



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee Meeting – Highway
Tuesday, June 28, 2022 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Richard called the meeting of the Public Works Committee to order at 8:03 a.m.

Committee Members Present. Supervisors Richard, Mawhinney, Pennycook, Rashkin and Woodman.

Committee Members Absent. None.

Staff Members:

Duane Jorgenson	Director of Public Works
Nick Elmer	Assistant Director of Public Works
Amy Hartley	Secretary II
Terri Carlson	Risk Manager

Others Present: David Pantzlaff Ayres Associates

Approval of Agenda. Supervisor Mawhinney moved approval of the agenda as presented, seconded by Supervisor Woodman. ADOPTED.

Approval of Minutes Dated May 24, 2022. Supervisor Woodman moved approval of the minutes dated May 24, 2022, seconded by Supervisor Pennycook. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Pantzlaff, Ayres Associates, presented Rock County DPW with a plaque from The American Council of Engineering Companies (ACEC) commemorating the removal and replacement of the South Smith Road bridge and explained the project. Mr. Jorgenson explained the project.

Mr. Jorgenson announced his vacation July 11-15, 2022.

Mr. Jorgenson explained DPW's expected participation at the Rock County 4-H Fair July 26-31, 2022. DPW will have a booth at the fair and equipment available for viewing.

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REVIEW AND APPROVAL OF RESOLUTIONS None.

REVIEW, DISCUSSION AND POSSIBLE ACTION

Discussion and Possible Action – Bridge Aid Petition – Town of Bradford. Supervisor Mawhinney moved approval of the Issue Paper contingent upon signed original, seconded by Supervisor Woodman. Mr. Jorgenson reviewed the Issue Paper and answered questions from the Committee. ADOPTED.

Discussion and Possible Action – Issue Paper – Purchase of Motor Pool Van. Supervisor Woodman moved approval of the Issue Paper, seconded by Supervisor Mawhinney. Mr. Jorgenson reviewed the Issue Paper and answered questions from the Committee. ADOPTED.

Update and Discussion - Town Permitting. Mr. Jorgenson explained the process of Town input for town permitting, planning a Towns meeting to answer questions and review drafting the policy. Mr. Jorgenson answered questions from the Committee.

Update and Discussion – Fuel and DEF. Mr. Jorgenson explained trending fuel prices, researching the construction of a fuel island, emergency personnel needing to have the ability to perform their jobs in a crisis/disaster and answered questions from the Committee.

Mr. Jorgenson explained DEF storage opportunities, DEF's shelf life and working with Facilities Management to utilize the coolers at the old Health Care Center for DPW DEF stock.

Update and Discussion – ATV Routes. Mr. Jorgenson explained ATV route updates and answered questions from the Committee.

Update and Discussion – Project Scheduling. Mr. Elmer explained DPW projects and answered questions from the Committee. Mr. Jorgenson answered questions from the Committee.

Discussion – DPW Highway Budget Presentation Summary. Mr. Jorgenson summarized the presentation and requested Committee input. The Committee expressed gratitude towards DPW for a job well done with no further recommendations.

Discussion – 2022 WCHA Summer Road School Update. Mr. Jorgenson explained topics discussed from the conference including: development of a training guide for new commissioners, organizational structures, CDL requirements, work zone safety, the BIL, procedure to explain new statutes and exploring purchase of mobile semi barriers.

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Mr. Jorgeson presented a video produced by WCHA in collaboration with a Madison-area minor league baseball team highlighting Work Zone Safety - “Move Over, Slow Down” campaign.

Discussion – Semi-Annual Report on Attendance at Conferences/Conventions. Mr. Jorgenson presented the attached memo.

REVIEW OF PAYMENTS

May 2022 Payments. Mr. Jorgenson explained purchases and answered questions from the Committee.

Next Highway Meeting Date. Tuesday, July 26, 2022, at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisor Mawhinney moved adjournment at 9:26 a.m., seconded by Supervisor Rashkin. ADOPTED.

Respectfully Submitted,
Amy Hartley, Secretary II