endeavors."

Supervisor Podzilni moved to amend the resolution to remove the ADRC Committee membership and approve of the above resolution, second by Supervisor Davis. ADOPTED.

Recognizing Danette Rynes : "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby recognize Danette Rynes for her service and extends best wishes in her future endeavors."

Supervisor Beaver moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Recognizing Robert Potter: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby recognize Robert Potter for his service and extends best wishes in his future endeavors."

Supervisor Brien moved approval of the above resolution, second by Supervisor Davis. ADOPTED.

Recognizing Dave Homan: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board

of Supervisors duly assembled this _____ day of _____, 2022 does hereby recognize Dave Homan for his service and extends best wishes in his future endeavors."

Supervisor Davis moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Recognizing Mike Mulligan: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby recognize Mike Mulligan for his service and extends best wishes in his future endeavors."

Supervisor Davis moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Recognizing Pam Bostwick: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby recognize Pam Bostwick for her service and extends best wishes in her future endeavors."

Supervisor Davis moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Recognizing Shirley Williams: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby recognize Shirley Williams for her service and extends best wishes in her future endeavors."

Supervisor Brien moved approval of the above resolution, second by Supervisor Davis. ADOPTED.

Recognizing Wes Davis: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby recognize Wes Davis for his service and extends best wishes in his future endeavors."

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Sweeney. ADOPTED.

Recognizing the Honorable Daniel T. Dillon: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby recognize the Honorable Daniel T. Dillon for his service and extends best wishes in his future endeavors."

Supervisor Davis moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Acceptance of Office of Juvenile Justice and Delinquency Prevention (OJJDP) Family Drug Court Program Grant Funds and Creation of 2.0 FTE Human Services Professionals and 1.0 FTE Psychiatric Technician Positions: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby accept the OJJDP Family Drug Court Program Grant funds in the amount of \$996,944 in federal aid.

BE IT FURTHER RESOLVED, the County Board approves the creation of the grant-funded 2.0 FTE Human Services Professional and 1.0 FTE Psychiatric Technician positions and authorizes the Human Services Department to fill these positions; and,

BE IT FURTHER RESOLVED, that the 2022 Rock County Human Services Department budget be amended as follows:

..."

Supervisor Davis moved approval of the above resolution, second by Supervisor Brien.

Kate Luster stated this resolution will accept grant funds and creates positions in family recovery court. Received grant funding for the next three years. These positions will allow a greater caseload.

ADOPTED.

Proclaiming April 28 - May 1, 2022 as YWCA Stand Against Racism: "NOW, THEREFORE, BE IT RESOLVED by the County of Rock Board of Supervisors on this ____ day of April, 2022, hereby declares April 28 – May 1, 2022 as Stand Against Racism days in the County of Rock and encourages residents, local businesses, educators, and community and faith-based organizations to celebrate diversity and advocate for the elimination of racism."

Supervisor Brien moved approval of the above resolution, second by Supervisor Davis.

Randy Terronez spoke to this resolution. He explained that there will be an event this year on Thursday, April 21. Invitations will be handed out to County Board Supervisors on Thursday.

ADOPTED.

Confirmation of Appointment of the Human Resources Director: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors assembled this _____ day of _____, 2022, confirms the appointment of David Slusser for the position of Human Resources Director under the standard terms of the County Department Head employment agreement, per the Rock County Personnel Ordinance section 18.107."

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Davis.

Josh Smith spoke to this resolution. He added that Dave Slusser will be in attendance at the County Board meeting on Thursday, April 14.

ADOPTED.

Review, Discussion and Possible Action:

Department Head Contract Revision: Josh noted that the personnel ordinance says that department heads shall be employed under a department head contract agreement. Josh explained the revisions that he has asked the committee to consider regarding department head separation, vacation time, and automatic contract renewal. He added a revision to pay the cost of health insurance for department heads who separate not-for-cause COBRA premiums to allow Department Heads to continue to receive health coverage for the same 3 month period like the severance. Josh explained that nearby counties have provisions like this for their department heads.

Supervisor Sweeney moved to approve all of the revisions, including the added insurance provision, second by Supervisor Davis. ADOPTED.

2022-24 County Board Rule Changes:

Proposal A: Rule IV. N. – Time of Committee Meetings

Supervisor Yeomans moved to accept Proposal A, second by Supervisor Davis.

Supervisor Bostwick expressed his concern that removing this language eliminated those that work during the day. Supervisor Sweeney stated that scheduling issues will be a problem regardless of what time they meet. Supervisor Beaver advocated that committees should be able to work together to determine what time the everyone on the committee could meet.

YES - Sweeney, Podzilni, Beaver, and Yeomans.

NO - Brien, Leavy, Davis, and Bostwick.

FAILED.

Richard Greenlee explained that any rules will be taken up at the reorganization meeting. A document containing County Board Staff Committee recommendations will be included.

Proposal B: Rule I. E. – Presentation of the Budget

Supervisor Podzilni moved to accept Proposal B, second by Supervisor Yeomans.

Supervisor Davis stated that this may limit public attendance at this meeting.

YES - Podzilni.

NO - Brien, Leavy, Beaver, Davis, Sweeney, Yeomans, Bostwick.

FAILED.

Proposal C: Rule I. and Rule IV. – Electronic Attendance at Meetings

Rich Greenlee reminded the committee that this has been considered by the County Board and County Board Staff Committee in the past.

Supervisor Sweeney moved to deny Proposal C, second by Supervisor Podzilni.

YES - Brien, Podzilni, Leavy, Beaver, Davis, Sweeney, Bostwick.

NO - Yeomans.

ADOPTED.

Proposal D: Revise timelines for appointments to committees to reflect current practice.

Supervisor Brien moved to accept Proposal D, second by Supervisor Sweeney.

YES - Brien, Podzilni, Beaver, Davis, Sweeney, Yeomans, Bostwick.

NO - none.

(Supervisor Leavy left prior to the vote at 5:47 P.M.)

Proposal E: Rule I. B. – Allow for Supervisors Running for Chair, Vice Chair, or 2nd Vice Chair to address the body more than once if it would assist Board in election.

Supervisor Sweeney moved to amend Proposal E "If at any point during the election process, after the first ballot, the presiding...", second by Supervisor Brien. ADOPTED.

Motion to recommend as amended. ADOPTED.

Proposal D: Change to allow for per meeting allowance if it's a regularly scheduled committee meeting

Supervisor Sweeney moved to accept Proposal D, second by Supervisor Brien. ADOPTED.

(Proposal letter was duplicated in several areas.)

Proposal D: Rule I. A. , Rule III K.(2), Rule IV. I. – Change timelines from 48 hours to 24 hours.

Supervisor Podzilni moved to accept Proposal D, second by Supervisor Sweeney. ADOPTED.

Proposal E: Rule I. A. – Change prior submission of Rule Change to “Should” instead of “must” to reflect current practices

Supervisor Sweeney moved to accept Proposal E, second by Supervisor Davis. ADOPTED.

(Supervisor Yeomans left at 6:04 P.M. prior to this vote)

Proposal F: Rule II C. – County Administrator to make “State of County” report to board instead of including report in the budget.

Supervisor Podzilni moved to accept Proposal F, second by Supervisor Sweeney. ADOPTED.

Proposal G: Rule III D. – Changing Submissions deadline for County Board and Committee agendas to Wednesday at noon.

Supervisor Sweeney moved to accept Proposal G, second by Supervisor Podzilni. ADOPTED.

Proposal H: Rule III E. – Deleting “Citizens”

Supervisor Brien moved to accept Proposal H, second by Supervisor Podzilni. ADOPTED.

Proposal I: Rule III F. – Reframing time computing for allowing 5 supervisors to advance a resolution to the full board

Supervisor Davis moved to accept Proposal I, second by Supervisor Sweeney. ADOPTED.

Proposal J: Rule IV D. – Clarifying that a resolution is considered in sequence, and that each committee has an opportunity to make recommendation on adoption.

Rich Greenlee explained that the version of the resolution that is in front of the body is the last version that was passed by the previous body.

Supervisor Sweeney moved to accept Proposal J, second by Supervisor Davis. ADOPTED.

Proposal K: Rule V.A. – Revising Purchasing and Contracting Values for Consideration by Committee and Board

Supervisor Davis moved to accept Proposal K, second by Supervisor Brien. ADOPTED.

Proposal L: Rules V C. – Revising Public Health Roles and Responsibilities

Supervisor Brien moved to accept Proposal L, second by Supervisor Sweeney. ADOPTED.

Proposal M: Rule V D.(5) – Deleting reference to the budget presentation to reflect actual practice

Supervisor Davis moved to accept Proposal M, second by Supervisor Sweeney. ADOPTED.

Proposal N: Rule V D.(8) – Clarifying County Board Staff Committees process and responsibility for WCA Resolutions

Supervisor Davis moved to accept Proposal N, second by Supervisor Beaver.

Supervisor Sweeney moved to amend and remove "in assisting the County Administrator", second by Supervisor Brien. ADOPTED.

Proposal N with amendment. ADOPTED.

Proposal O: Rule V F. – Revise EVAS to reflect move of Council on Aging move to Human Services.

Supervisor Sweeney moved to accept Proposal O, second by Supervisor Brien. ADOPTED.

Proposal P: Rule V G.(2) – Delete reference to insurance audits

Supervisor Sweeney moved to accept Proposal P, second by Supervisor Brien. ADOPTED.

Proposal Q: Rule V G.(3) – Clean up section by adding word “shall” that was omitted

Supervisor Davis moved to accept Proposal Q, second by Supervisor Podzilni. ADOPTED.

Proposal R: Rule V G.(7) – Clarifying when Finance Committee Endorsement should be issued

Supervisor Sweeney moved to accept Proposal R, second by Supervisor Davis. ADOPTED.

Proposal S: Rule V H.(3) – Changing the Change Order threshold in accordance with proposed purchasing ordinance

Supervisor Beaver moved to accept Proposal S, second by Supervisor Sweeney. ADOPTED.

Approval of Changes to Administrative Policy and Procedure Manual: Rich Greenlee explained that this allows for more flexibility.

Supervisor Sweeney moved to approve the changes to the Administrative Policy and Procedure Manual, second by Supervisor Podzilni. ADOPTED.

Adjournment: Supervisor Podzilni moved to adjourn at 6:45 P.M., second by Supervisor Davis. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.