

HEALTH SERVICES COMMITTEE

June 8, 2022

****AMENDED****

CALL TO ORDER – Supervisor Beaver called the teleconference meeting of the Health Services Committee to order at 9:00 a.m.

COMMITTEE MEMBERS PRESENT: Beaver, Bomkamp, Leavy and Schulz. Chair Brien joined the meeting at 9:08 a.m.

STAFF MEMBERS PRESENT: Natalie Rolling-Edlebeck, NHA; Bob Kennison, DON; Marilyn Burns, ADON; Dave Froeber, Maintenance; Kasey Strike, Administrative Secretary; Michelle Lynch, ES & Materials Manager; Tim Brown, FS Manager; Gail Sullivan, Social Worker; Chelsea Phillips, Infection Preventionist; Vera Polglaze, Interim Activities Director; Kim Ball, MDS RN; Tonya Colvin, Business Office Manager; Steve Barnett, Admissions Coordinator

OTHERS PRESENT: Josh Smith, County Administrator

APPROVAL OF AGENDA – Supervisor Bomkamp moved approval of agenda, second by Supervisor Schulz. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Robert “Bob” Kennison was introduced as the Director of Nursing.

APPROVAL OF MINUTES FOR MAY 11, 2022– Supervisor Schulz moved approval of minutes for May 11, 2022, second by Supervisor Bomkamp. APPROVED

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTION –

ELECTION OF VICE CHAIR – Supervisor Schulz moved for Supervisor Beaver as Vice Chair, second by Supervisor Leavy. APPROVED. Vote 5/0

SET MEETING DATE AND TIME – Meetings set for second Wednesday of each month at 9:00 a.m. APPROVED. Vote 5/0

INFORMATION ITEMS –

INTRODUCTION OF DIRECTOR OF NURSING – ROBERT “BOB” KENNISON, RN – Bob Kennison was introduced as the Director of Nursing earlier in the meeting.

ROCK HAVEN STAFF MORALE – Marilyn Burns, ADON said that morale has changed since the survey results. A discussion was had on the recent negative morale. HR did an inquiry.

CHAIN OF COMMAND AND ORGANIZATIONAL STRUCTURE EXPLANATION – Natalie reviewed the chain of command and organizational chart. Supervisor Bomkamp stated that the chain of command needs to be followed and the committee members should not be contacted until the chain of command is exhausted.

GRANT FOR BUS – Natalie states that there is no money in the budget for a bus. Once the census increases she will go back and review. Recommended seeing about Rock County Transit extending their hours. Tonya Colvin, Business Office Manager shared information she had about another transportation service, Paratransit.

RESIDENT COUNCIL AND MINUTES – Minutes from the May 25, 2022 meeting and the agenda for the June 22, 2022 meeting were reviewed. Vera Polglaze spoke about the things she is working on starting up again.

STATE SURVEY UPDATE – Natalie reviewed the State Survey results and the Plan of Correction that was accepted. Chelsea Phillips, Infection Preventionist gave an overview of what Antibiotic Stewardship is and stated she is seeing better documentation.

BUDGETING AND EXPECTED COSTS FOR FOOD – Tim Brown, Food Service Manager went over the food price projections.

STAFF REPORTS –

FINANCIAL RESULTS- TONYA COLVIN – The April 2022 census and March 2022 revenue were reviewed.

MAINTENANCE – DAVE FROEBER – A wheelchair swing was purchased and installed. Nine rooms have been carpeted. Will be scheduling carpet replacement in the Sandstone corridors. There were 2 injuries and 1 incident in May.

ADMINISTRATOR’S REPORT – NATALIE ROLLING-EDLEBECK – Natalie went over the report. She also shared that the changing of pharmacy is being reviewed and Marilyn Burns spoke on what PharMerica offers.

COMMITTEE REQUESTS – Committee member would like a copy of the Rock Haven organizational chart. Supervisor Schulz would like the County Administrator to look into having someone who writes grants for other Rock County departments help Rock Haven write grants as a shared position.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for July 13, 2022 at 9 a.m. via Zoom.

ADJOURNMENT – Supervisor Bomkamp moved to adjourn at 10:32 a.m., second by Supervisor Schulz. ADOPTED by acclamation.

Respectfully submitted,
Kasey Strike

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE