



Minutes - July 28, 2022

Call to Order: Chair Mawhinney called the Finance Committee meeting to order at 5:00 P.M. on Thursday, July 28, 2022, in the Jury Deliberation Room.

Committee Members Present: Supervisors Mawhinney, Fox, and Farrell.

Committee Members Absent: Supervisors Bostwick and Clasen.

Staff Members Present: Judge Kuglitsch; Josh Smith, County Administrator; Bridget Laurent, Deputy Corporation Counsel; Richard Greenlee, Corporation Counsel; Sherry Oja, Finance Director; Shilo Titus, Purchasing Manager; Captain Fell; Terri Carlson, Risk Manager; Michelle Roettger, Treasurer; Mike Parille; Facilities Superintendent.

Others Present: Supervisors Towns, Woodman, Beaver, Zoril, and Richard.

Approve Agenda: Supervisor Fox moved approval of the amended agenda, second by Supervisor Farrell. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes: Supervisor Fox moved approval of the minutes from the July 14, 2022 Finance Committee and Joint Broadband Committee and Finance Committee meetings, second by Supervisor Farrell. ADOPTED.

July 14, 2022 Minutes:

July 14, 2022 Joint Meeting Minutes:

Approval of Transfers: None.

Review and Approval of Resolutions:

Awarding the Contract for the Renovation of the Law Library / Probate Vault and Amending the 2022 Facilities Management Budget: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2022 does hereby approve and authorize awarding a contract in the amount of \$654,320 to JP Cullen and Sons of Janesville, WI for the renovation of the former law library and Probate vault space.

BE IT FURTHER RESOLVED, a contingency fund of \$ 65,400 be established to cover any unforeseeable issues that arise.

BE IT FURTHER RESOLVED, approves contracting with Hendricksen under OMNIA R191802 National contract pricing for the purchase of movable furniture for this project in the amount of \$20,400

BE IT FURTHER RESOLVED, that the Facilities Management 2022 budget be amended as follows:

..."

Supervisor Fox moved approval of the above resolution, second by Supervisor Farrell.

Brent explained that this is renovating a law library and probate vault to hearing rooms. Many of the records have been digitized, so these rooms can be converted to hearing rooms. The numbers that were used when this project was budgeted were older numbers, so the bids came in above what was budgeted. Brent explained that the lowest bidder did not submit some of the required forms. Because of this, the lowest bidder was not awarded the bid. Brent explained the extent of renovation that will need to occur for both of these rooms. Judge Kuglitch added that case numbers are increasing and there is not adequate space for hearings with the current rooms that are available.

ADOPTED.

Review, Discussion and Possible Action:

Tax Foreclosure Process: Bridget Laurent explained the tax foreclosure process.

Michelle Roettger added that after a house is obtained by the County, the municipality has the first right to these properties.

***Committee Approval of Bids Based on a Technicality :** Supervisor Fox moved approval of bids on a technicality, second by Supervisor Farrell.

Brent explained the procedure. He explained that there were bidders that did not mark that they received all of the addendums, but the addendums that they did not mark that they received did not pertain to their bids. Brent felt like these were technicalities.

ADOPTED.

Next meeting date and time: August 11, 2022 at 5:00 PM

Adjournment: Supervisor Fox moved to adjourn at 5:31 P.M., second by Supervisor Farrell.
ADOPTED.

Respectfully submitted,

Haley Thompson
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.