



## **MINUTES OF BOARD OF HEALTH MEETING**

**July 6, 2022**

Call to Order: Meeting was called to order by Chair Peer at 6:02pm

Board of Health Members Present: Chair Peer, Dr. Meyers, Dr. Staddler, Eric Gresens, Supervisor Clasen, Supervisor Schneider, Debra Kolste, Supervisor Schulz

Board of Health Members Absent: All present

Staff Members Present: Katrina Harwood – Health Officer/Director; Rick Wietersen – Environmental Health Director; Jill Camber-Davidson – Public Health Supervisor; Seth Loncar – Administrative Services Supervisor; Diana Grenewalt – Environmental Health Specialist;

Others Present: Sheryl (Citizen)

### **Adopt Agenda**

Supervisor Schulz made a motion to adopt the agenda. Supervisor Clasen seconded the motion. MOTION APPROVED.

### **Roll Call**

Chair Peer asked for the roll call. At roll call Chair Peer, Dr. Meyers, Dr. Staddler, Eric Gresens, Supervisor Clasen, Supervisor Schneider, Debra Kolste, Supervisor Schulz 8 PRESENT. 0 ABSENT.

### **Changes to Agenda**

Chair Peer proposed a change in the agenda to move election of vice chair to after citizen participation and announcements. No objections.

### **Approval of Minutes – 6/1/2022**

Supervisor Schulz made a motion to approve the minutes of the 6/1/2022 Board of Health meetings. MOTION APPROVED.

### **Citizen Participation**

### **Committee Action**

### **Election of Vice Chair**

Supervisor Peer asked for nominations of vice chair. Dr. Meyers nominated Debra Kolste. MOTION APPROVED.

### **New Business**

#### **Administrative Division**

#### **Review of Payments**

No questions on payments.

#### **Transfer of Funds Over \$5,000**

No transfer of funds over \$5,000.

### **Public Health Department Report**

#### **Director's Report**

Katrina Harwood gave the board an overview of the meetings Health Department report. Next, Katrina Harwood provided the board with updates on: VFC compliance visit, surface water sampling, POWTS audit and strategic planning update.

#### **Program Spotlight – Mosquito and Tick Surveillance**

Diana Grenawalt provided the board with an update on the current mosquito and tick surveillance operation.

#### **Program Spotlight – Nitrate Project Updates**

Rick Wietersen provided the board with an update of the current nitrate project operation at the Rock County Public Health Department.

#### **Workforce**

Katrina Harwood provided the board with an update of the current workforce updates at the Rock County Public Health Department including EH intern, Will Hentschel and Communication intern Ashley Geraden. Currently seeking one Public Health Nurse.

#### **Budget**

Katrina Harwood provided the board with budget item review on: memo – semiannual report on conferences, quarterly budget update, potential new funding and 2023 budget projections. This included the Memo on the semiannual report on conferences 01/01/2022 – 06/30/2022

#### **Memo – Semiannual report on conferences 01/01/2022 – 06/30/2022**

#### **Communications and Announcements from Staff and Board Members**

Discussions around the child vaccination programs and school coordination

#### **Adjournment**

Supervisor Schulz made a motion to adjourn the meeting. Dr. Meyers seconded the motion. MOTION APPROVED. Meeting adjourned at 7:25 p.m.

Respectfully Submitted,

Seth Loncar, Recorder



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Not Official Until Approved by the Board of Health