



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, July 13, 2022 – 4:30 P.M.

Call to Order: Chair Knudson called the meeting to order at 4:30 p.m. on Wednesday, July 13, 2022, in the Beckman Mill Conference Room, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present: Brian Knudson, Supervisor; Russell Podzilni, Supervisor; Ron Woodman, Supervisor; Karla Herrmann, Supervisor (in at 5:00 p.m.); Kathy Schulz Supervisor; Sally Jean Weaver-Landers, Citizen Representative; and Jim Farrell, Supervisor attended in-person. Angelina Reyes, Citizen Representative attended virtually.

Committee Members Absent: Ashley Hoffman, Citizen Representative.

Staff Present: Kate Luster, Director; Tera O'Connor, Deputy Director; Sara Mooren, Administrative Services Manager; Jordyn Miller, Communications Specialist; Jennifer Thompson, ADRC/Aging/APS Manager; Maria Delgado, ES Manager; Jamie Proctor, CPS Family Support Supervisor; Sara Brown, CPS; Olivia Smith, CPS; Jackie Revels, Prevention; Tiffany Meredith, Alia; Becky Huber, Prevention; Jillian Cline, Business Services Manager; Michelle Stowe, CPS; Julie Butz, CLTS Manager; Robin Gleason, CPS Lead Worker; Emily Pope, CPS; Amber Gregory, CPS; Tana Adams, CPS; Beth Rye, CPS Supervisor; Shelby Puppe, Foster Care Coordination Supervisor; and Hannah Pogantsch, CPS.

Others Present: Rachel Belanger, Parent Partner.

Approval of Agenda: Citizen Representative Weaver-Landers moved the agenda to the floor, second by Supervisor Podzilni. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting on June 22, 2022: Supervisor Woodman moved the minutes to the floor, second by Citizen Representative Weaver-Landers. The minutes were unanimously approved. APPROVED.

Public Comment: None.

Communications and Announcements from Staff and Board Members: Ms. Luster introduced Jackie Revels, the new Homelessness Prevention Coordinator.

June HSD Employee Impact Award Recognition: Ms. Luster introduced Olivia Smith. Ms. Smith is responsible for a change in policy which allows County staff to donate blood on work time. Ms. Smith reached out to Ms. Luster inquiring about the possibility for a blood drive at the DWRC and provided details of why she is passionate about blood donation. Due to Ms. Smith reaching out County Administrator Smith took steps to change the current policy to allow staff to participate in blood drives on work time. The blood drive proved to be very successful, and more are being planned to be held quarterly.

Approval of Contracts and Transfers: None.

Review Bills Paid: Ms. Cline highlighted the RVCP entry and responded to questions regarding the payment.

Review and Approval of Resolutions:

- A. **Resolution to Create the Integrated Aging and Disability Resource Center Advisory Committee** - Citizen Representative Weaver-Landers moved the resolution to the floor, second by Supervisor Schulz. Ms. Thompson presented the resolution and explained that the ADRC and Counsel on Aging each had separate advisory committees. Now that the two have integrated the advisory committees need to as well. There are State regulated guidelines that must be followed, and she provided details regarding the regulations. She explained the specific membership of the committee, and how many from each target group must be represented.

Supervisor Farrell moved to make an amendment to the language for line 24 of the resolution to change the word from “include” to “represent”, second by Citizen Representative Weaver-Landers. The amendment was unanimously approved. Approved. Ms. Thompson responded to questions. The resolution with amendment was unanimously approved. Approved.

Reports and Updates:

- A. **Family Team Meetings Report:** Each member of the Family Team unit, who were in attendance, introduced themselves. Ms. Miller explained that the Family Team philosophy is to provide wrap around services for families and is guided by DCF standards. Families who are involved with Family Teams have had a child in out-of- home placement or are at high risk of a child being removed. Family Teams works with each family to figure out their unique plan and goals. There are three stages assessment, planning and monitoring.

Ms. Gleason explained that Family Teams wrap around services start immediately when a family is in crisis. As soon as possible they build a team and get the family involved and start working on moving forward. She provided more details regarding assessment, planning and monitoring,

Ms. Miller and Ms. Gleason provided examples of cases in which families were successful and achieved reunification. Ms. Belanger read a letter from a parent who acknowledged how helpful the Family Team was for her family.

Ms. Proctor explained data points regarding Temporary Physical Custody (TPR), referrals, how long it takes for Family Team meetings to occur, and percent of reunifications. Ms. Brown advised that her role is to help find families and children the supports they need. She starts working with families s soon as possible and starts to try to build trust. She collaborates with the family to identify supports and then connects them to the services they need.

- B. **Semi-Annual Report:** Ms. Luster reported in the last six-month time-period there were a total of thirteen individuals who attended trainings over \$1,000 and provided the details.

C. Human Services Department 2023 Pre-Budget Overview: Ms. Luster provided a power point presentation. She advised she would go through just the highlights due to time consideration and noted this item will be placed on the next Human Services Board meeting agenda for follow-up. The highlights included HSD Growth from 2017-2022; Pre-Budget Estimates; Potential Decreases; Foster Home Placements; Youth Residential and Corrections; State Institutes; Potential Personnel Requests; Strategic Priorities; Strategic Priorities; CW Strategic Priorities; and Challenges and Opportunities.

Committee Requests: None.

Next Meeting: Wednesday, **July 27, 2022**, at 4:30 p.m. – will be a hybrid meeting via zoom and in-person at the DWRC, in the **Boardroom**, 1717 Center Avenue, Janesville, WI.

Adjournment: Supervisor Podzilni motioned to adjourn, second by Supervisor Woodman with unanimous approval at 5:44 p.m.

Jodi Parson, Secretary

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