



Minutes - June 6, 2022

Call to Order: Chair Beaver called the Public Safety & Justice Committee meeting to order at 5:30 P.M. on June 6, 2022 in the N1 Conference Room at the Rock County Courthouse.

Committee Members Present: Supervisors Beaver, Knudson, Whitledge, and Zoril.

Committee Members Absent: Supervisor Bomkamp.

Staff Members Present: Interim Medical Examiner, Barry Irmen; Medical Examiner Director of Operations, Cristina Figueroa-Soto; Josh Smith, County Administrator; Randy Terronez, Assistant to the Administrator; Kathy Sukus, Communications Director; David O'Leary, District Attorney; Sheriff Knudson; Jacki Gackstatter, Clerk of Court; Michelle Wilson, Financial Office Manager.

Others Present: None.

Approve Agenda: Supervisor Knudson moved approval of the agenda as presented, second by Supervisor Zoril. ADOPTED.

Citizen Participation, Communications and Announcements: No public comment submitted.

Approval of Minutes:

May 16, 2022 Minutes: Supervisor Knudson moved approval of the May 16, 2022 minutes, second by Supervisor Zoril. ADOPTED.

Consent Calendar:

Approval of Transfers: None.

Review of Payments: The committee reviewed the payments. Supervisor Zoril posed questions on the payments presented.

Review and Approval of Resolutions:

Recognizing Correctional Supervisor Erin W. Wilson: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby recognize Correctional Supervisor Erin W. Wilson for her 18 years of faithful service and recommends that a sincere expression of appreciation be given to Correctional Supervisor

Erin W. Wilson along with best wishes for the future."

Supervisor Knudson moved approval of the above resolution, second by Supervisor Zoril. ADOPTED.

Recognizing Administrative Secretary Grace M. Becker: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby recognize Administrative Secretary Grace M. Becker for her over 26 years of faithful service and recommends that a sincere expression of appreciation be given to Administrative Secretary Grace M. Becker along with best wishes for the future."

Supervisor Knudson moved approval of the above resolution, second by Supervisor Whitledge. ADOPTED.

Authorizing Temporary Double Fill of Clerk of Court Financial Supervisor Position: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby authorize the double fill of the Financial Supervisor position from July 1, 2022 through August 8, 2022."

Supervisor Knudson moved approval of the above resolution, second by Supervisor Whitledge.

Jacki Gackstatter explained that this would allow the retiring employee to work with the new employee.

ADOPTED.

Authorizing Reclassification of 1.0 FTE Child Support Financial Specialist to 1.0 FTE Child Support Reimbursement Specialist: NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby approve the reclassification of a 1.0 FTE Child Support Financial Specialist position to a 1.0 FTE Child Support Reimbursement Specialist in the Child Support Services 2022 budget."

Supervisor Knudson moved approval of the above resolution, second by Supervisor Whitledge.

Melissa Wittwer spoke to this resolution. She explained that this would make the caseload more manageable.

ADOPTED.

Authorizing Increase in Medical Examiner Department Clerical Position: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby authorize the increase in the Medical Examiner Department Administrative Assistant from 04.0 FTE to 0.75 FTE effective July 1, 2022 at at cost of \$11,022 with funds to come from the department's current budget."

Supervisor Knudson moved approval of the above resolution, second by Supervisor Whitledge.

Barry Irmen explained that the hours for this position has stayed the same since 2015 despite position duties and time needed, have increased.

ADOPTED.

Reallocating The Investigator Position In The District Attorney's Office: "NOW THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, increase the pay range for the Investigator from Unilateral pay range 14 to Unilateral pay range 16."

Supervisor Knudson moved approval of the above resolution, second by Supervisor Whitledge.

David O'Leary explained that their current Investigator is retiring. There is a need to fill this position as soon as possible.

ADOPTED.

Review, Discussion and Possible Action: None.

Committee Requests and Motions: Chair Beaver expressed that they would like to tour the Medical Examiner's Office. Barry responded that this will be set up shortly.

Next meeting date and time: June 20 at 5:30 P.M.

Tour of District Attorney's Office: The committee toured the District Attorney's Office.

Adjournment: Supervisor Knudson moved to adjourn at 6:24 P.M., second by Supervisor Whitledge.
ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.