



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, May 11, 2022 – 4:30 P.M.

Call to Order: Chair Knudson called the hybrid meeting to order at 4:30 p.m. on Wednesday, May 11, 2022, in the Boardroom, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present: Brian Knudson, Supervisor; Russell Podzilni, Supervisor; Jim Farrell, Supervisor; Ron Woodman, Supervisor; and Karla Herrmann, Supervisor attended in-person. Kathy Schulz, Supervisor; Ashley Hoffman, Citizen Representative; Sally Jean Weaver-Landers, Citizen Representative attended virtually.

Committee Members Absent: Angelina Reyes, Citizen Representative.

Staff Present: Tera O'Connor, Deputy Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Jillian Cline, Business Manager; Shelby Puppe, Subcare Supervisor; Jordyn Miller, Communications Specialist; Stefanie Getchell, Child Protective Services (CPS) Trainer; Merebeth Rye, CPS Supervisor; Melissa Kooiman, Adult Protective Services (APS) Supervisor; Becky Huber, Prevention Coordinator; Maria Delgado, Economic Support (ES) Division Manager; Brenda Endthoff, Alcohol and Other Drug Abuse (AODA) Coordinator; Bette Trimble, Crisis and Connections, Outpatient Services Division Manager; and Jamie Proctor, CPS Supervisor.

Others Present: Josh Smith, County Administration. Terri Carlson, County Risk Manager. Patrick Singer, Rock County I.T. Pegg Cadd. Theresa Wixom.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, second by Supervisor Schulz. Chair Knudson requested deleting agenda item #7. The agenda with deletion was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting on April 13, 2022: Supervisor Podzilni moved the minutes to the floor, second by Supervisor Herrmann. The minutes were unanimously approved. APPROVED.

Report and Update: **Update on the Butler Institute CPS Assessment** – County Administrator Smith provided background information leading up to the CPS assessment. In 2021 concerns from foster parents were brought forward regarding CPS child safety and case practice. He explained the Federal Family First Act has shifted CPS practices to keeping children in their birth homes with safety services when possible. The County Board approved a resolution to contract with a third party to provide an assessment. After getting proposals, he selected the Denver Butler Institute. There was \$125,000 set aside for the project. The purpose is to complete an assessment of compliance in child welfare policies. The assessment consists of two mechanisms to gather information; Case Reviews and Focus Groups. The focus groups will include external stakeholders and staff. There are more funds that could be used if more focus groups are needed.

Focus Groups start May 16 - 27, 2022. A press release will go out tomorrow to notify people who are interested in the groups. The case review data will be a stratified over all different types of cases. The case sampling is under way and DCF is pulling the data. The data pulled will be for a one-year time frame. He advised that some questions have been coming in with concerns that CPS staff will be part of the review. He advised that Butler explained having staff part of the review is typical to help expedite the process and helps as a learning and improvement tool. The Steering Committee will review feedback from the focus groups to understand locally what may need to improve. Members of the Steering Committee will include Butler team, birth parent, youth, Kinship foster parent, non-kin foster parent, CASA, CPS Staff and Supervisor, Corporation Counsel, Ms. Luster and Ms. O'Connor. The Steering Committee has had several meetings so far and identified concerns. The Butler Institute is assessing the system to find ways to improve, this is not an investigation. County Administrator Smith responded to questions regarding the case sampling, compensation to individuals who participate in groups, effect from Covid, and making sure foster parents feel heard.

Public Comment: None.

Communications and Announcements from Staff and Board Members: None.

Approval of Contracts and Transfers: Supervisor Podzilni moved eight contracts to the floor, second by Supervisor Herrmann. Ms. Mooren provided information about the contracts and responded to questions. Chair Knudson advised that changes have been made to the contract procedure and only contracts over \$200,000 will go to the Finance Committee and County Board, which will expedite payments to providers. The contracts were unanimously approved. Approved.

Review of Bills: Ms. Cline advised the bill/invoice report is broken out by program. Ms. Cline responded to questions.

Resolutions and Committee Action:

- A. **Recognizing Economic Support Staff** – Supervisor Podzilni moved the resolution to the floor, second by Supervisor Woodman. Ms. Delgado presented the resolution and shared a power point recognizing all the Economic Support Staff with a picture of each worker. Economic Support staff work with individuals and families, delivering services, which assist struggling individuals attain self-sufficiency. The resolution was unanimously approved. Approved.
- B. **To Recognize May 2022 as Aging and Disability Resource Center Month** – Supervisor Woodman moved the resolution to the floor, second by Supervisor Herrmann. Ms. Kooiman presented the resolution. The ADRC serves many frail elders and people with disabilities. They assist in helping navigate the multiple programs, services, and resources available to them. There will be an Open House on May 19th in the ADRC from 11:30 a.m. to 1:00 p.m. Staff will be recognized the day after with snacks, and later a cookout. The resolution was unanimously approved. Approved.
- C. **To Recognize Rock County Foster Families** – Supervisor Herrmann moved the resolution to the floor, second by Supervisor Woodman. Ms. Puppe presented the resolution. Foster parents open their hearts and home to help children and families, not only for short term but often stay in their lives. Ms. Puppe advised there will be a foster family event coming up for foster families at the Discovery Museum in Rockford. Ms.

Puppe responded to questions regarding contacting her to get information about becoming a foster parent. The resolution was unanimously approved. Approved.

- D. **Amending the 2022 Human Services Budget to Accept Funding for Residential Room and Board Costs** – Citizen Representative Hoffman moved the resolution to the floor, second by Supervisor Herrmann. Ms. Trimble presented the resolution. The Wisconsin Department of Health Services (DHS) awarded Rock County HSD additional funding for room and board costs for Medicaid members with an opioid use disorder in Medicaid approved residential substance use disorder treatment programs. Ms. Endthoff responded to questions. The resolution was unanimously approved. Approved.
- E. **Amending the 2022 Human Services Budget to Accept Family Support Emergency Funds Grant Funding** – Citizen Representative Hoffman moved the resolution to the floor, second by Citizen Representative Weaver-Landers. Ms. Trimble presented the resolution. The Wisconsin Child Abuse and Neglect Prevention Board has awarded Rock County HSD additional funding from the Family Support Emergency funds grant. The funds will be used to enhance the work of the Neighborhood Specialist position. Ms. Huber responded to questions. The resolution was unanimously approved.

Review, Discussion and Possible Action:

- A. **Elect Human Services Board Vice Chair** – Supervisor Podzilni moved to nominate Citizen Representative Weaver-Landers as vice chair to the floor, second by Supervisor Herrmann. Citizen Representative Weaver-Landers accepted. Citizen Representative Weaver-Landers for vice chair was unanimously approved. Approved.
- B. **Set Human Services Board Meeting Date and Time** – Supervisor Herrmann moved to keep the second and fourth Wednesday at 4:30 p.m. as the Human Services Board meeting time to the floor, second by Supervisor Podzilni. Continuing the Human Services Board meeting as the second and fourth Wednesday at 4:30 p.m. was unanimously approved. Approved.
- C. **Set Human Services Annual Public Hearing Date** – Citizen Representative Weaver-Landers moved the date and time of July 13, 2022, at 6:00 p.m. for the annual HSD Public Hearing to the floor, second by Supervisor Podzilni. Supervisor Schulz requested a hybrid meeting if possible. Holding the annual HSD Public Hearing on July 13, 2022, at 6:00 p.m. was unanimously approved. Approved.

Tour of Dr. Daniel Hale Williams Resource Center: Ms. O'Connor and Mr. Winkler began the tour at 6:00 p.m.

Next Meeting: Wednesday, **May 25, 2022**, at 4:30 p.m. – will be a hybrid meeting via zoom and in-person at the DWRC, Boardroom, 1717 Center Avenue, Janesville, WI.

Adjournment: Supervisor Woodman motioned to adjourn, second by Supervisor Herrmann with unanimous approval at 6:30 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD