



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee Meeting – Parks
Tuesday, July 12, 2022 – 8:00 a.m.
Public Works Department – Committee Room
3715 Newville Road
Janesville, WI 53545

Call to Order. Chair Richard called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present: Supervisors Richard, Mawhinney, Pennycook, Rashkin and Woodman.

Committee Members Absent: None.

<u>Staff Members:</u>	John Traynor	Parks Manager
	Amy Friend	Community Coordinator
	Amy Hartley	Secretary II
	Terri Carlson	Risk Manager

<u>Others Present:</u>	Dean Paynter	Parks Advisory Board
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Approval of Agenda. Supervisor Mawhinney moved approval of the agenda as presented, seconded by Supervisor Pennycook. ADOPTED.

Approval of Minutes for Parks and Highway from June 14, 2022. Supervisor Mawhinney moved approval of the minutes from June 14, 2022, seconded by Supervisor Rashkin. ADOPTED.

Citizen Participation, Communications and Announcements. Mr. Traynor reported Rock County Parks received an anonymous donation of \$140,000 to aid the Peace Trail project.

Parks Advisory Board Communications. None.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

REVIEW, DISCUSSION AND POSSIBLE ACTION

Discussion and Possible Action – 2023 Park Rental Fees. Supervisor Mawhinney moved approval to increase 2023 Turtle Creek Parkway rental fees: weekdays for Rock County residents-\$200/day, non-residents-\$300/day; weekends (Friday-Sunday) for residents-\$250/day, non-resident-\$350/day. Mr. Traynor recommended increasing Turtle Creek Parkway rental fees for 2023. ADOPTED.

Discussion and Possible Action - Issue Paper – 2023 Gibbs Lake House Rental Rate. Supervisor Rashkin moved approval of the Issue Paper, Option #2, increase rent to \$900/month, seconded by Supervisor Mawhinney. Mr. Traynor presented a PowerPoint, explained the Issue Paper and answered questions from the Committee. ADOPTED.

Parks Manager Report – See Attached. Mr. Traynor provided information on the items listed in his report and answered questions from the Committee.

Parks General

Maintenance Update – working on maintenance and repair projects.

Rental Season in Full Swing – many parks are reserved in June and July.

Current Staffing Status – short one staff at the main shop.

Memorial Bench Status – five benches have been installed at parks: Beckman Mill, Gibbs Lake, Magnolia Bluff and Ice Age Trail.

5801 N. River Road Location

Work Update – Staff – Parks crew continue maintenance in the park.

Contracted Work Status – Well, Septic, Land Title Survey – electrical panel for septic system is on back order; pumps continue to work on manual. Survey maps indicate one encroachment on the property.

Incident – June 23rd – trespassers discovered at park and RSCO issued citations.

Beckman Mill Park

Ice Cream Social – Sunday July 17th.

Friends Group Contract – the contract expires in 2023. Friends of Beckman Mill are working on a succession plan and operations manual.

Sweet Allyn Park

Shopiere Days Event – June 24-26 – event went well and had good attendance.

Vandalism Issues – bathroom fixtures and toilet seats damaged.

Gibbs Lake Park

Well Install Update – awaiting plumbing completion. “Have a Drink on Us” event to occur when ready.

FORCP Project – restoring beach area East of the pier by removing trees, brush and cleaning the shoreline.

Happy Hollow Park

Volunteers Work Update – volunteers, Mr. Roach and Ms. Roos, do a great job of maintaining the trails.

Trail Incident – July 4th – indecent exposure gentleman found on the trails. RCSO issued citation.

Magnolia Bluff Park

Shelter Project Update – initial stages of project continue.

Dog Incident – June 28th – leashless dogs discovered in the park by Mr. Traynor. RCSO issued citations to owner.

Peace Trail

Paving Project – Projected First Week of August – meeting today to determine schedule.
TAP Grant Status - research continues.

W.L. Sportsman's Park

Food Truck Thursdays – reminder.

Homeless Person Issue – gentleman has been sleeping in the bathroom and on shelter tables. RCSO is aware.

Wisconsin Park and Recreation Association

Region 3 Position – Mr. Traynor has been nominated and assigned as Region 3 Parks Representative.

Community Coordinator Report – See Attached. Ms. Friend presented a PowerPoint, reviewed her report and answered questions from the Committee. Supervisor Mawhinney expressed the Committee's appreciation for all that Ms. Friend does for Rock County Parks.

Next Meeting Date and Time. Tuesday, September 13, 2022, at 8:00 a.m. at the Department of Public Works.

Adjournment. Supervisor Mawhinney moved adjournment at 9:02 a.m., seconded by Supervisor Woodman. ADOPTED.

Respectfully Submitted,
Amy Hartley, Secretary II