



MINUTES OF BOARD OF HEALTH MEETING

May 4, 2022

Call to Order: Meeting was called to order by Chair Peer at 6:00 p.m.

Board of Health Members Present: Chair Peer, Dr. Somaraju, Supervisor Schulz, Supervisor Clasen, Dr. Meyers

Board of Health Members Absent: Eric Gresens, Supervisor Schneider, Debra Kolste

Staff Members Present: Katrina Harwood – Health Officer/Director; Rick Wietersen – Environmental Health Director; Jill Camber-Davidson – Public Health Supervisor; Seth Loncar – Administrative Services Supervisor; Kyleigh Menke – Public Health Nurse; Erin Yenser – Public Health Strategist; Samantha Axon – Public Health Strategist and Melissa DeWitt – Public Health Support Specialist.

Others Present: Rich Bostwick - County Board Supervisor; Sheryl - Citizen

Roll Call

Roll not taken at today's meeting

Adopt Agenda

Supervisor Schulz made a motion to adopt the agenda. Rich Bostwick seconded the motion. MOTION APPROVED.

Changes to Agenda

Chair Peer proposed a change in the agenda (due to reduced BOH members present) community action #6 to set meeting date and time for board of health and election of vice chair. Chair Peer requested better representation of the board for this agenda item. Community Action #6 sections A & B changed to next month meeting.

Approval of Minutes – 4/6/2022

Supervisor Clasen made a motion to approve the minutes of the 4/6/2022 Board of Health meetings. Supervisor Schulz seconded the motion. MOTION APPROVED.

Citizen Participation

New Business

Administrative Division

Review of Payments

No questions on payments

Transfer of Funds Over \$5,000

No transfer of funds over \$5,000.

Public Health Department Report

Director's Report

Katrina updated the staff on Seth Loncar being integrated into BOH meeting administrator; thank you to Melissa DeWitt for her work on these meetings over the last 16 months. Katrina explained our role(s) in tuberculosis and latent tuberculosis infection. Chronic disease and injury prevention team working on overdose fatality review; Katrina provided an overview of upcoming reviews and internal operations. Opioid settlement fund workgroup discussed that RCPHD is facilitating a workgroup; gathering information now and will provide report to county board for considerations. Lab audit for water lab in nitrate testing went very well with positive results. Ashley Franke is our public health planning for our strategic plan; Katrina gave an overview of the strategic planning team and their current status including a survey going out for the environmental scan.

Program Spotlight – 2020/2021 Combined Annual Report

Annual report was contracted out to enable staff to continue COVID-19 response work and alleviate some workload. Katrina provided a background explaining Wisconsin state statute and DHS Chapter 140 that we are required as a health department to provide annual report to Board of Health and DHS. Katrina provided some details and explanations of the 2020/2021 Combined Annual report including COVID-19 response at a glance; communicable disease vaccination numbers; chronic disease & injury prevention efforts within the Health Equity Alliance of Rock county, fall prevention, overdose fatality and diabetes prevention; Maternal, child and family health team; Environmental Health and licenses issued; Katrina wrapped up the presentation with future goals of the health department and what changes we anticipate making in pandemic response.

Workforce

- No new staff to report – fully staffed.
- Intern opportunities upcoming: EH intern & Communications intern.
- Katrina then took the opportunity to introduce new staff to the Board: Kyleigh Menke, Erin Yenser & Samantha Axon

Communications and Announcements from Staff and Board Members

None.

Adjournment

Supervisor Schulz made a motion to adjourn the meeting. Dr. Meyers seconded the motion. MOTION APPROVED. Meeting adjourned at 6:30 p.m.

Respectfully Submitted,

Seth Loncar, Recorder

Not Official Until Approved by the Board of Health