



MINUTES OF BOARD OF HEALTH MEETING

June 1, 2022

Call to Order: Meeting was called to order by Chair Peer at 6:01 p.m.

Board of Health Members Present: Chair Peer, Supervisor Schulz, Kimberly Schneider, Supervisor Clasen, Dr. Meyers

Board of Health Members Absent: Eric Gresens, Debra Kolste, Dr. Staddler

Staff Members Present: Katrina Harwood – Health Officer/Director; Rick Wietersen – Environmental Health Director; Jill Camber-Davidson – Public Health Supervisor; Seth Loncar – Administrative Services Supervisor; Kyleigh Menke – Public Health Nurse; Abigail Brown – Public Health Nurse; Jill Camber-Davidson – Public Health Supervisor; Kristi Ferrara – Public Health Nurse; Erin Yenser – Public Health Strategist; Alison Schindler – Public Health Nurse; Rick Wietersen – Environmental Health Manager; Courtney Nathan – Public Health Nurse and Melissa DeWitt – Public Health Support Specialist.

Others Present: Rich Bostwick - County Board Supervisor

Roll Call

Chair Peer asked for the roll call. At roll call supervisor Clasen, Supervisor Schnider, Supervisor Schulz and Supervisor Peer were present. Dr. Meyers, Dr. Staddler, Eric Gresens, Debra Kolste were not present. 4 PRESENT. 4 ABSENT.

Katrina and Supervisor Peer discussed that this does not meet a quorum. Board discussed contacting Rich Bostwick to attend to make quorum; phone call and text were sent. Katrina suggested moving agenda action items to next month if needed and just presenting RCPHD reports tonight.

Supervisor Peer and Health Officer Katrina Harwood agreed to move to the Health Department Report agenda item of meeting

Public Health Department Report

Director's Report

Katrina Harwood shared her screen with the PHD Report slides. COVID-19 updates: we will continue C19 response and vaccination clinics at the RCPHD North office on Wednesdays from 3p-7p. Booster doses now eligible for 5-7 year old's; 6 months to 4 year old's to be approved for vaccinations soon. Mosquito and tick surveillance report: we did pause on this during pandemic, however, getting this initiated up and running again

to surveillance if we identify those more novel diseases for our community. CHIP: working with HEAR group for community health assessment and community health improvement plan. For CHIP we have 2 priorities: mental health and access to care with 2 sub committees. Strategic plan update: in process and will anticipate priorities identified July and will implement in fall.

Rich Bostwick arrived to the meeting making a quorum at this time.

Call to Order: Meeting was called to order for a second time by Chair Peer at 6:12 p.m.

Adopt Agenda

Supervisor Schulz made a motion to adopt the agenda. Rich Bostwick seconded the motion. MOTION APPROVED.

Changes to Agenda

Katrina Harwood proposed to modify the agenda for this meeting and to move the resolution up in the agenda. No one opposed; motion approved.

Approval of Minutes – 5/4/2022

Supervisor Clasen made a motion to approve the minutes of the 5/4/2022 Board of Health meetings. Supervisor Schulz seconded the motion. MOTION APPROVED.

Review and Approval of Resolutions

Accepting Additional Public Health Preparedness Grant Funds and Amending the 2022 Rock County Public Health Department Budget

Supervisor Peer asked for a motion to approve. Rich Bostwick made motion to approve; Supervisor Schulz seconded the motion.

Presentation: RCPHD awarded funding to help support public health emergency preparedness. This motion amends our 2022 budget with rollover funds. \$74,000 we did not spend in prior grant cycle; grant allowed us to rollover to next calendar year.

RESOLUTION APPROVED.

Supervisor introductions

Supervisor Peer took a moment to introduce supervisors to new members: Kathy Schulz and Kimberly Schneider introduced herself

Dr. Meyers is now in attendance of meeting

Citizen Participation

New Business

Administrative Division

Review of Payments



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No questions on payments

Transfer of Funds Over \$5,000

No transfer of funds over \$5,000.

Public Health Department Report

Program Spotlight – Maternal, Child and Family Health Overview

Katrina Harwood presented RCPHD organizational structure chart to introduce the MCFH team. Jill Camber-Davidson gave an introduction of MCFH unit of RCPHD. The MCFH team introduced themselves, along with details of their current work initiatives. Jill Camber-Davidson then present future initiatives for the MCFH team in 2022-2023. Supervisor Schulz asked the team if they can take on need for access to daycare programs as many things shut down during pandemic; critical for people to make a living? Jill acknowledged that this is a current issue and will look into this issue.

Supervisor Peer asked to move down to #6 on committee action and setting meeting time and vice chair as Supervisor Peer is worried about losing BOH members to other meetings.

Dr. Meyers interjected to ask a question to MCFH team. She inquired what percentage of total kids in WIC are missing lead testing? Jill responded that during pandemic there was no access to tests; children have aged out of the system or do not have contact anywhere from 3-5 years of age. WIC focuses on current need so those children were missed; any child who was in need of getting lead testing in the past two years probably did not get it if through WIC as they were unable.

Dr. Meyers also asked about birth experience for African-American moms and babies; have we found mortality is in immediate post-natal period or is there a different reason you focused on that period? Jill responded that the due to the complexities of birthing experience, really looking at how to make inroads into improving birth outcomes. Public Health Nurse Kyleigh Menke provided further information.

Committee Action

Setting the meeting day and time for Board of Health Meetings

Supervisor Peer pointed out that it has always been on first Wednesday of each month and suggested keeping it there. Patricia Clasen motioned to approved. No one opposed.

Election of Vice Chair

Election of vice chair nominations put forward: Patricia Clasen nominated **Kathy Schulz**; Dr. Meyers nominated **Debra Kolste**

Dr. Meyers moved to table the action item of vice chair vote to next meeting. Kathy Schulz seconded the motion and suggested contacting Debra Kolste about nomination. No one opposed.

Workforce

Current interns: Cade Spoden for EH; Will Hentschel for EH. Currently looking for communications intern.

Vaccine fee methodology

Katrina Harwood presented methodology regarding our vaccine fee schedule that would normally require board approval for change. A new approach would be approval not needed from BOH when vaccine prices change and would alter the vaccine fee schedule internally at RCPHD based on cost to purchase. Methodology would incorporate cost of vaccine and administration fees.

All board members were in favor, no one opposed. APPROVED.

Contract with Harambee Village Doulas

Katrina Harwood gave a summary; contract that would enable a partnership with Harambee Village Doulas for training and expertise. Fully funded through UW partnership grant at RCPHD. Coming to BOH per our RC purchasing ordinance. \$45,580 total.

All board members in favor, no one opposed. APPROVED

Communications and Announcements from Staff and Board Members

None.

Adjournment

Kimberly Schneider made a motion to adjourn the meeting. Supervisor Peer seconded the motion. MOTION APPROVED. Meeting adjourned at 7:00 p.m.

Respectfully Submitted,

Seth Loncar, Recorder

Not Official Until Approved by the Board of Health