



Minutes - June 7, 2022

Call to Order: Chair Brien called the General Services Committee meeting to order at 8:45 A.M. in N1 and N2 Conference Rooms at the Rock County Courthouse.

Committee Members Present: Supervisors Brien, Fox, Cullen, Wilson, and Zoril.

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator, Brent Sutherland, Facilities Director; Randy Terronez, Assistant to the Administrator; Mike Parille and Dave Froeber, Facilities Superintendents; Captain Curt Fell, Sheriff's Office.

Others Present: Brian Zobel, Director, Facilities Planning and Management at University of Wisconsin - Whitewater.

Approve Agenda: Supervisor Wilson moved approval of the agenda as presented, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

May 24, 2022 Minutes: Supervisor Wilson moved approval of the May 24, 2022 minutes, second by Supervisor Cullen. ADOPTED.

Approval of Transfers: None.

Review of Payments:

May Payments: Supervisor Zoril questioned the process of reviewing payments. Brent explained it would be a committee decision to change any processes. Committee members decided to leave the process of reviewing payments as is. Supervisor Cullen raised a question about a US Bank payment. Brent explained it was a credit card charge for supplies. Supervisor Zoril asked about reward point percentages on credit cards. Brent responded he would take his question to Finance to find out.

Review and Approval of Resolutions:

Awarding Contract for the Law Enforcement Services (LES) / Jail – Steel Joist and Deck

Material: WHEREAS, the LES/Jail renovation project will have three separate bid packets being advertised

requesting bids for each individual specification sections or trades; and WHEREAS, bid packet #1 is for footings and foundation which allows Rock County to get the site work and foundation installed before the winter months in 2022; and

WHEREAS, specification were developed by Venture Architect and sent out for advertising by Rock County Purchasing Department ; and WHEREAS, Rock County received 1 bid, which was evaluated by Rock County Purchasing, Facilities Management and Rock County Construction Manager; and WHEREAS, the lowest, most responsive and responsible bidder was JP Cullen and Sons INC of Janesville in the amount of \$1,691,584.00. NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2022 does hereby approve and authorize awarding a contract in the amount of JP Cullen and Sons INC in the amount of \$1,860,743.00. BE IT FURTHER RESOLVED, that a \$169,159.00 contingency also be approved to cover any unforeseen items.

Supervisor Wilson moved approval of the above resolution, second by Supervisor Fox.

Brent Sutherland explained this is the first portion within the first of three bid packages for this project. Supervisor Zoril asked Brent to explain the role of the project manager. Brent explained the project manager, Ben Bozien from JP Cullen, was hired to make sure the subcontractors are meeting the specifications of the project. Supervisor Zoril asked a question regarding the possibility of the project going over budget due to impending interest rate increases. Administrator Josh Smith explained that this could be a possibility but there is no way to predict at this time.

ADOPTED.

Awarding Contract for the Law Enforcement Services (LES) / Jail – Concrete and Foundations

: WHEREAS, the LES/Jail renovation project will have three separate bid packets being advertised requesting bids for each individual specification sections or trades; and WHEREAS, bid packet #1 is for footings and foundation which allows Rock County to get the site work and foundation installed before the winter months in 2022; and WHEREAS, specification were developed by Venture Architect and sent out for advertising by Rock County Purchasing Department ; and WHEREAS, Rock County received 1 bids, which were evaluated by Rock County Purchasing, Facilities Management and Rock County Construction Manager; and WHEREAS, the lowest, most responsive and responsible bidder was JP Cullen and Sons INC of Janesville in the amount of \$1,046,416.00 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2022 does hereby approve and authorize awarding a contract in the amount of JP Cullen and Sons INC in the amount of \$1,151,058.00. BE IT FURTHER RESOLVED, that a \$104,641.60 contingency also be approved to cover any unforeseen items.

Supervisor Wilson moved approval of the above resolution, second by Supervisor Cullen.

Brent Sutherland explained we received one bid for this project. Supervisor Zoril aired concern that only one bid was received. Brent explained this isn't typical and that it relates to supply and staff shortages. Supervisor Zoril asked about delaying to try to get additional bids. Brent explained there would be no value in this and explained that the packet was sent out to over 1000 possible bidders.

ADOPTED.

Review, Discussion and Possible Action:

LES/Jail Bid Package #1 Update- Excavation and Site Utilities: Brent Sutherland explained that we received one bid for this portion and it came in excessively over budget. After discussing with Purchasing and the bidder, it was decided that it would be best to reject the submitted bid and rebid, separating excavation and utilities and it would be placed into bid packet three. Committee members were in agreement to separate and rebid.

Next meeting date and time: June 21, 2022 at 8:45 A.M.

Adjournment: Supervisor Fox moved to adjourn at 9:38 A.M., second by Supervisor Cullen.
ADOPTED.

Respectfully submitted,

Tammy Kettleson
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.