



Minutes - August 9, 2022

Call to Order: **Call to Order:** Chair Brien called the General Services Committee meeting to order at 8:45 A.M. in HS27 Conference Room at University of Wisconsin – Whitewater, Rock County Campus.

Committee Members Present: Supervisors Brien, Fox, Cullen, Wilson, and Zoril.

Committee Members Absent: None.

Staff Members Present: Brent Sutherland, Facilities Director; Mike Parille and Dave Froeber, Facilities Superintendents, Maurine Braun, Facilities Administrative Assistant, Randy Terronez, Assistant to the County Administrator

Others Present: Brian Zobel, Director, Facilities Planning and Management at University of Wisconsin – Whitewater, and Tricia Clasen, Dean at University of Wisconsin – Whitewater.

Approve Agenda: Supervisor Wilson moved approval of the agenda as presented, second by Supervisor Cullen. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

July 26, 2022 Minutes: Supervisor Cullen moved approval of the July 26, 2022 minutes, second by Supervisor Zoril. Adopted.

Approval of Transfers: None.

Review of Payments:

July payments: Supervisor Zoril asked a question regarding a Diversified Cleaning Services charge for \$14,717.50 on page 4, asking how much of that number is for disinfection services. Brent responded that roughly \$1,400 of that total goes toward daytime disinfection services. Supervisor Zoril also asked about charges on page 4 that were billed for the UW-Whitewater, Rock County Campus location and wondered if the county will be reimbursed for those charges. Brent explained that the buildings on campus are under a long-term lease agreement and any maintenance cost under \$200 and cleaning services will be covered by UW. All other facility costs will be covered by the county. Supervisor Cullen asked about a payment to Grainger on page 7 for \$2,802.62 for water fountains for the Health Department. Mike Parille responded stating that this was for two refrigerated

water fountains with a bottle-fill option.

Review and Approval of Resolutions:

Awarding Contract for the Construction of the Law Enforcement Services (LES)/Jail-

Electrical: **WHEREAS**, the LES/Jail renovation project will have three separate bid packets being advertised requesting bids for each individual specification section or trades; and **WHEREAS**, specifications were developed by Venture Architect and sent out for advertising by Rock County Purchasing Department; and **WHEREAS**, the electrical section 3.28A bid due date was extended to July 28, 2022; and **WHEREAS**, Rock County received 2 bidders, which were evaluated by Rock County Purchasing, Facilities Management and Rock County Construction Manager; and **WHEREAS**, the lowest, most responsive and responsible bidder was Westphal Electric of Janesville, WI in the amount of \$9,811,241. **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this day of _____, 2022 does hereby approve and authorize awarding a contract with Westphal Electric of Janesville, WI for \$9,811,241.

Supervisor Wilson moved approval of the above resolution, second by Supervisor Cullen.

Brent explained that electrical was pulled out from bid packet number 3 and bid separately due to unanswered questions that required more time to answer. Brent explained this bid came in over budget but still fits into the contingency fund, therefore keeping the project within budget. Brent also explained he is working with the contractor to value engineer to try to save further money.

ADOPTED.

Awarding the Contract for the Installation of a New 911 Communication Tower and Equipment Room:

WHEREAS, The 911 communication tower located near the Pinehurst building will need to be replaced; and **WHEREAS**, an assessment was completed to review the ability and cost effectiveness for moving the existing tower; and **WHEREAS**, the assessment indicated it would be more cost effective to build a new tower then repair the existing one and move it; and **WHEREAS**, Rock County contracted with Edge Consulting Engineers Inc for the design and specifications for a new tower to be installed east of the Health Care Center building ; and **WHEREAS**, specifications were drafted, and bids solicited with (6) Six contractors submitting bids for construction; and **WHEREAS**, the lowest, most responsive, and responsible bidder was Finish Excavating Inc. of Dubuque, Iowa. **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 does hereby approve and authorize awarding a contract in the amount of \$469,680 to Finish Excavating Inc. of Dubuque Iowa for the installation of a new 195 foot tall 911 communications tower and equipment room. **BE IT FURTHER RESOLVED**, a contingency fund of \$ 47,000 will be established to cover any unforeseeable issues that arise.

Supervisor Wilson moved approval of the above resolution, second by Supervisor Cullen.

Brent explained that the current communications tower needs to be relocated and also, based on the condition report, was determined it would cost more money to update and relocate the current tower than it would be to build a new one that would be up to today's standards. Brent also explained that

there were funds already within the IT/911 project for this tower. Supervisor Zoril asked about any radio interference worries due to the solar field that will be installed near the new tower. Brent responded saying that there are no concerns based on the expert's opinions.

ADOPTED.

Awarding the Contract for the Audio and Visual Equipment and Installation for the IT/911

Renovation Project: WHEREAS, the 2022 budget included funds for the audio and visual equipment as part of the IT addition and 911 renovation project; and WHEREAS, the cost for this equipment, installation, and support agreement is \$301,254.17; and WHEREAS, Rock County is piggy back UW- State Contract #22-5174 through AVI Systems of Madison WI to take advantage of volume pricing. **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2022 does hereby approve and authorize awarding a contract in the amount of \$301,254.17, to AVI Systems of Madison WI, for the Audio Visual equipment and installation at the new Information Technology Department building and the 911 Communications Center.

Supervisor Wilson moved approval of the above resolution, second by Supervisor Cullen.

Brent explained that this is part of the construction project for audio and visual equipment for conference rooms. Brent further explained that having this as a separate contract from the construction costs, the county can save roughly 10% by piggybacking off of the UW state contract.

ADOPTED.

Review, Discussion and Possible Action:

IT/911 Renovations Update

1. schedule: Brent explained that the project is still progressing as scheduled and is expected to be completed in April of 2023. He discussed the plan to move the data center in October/November of this year. Brent also explained the plan of the transition between moving 911 staff into the new IT space while their area is being renovated, and once the 911 area is complete, IT will be able to move to the new building.

LES/Jail Project update

1. schedule: Brent explained that the 10,000 gallon diesel tank has been removed from the ground near the jail explaining that this had to be done prior to breaking ground on the new project. Brent said that ground breaking should take place within the next week or so.

Current Climate for Project Bidding: Brent explained that he recognized and respected the supervisor's concerns about the lack of bids. Brent stated he reached out to other facilities management directors throughout the state seeking information on their experiences in their bidding process. Brent gave an example response from the Madison School District that they typically try to bid all of their larger projects in the winter when their workflow is slower.

Next meeting date and time: August 23, 2022, 8:45 a.m. at the Rock County Fairgrounds, Craig Center.

Building Tour:

Tour of the University of Wisconsin Whitewater (UWW) at Rock County campus:

Adjournment: Supervisor Zoril moved to adjourn at 9:45 A.M., second by Supervisor Wilson.
ADOPTED.

Respectfully submitted,

Tammy Kettleson
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.