



Minutes - June 6, 2022

Call to Order: Chair Bostwick called the hybrid meeting of the County Board Staff Committee to order at 4:30 P.M. on Monday, June 6, 2022, in Conference Room N1.

Committee Members Present: Supervisors Bostwick, Peer, Podzilni, Sweeney, Wilson, Brien, Towns, Leavy, and Beaver.

Committee Members Absent: None.

Staff Members Present: Interim Medical Examiner, Barry Irmen; Medical Examiner Director of Operations, Cristina Figueroa-Soto; Dave Slusser, Human Resources Director; Josh Smith, County Administrator; Randy Terronez, Assistant to the Administrator; Richard Greenlee, Corporation Counsel; Bridget Laurent, Deputy Corporation Counsel; Jacki Gackstatter, Clerk of Court; David O'Leary, District Attorney; Melissa Wittwer, Child Support Director; Terri Carlson, Risk Manager.

Others Present: None.

Approve Agenda: Supervisor Brien moved approval of the agenda as presented, second by Supervisor Podzilni. ADOPTED.

Citizen Participation, Communications and Announcements: No public comment submitted.

Approval of Minutes:

May 23, 2022 Minutes: Supervisor Podzilni moved approval of the May 23, 2022 minutes, second by Supervisor Brien. ADOPTED.

Approval of Transfers: None.

Review of Payments:

May Payments: The committee reviewed the payments.

Review and Approval of Resolutions:

Recognizing Correctional Supervisor Erin W. Wilson: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby recognize Correctional Supervisor Erin W. Wilson for her 18 years of faithful

service and recommends that a sincere expression of appreciation be given to Correctional Supervisor Erin W. Wilson along with best wishes for the future."

Supervisor Peer moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Recognizing Administrative Secretary Grace M. Becker: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby recognize Administrative Secretary Grace M. Becker for her over 26 years of faithful service and recommends that a sincere expression of appreciation be given to Administrative Secretary Grace M. Becker along with best wishes for the future."

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Beaver. ADOPTED.

Authorizing Temporary Double Fill of Clerk of Court Financial Supervisor Position: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby authorize the double fill of the Financial Supervisor position from July 1, 2022 through August 8, 2022."

Supervisor Beaver moved approval of the above resolution, second by Supervisor Sweeney.

Jacki Gackstatter explained that the financial manager is retiring after 15 years in this position. This double fill would allow the new employee to work through a month-end and receive much-needed training.

ADOPTED.

Reallocating The Investigator Position In The District Attorney's Office: "NOW THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, increase the pay range for the Investigator from Unilateral pay range 14 to Unilateral pay range 16."

Supervisor Beaver moved approval of the above resolution, second by Supervisor Brien.

David O'Leary spoke to this resolution.

ADOPTED.

Authorizing Reclassification of 1.0 FTE Child Support Financial Specialist to 1.0 FTE Child Support Reimbursement Specialist: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby approve the reclassification of a 1.0 FTE Child Support Financial Specialist position to a 1.0 FTE Child Support Reimbursement Specialist in the Child Support Services 2022 budget."

Supervisor Beaver moved approval of the above resolution, second by Supervisor Peer.

Melissa Wittwer explained that there has been some reorganization in her office. This would potentially increase funding.

ADOPTED.

Authorizing Increase in Medical Examiner Department Clerical Position: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby authorize the increase in the Medical Examiner Department Administrative Assistant from 04.0 FTE to 0.75 FTE effective July 1, 2022 at at cost of \$11,022 with funds to come from the department's current budget."

Supervisor Beaver moved approval of the above resolution, second by Supervisor Sweeney.

Barry Irmen explained that the hours for this position has stayed the same since 2015 despite position duties and time needed, have increased.

ADOPTED.

Review, Discussion and Possible Action: None.

Next meeting date and time: June 20 at 4:30 P.M.

Adjournment: Supervisor Brien moved to adjourn at 4:43 P.M., second by Supervisor Sweeney.
ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.