

HEALTH SERVICES COMMITTEE

March 9, 2022

CALL TO ORDER – Chair Brien called the teleconference meeting of the Health Services Committee to order at 9:01 a.m.

COMMITTEE MEMBERS PRESENT: Chair Brien, Beaver, Bomkamp, Schulz and Leavy

STAFF MEMBERS PRESENT: Natalie Rolling-Edlebeck, NHA; Debbie Bryant, DON; Marilyn Burns, ADON; Steve Barnett, Admissions; Dave Froeber, Maintenance; Kasey Strike, Administrative Secretary; Michelle Lynch, ES & Materials Manager; Tim Brown, FS Manager; Tonya Colvin, Finance; Jayne Kalemba, RN Supervisor; Heidi Azarela, Social Worker; Kim Ball, MDS RN; Gail Sullivan, Social Worker, Chelsea Phillips, Infection Preventionist; Deb Potter, FS Supervisor; Melanie Godding, Activities Director; Josh Smith, County Administrator

APPROVAL OF AGENDA – Supervisor Bomkamp moved approval of agenda, second by Supervisor Leavy. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None

APPROVAL OF MINUTES FOR FEBRUARY 9, 2022– Supervisor Beaver moved approval of minutes for February 9, 2022, second by Supervisor Leavy. APPROVED

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTION – None

INFORMATION ITEMS -

ADMISSIONS CRITERIA – Natalie reviewed the criteria for admissions.

QUARTERLY QAPI – Natalie reviewed the items the QAPI committee has focused on March 2021 – June 2021.

ROCK HAVEN STAR RATING – Rock Haven has moved from a 3 star facility to a 4 star facility.

OPERATIONALIZATION - Reviewed

ROCK HAVEN STAFF MORALE – Chelsea Phillips was introduced as Rock Haven's new Infection Preventionist.

SCHEDULING – Debbie Bryant, DON is looking at offering more shift opportunities and potentially reducing weekend requirements and mandation.

INVENTORY SPECIALIST-RELIEF COOK – Tim Brown, FS Manager discussed the duties this position would have. Chair Brien asked what the procedure is to implement this and Josh Smith, County Administrator answered.

STAFF REPORTS – .

FINANCIAL RESULTS- TONYA COLVIN – The January census report and 2022 revenues were reviewed.

MAINTENANCE – DAVE FROEBER – The new steam shaft was installed. Rock Haven has been measured for carpeting and is hoping to finish this in the next couple of months. Vinyl flooring has been installed in one resident room to test it out. Should know how the vinyl will wear in about 12–18 months.

ADMINISTRATIVE REPORT – NATALIE ROLLING-EDLEBECK – Administrative report was discussed, and questions answered.

COMMITTEE REQUESTS – Supervisor Beaver would like Natalie to be prepared to discuss, in detail, any expense over \$5,000 at the next HSC meeting. Supervisor Bomkamp requested the Committee Review Report be sent to the Supervisors in advance. Supervisor Bomkamp requested that the reports sent with agendas be sent in the appropriate direction instead of sideways. Supervisor Bomkamp requested more information about the Inventory Specialist-Relief Cook.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, April 13, 2022 at 9 a.m. via Zoom.

EXECUTIVE SESSION: Supervisors Bomkamp and Leavy moved to go into Executive Session at 9:57 a.m. per Section 19.85(1)(c), Wis. Stats. – Performance Evaluation – Nursing Home Administrator. ADOPTED on a roll call with following: AYES – Chair Tom Brien, Supervisors Schulz, Bomkamp, Leavy and Beaver. NOES – None.

Supervisor Bomkamp moved to exit the executive session and adjourn the meeting at 10:19, second by Supervisor Schulz. Approved.

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Respectfully submitted,
Kasey Strike

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE