



Minutes - January 18, 2022

Call to Order: Chair Potter called the meeting of the General Services Committee to order at 7:31 A.M., on Tuesday, January 18, 2022, at the Rock County Courthouse.

Committee Members Present: Supervisors Potter, Fox, and Homan.

Committee Members Absent: Supervisors Brien and Wilson

Staff Members Present: Randy Terronez, Assistant to the County Administrator; Brent Sutherland, Facilities Director; Mike Parille and Dave Froeber, Facilities Superintendents.

Others Present: Brian Zobel, Facilities Planning and Management UW - Whitewater.

Approve Agenda: Supervisor Homan moved approval of the agenda as presented, second by Supervisor Fox. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

January 4, 2022 Minutes: Supervisor Homan moved approval of the January 4, 2022 minutes as presented, second by Supervisor Fox. ADOPTED.

Approval of Transfers: None.

Review of Payments:

December 2021 payments: The committee reviewed the payments for December 2021.

Review and Approval of Resolutions:

Authorizing the Purchase and Sale Agreement for the Sale of 21,143 Sq.Ft. of Parking Lot to Neighboring Property Owner: Supervisor Homan moved approval of the purchase and sale agreement for the sale of 21,143 square feet of parking lot to the neighboring property owner, second by Supervisor Fox. ADOPTED.

Review, Discussion and Possible Action:

District Attorney Renovation Updates:

Update on Occupancy: Brent informed the committee that they received the final occupancy on Friday, January 14. They are working on getting the remaining furniture in and starting on the other side of the hallway. Brent also discussed the ergonomic project in the Clerk of Court area. This is expected to be complete February 10 or 11.

Approval of Change Order # 4: Supervisor Homan moved approval of change order #4 in the amount of \$7,344.65 to change out carpet, second by Supervisor Fox. Brent reminded that the committee of the request from the District Attorney's office to change the carpet that they had chosen. ADOPTED.

911 Communications Center/IT Addition and Renovation Updates: Brent informed the committee that this project is on track. They are trying to get the 911 consoles at the time that they are ready to be installed. This is scheduled to be completed December 2022.

Approval of Change Order: This change order was not available for committee review. This will be reviewed at the new General Services Committee meeting.

Out-of-State Training and Conferences: Brent presented the memo to the committee.

Next meeting date and time: February 8, 2022 at 7:30 A.M. at the Department of Public Works Building.

Building Tour: Supervisor Fox left prior to the tour. There was no longer a quorum of the General Services Committee. Brent lead Supervisors Homan and Potter a tour of the District Attorney's office and the Clerk of Court's office.

Adjournment: Supervisor Fox moved to adjourn at 7:46 A.M., second by Supervisor Homan. ADOPTED.

Respectfully submitted,

Haley Hoffman
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.