



Minutes - June 21, 2022

Call to Order: Chair Brien called the General Services Committee meeting to order at 8:45 A.M. in the Conference Room at the Rock County Communications Center.

Committee Members Present: Supervisors Brien, Cullen, Wilson, and Zoril.

Committee Members Absent: Supervisor Fox

Staff Members Present: Josh Smith, County Administrator, Brent Sutherland, Facilities Director; Randy Terronez, Assistant to the Administrator; Dave Froeber, Facilities Superintendent; Sherry Oja, Finance Director, Dara Mosely and Craig Hurda, Information Technology.

Others Present: Brian Zobel, Director, Facilities Planning and Management at University of Wisconsin - Whitewater.

Approve Agenda: Supervisor Wilson moved approval of the agenda as presented, second by Supervisor Cullen. ADOPTED.

Citizen Participation, Communications and Announcements:

Approval of Minutes:

June 7, 2022 Minutes: Supervisor Wilson moved approval of the corrected June 7, 2022 minutes, second by Supervisor Cullen. Adopted.

Approval of Transfers: None.

Review of Payments: None.

Review and Approval of Resolutions:

Awarding Contract for the Law Enforcement Services (LES) / Jail – Detention Door Hardware: WHEREAS, the LES/Jail renovation project will have three separate bid packets being advertised requesting bids for each individual specification sections or trades; and WHEREAS, bid packet #2 is for detention doors hardware which is required to get ordered now due to supply chain lead times; and WHEREAS, specifications were developed by Venture Architect and sent out for advertising by Rock County Purchasing Department; and WHEREAS, Rock County received 3 bids, which were evaluated by Rock County Purchasing, Facilities Management and Rock County Construction

Manager: and **WHEREAS**, the lowest, most responsive and responsible bidder was Sweeper Metal Fabricators Corporation of Drumright Oklahoma in the amount of \$3,081,522.00. **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this day of , 2022 does hereby approve and authorize awarding a contract with Sweeper Metal Fabricators Corporation of Drumright Oklahoma in the amount of \$3,081,522.00. **BE IT FURTHER RESOLVED**, that a \$300,000.00 contingency also be approved to cover any unforeseen items.

Brent Sutherland explained this is bid packet #2. Three bidders submitted for this contract. Brent explained that Sweeper Metal Fabricators is the manufacturer and also performs installation, making the price lower than budgeted. Supervisor Cullen asked about references on bidders and Brent explained they all have to go through the bidder qualification process. Supervisor Zoril asked for a list of the bid items for the LES/Jail project giving the ability to track if they are coming in over or under what has been budgeted. Brent responded that he will work to put together a spreadsheet.

ADOPTED.

Review, Discussion and Possible Action:

Approval to Contract- Fairgrounds Waterline Replacement: Supervisor Wilson moved approval of the above contract, second by Supervisor Cullen.

Brent Sutherland explained that some of the waterlines are in need of repair prior to the fair and that DeGarmo is slated to get started on the repairs next week. Supervisor Cullen asked if these repairs have been budgeted to which Brent confirmed. Supervisor Zoril asked the full cost of all repairs at the fairgrounds. Brent responded that he will get a list together for the next meeting.

Adopted.

Approval of City of Janesville Water and Sewer Easement : Supervisor Wilson moved approval of the above contract, second by Supervisor Cullen.

Brent explained that this easement will give the ability to add in sewer and water laterals. It had originally been requested when Rock Haven was built, but it never got recorded. Brent explained that this is in the county's best interest.

Adopted.

Bid Posting and Bid Schedule for LES/Jail Project: Brent Sutherland handed out a list of locations of where bids are posted and explained the list includes the expanded audience from the change between bid packets 1 and 2. Sherry Oja added to Brent's explanation that purchasing did a lot of research with bid packets 1 and 2 and assured that due diligence was done. Supervisor Zoril requested a report showing metrics of the number of bids submitted for each component. Supervisor Cullen responded stating that would need to be requested at the finance committee. Brent explained that bids for bid packet 3 are due July 14, 2022.

Credit Card Usage: Brent Sutherland explained that he wanted to follow up on Supervisor Zorils' question regarding credit card reward percent points at the last meeting. Sherry Oja explained card cards are governed by the finance committee and assured they have done their due diligence to make sure the county is getting the best deal.

Information Technology(IT)/ 911 communications Center Addition and Renovation:

Schedule: Brent Sutherland explained the schedule is on track for April 2023 completion with no projected changes.

Change Order: Brent Sutherland explained that there would be an upcoming change order at the next meeting.

Bid Schedule for the Law Library/ Probate Office Renovation: Brent explained that he is updating the committee on the progress on the renovations. The project is currently out for bid and due July 14, 2022.

Next meeting date and time: July 5, 2022 at 8:45 A.M at the Old Rock County Job Center, 1900 Center Ave, in conference room K.

Adjournment: Supervisor Cullen moved to adjourn at 9:15 A.M., second by Supervisor Wilson.
ADOPTED.

Respectfully submitted,

Tammy Kettleson
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.