

HEALTH SERVICES COMMITTEE

April 13, 2022

CALL TO ORDER – Chair Brien called the teleconference meeting of the Health Services Committee to order at 9:00 a.m.

COMMITTEE MEMBERS PRESENT: Chair Brien, Beaver, Bomkamp and Schulz. Leavy joined the meeting later.

STAFF MEMBERS PRESENT: Natalie Rolling-Edlebeck, NHA; Debbie Bryant, DON; Marilyn Burns, ADON; Steve Barnett, Admissions; Dave Froeber, Maintenance; Kasey Strike, Administrative Secretary; Michelle Lynch, ES & Materials Manager; Tim Brown, FS Manager; Lucy Kettle, RN Supervisor; Heidi Azarela, Social Worker; Kim Rueth, MDS RN; Chelsea Phillips, Infection Preventionist; Melanie Godding, Activities Director;

OTHERS PRESENT: Amy Spoden, Asst. Human Resource Director

APPROVAL OF AGENDA – Supervisor Schulz moved approval of agenda, second by Supervisor Bomkamp. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Kasey Strike read a comment submitted by Tony Ray regarding a Proposal for Incentive Day for employees. Kasey Strike read a comment made by Pat Linneman regarding the need for non-medical transportation for the residents.

APPROVAL OF MINUTES FOR MARCH 9, 2022– Supervisor Schulz moved approval of minutes for March 9, 2022, second by Supervisor Bomkamp. APPROVED

REVIEW OF PAYMENTS – Committee reviewed payments and explanation for expenses over \$5,000.

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTION – None

INFORMATION ITEMS -

ADMISSIONS CRITERIA UPDATED – Natalie reviewed the updated criteria for admissions.

QUARTERLY QAPI – Meeting on April 19, 2022 will cover Jan./Feb./Mar.

ROCK HAVEN STAFF MORALE –

Heidi Azarela, Social worker shared that she has some ideas in the works but is not ready to share those yet.

Lucy Kettle, RN Supervisor shared that staffing has been better. Staff feels more supported.

Melanie Godding, Activities Director shares that the Activities Department still has a vacant position and that her predecessor, Vera Polglaze will be covering for her while she is out.

Tim Brown, FS Manager shared that the morale is up and everyone is supporting each other.

SCHEDULING NOTICES – DEBBIE BRYANT/NATALIE ROLLING-EDLEBECK

– Debbie stated that a PM RN position has been open since August and went over the report she prepared regarding staffing. Lucy Kettle shares that the RN supervisors understand the staffing shortages but do not agree with 12 hour shifts and thought it was temporary. Lucy explained how RN supervisors get paid overtime and stated that sometimes the people they are supervising are getting paid more than the RN supervisors.

INVENTORY SPECIALIST-RELIEF COOK UPDATE – TIM BROWN – The position would eliminate extra time spent by the materials department and himself and would be a flex type worker. Natalie Rolling-Edlebeck stated they are waiting for approval from the Board, and this position has been added as a special project. Tim Brown stated they will be using COVID money for the position so it can prove itself and then be added to next year's budget. Chair Brien said to run it by HR.

STAFF REPORTS –

FINANCIAL RESULTS- TONYA COLVIN – The February census report and 2022 revenues were reviewed.

MAINTENANCE – DAVE FROEBER – Started replacing the carpeting this week and should be done with that later this week. There was 1 employee incident/injury. Chair Brien asked about a bus stop at Rock Haven. Dave Froeber says there was a bus stop at the Health Care Center but it was removed because there were not enough patrons. Discussion was had about a van for the residents. Natalie Rolling-Edlebeck stated the van would be used for emergent transportation first and then used for recreation.

ADMINISTRATIVE REPORT – NATALIE ROLLING-EDLEBECK – Administrative report was discussed, and questions answered. Would want to propose to the County Board opening up to non-county residents. Could temporarily take non-county residents if neighboring counties beds are full. Need to increase staffing to get more residents.

COMMITTEE REQUESTS – Chair Brien would like minutes from the resident council meetings. Supervisor Schulz would like an estimate for the cost of a van and the staffing related to that.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, May 11, 2022 at 9 a.m. via Zoom.

ADJOURNMENT – Supervisor Beaver moved to adjourn at 10:12 a.m., second by Supervisor Schulz. ADOPTED by acclamation.

Respectfully submitted,
Kasey Strike

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE