

HEALTH SERVICES COMMITTEE

September 14, 2022

CALL TO ORDER – Chair Brien calls the teleconference meeting of the Health Services Committee to order at 9:03 a.m.

COMMITTEE MEMBERS PRESENT: Brien, Beaver, Schulz, and Leavy

COMMITTEE MEMBERS ABSENT: Bomkamp

STAFF MEMBERS PRESENT: Natalie Rolling-Edlebeck, NHA; Bob Kennison, DON; Marilyn Burns, ADON; Kasey Strike, Administrative Secretary; Michelle Lynch, ES & Materials Manager; Tim Brown, FS Manager; Gail Sullivan, Social Worker; Chelsea Phillips, Infection Preventionist; Kim Ball, MDS RN; Tonya Colvin, Business Office Manager; Steve Barnett, Admissions Coordinator; Deb Potter, Food Service Supervisor; Kim Rueth, MDS RN; Heidi Azarela, Social Worker; Vera Polglaze, Activities Director; Dave Froeber, Maintenance

OTHERS PRESENT: Josh Smith, County Administrator

APPROVAL OF AGENDA – Supervisor Schulz moves approval of agenda, second by Supervisor Beaver. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None

APPROVAL OF MINUTES FOR AUGUST 10, 2022 - Supervisor Beaver moves approval of minutes for August 10, 2022, second by Supervisor Schulz. APPROVED

REVIEW OF PAYMENTS – Committee reviews payments. Supervisor Schulz asked if there is anything in this report related to her previous inquiries. Natalie says that a bus is not a priority, and the cost does not justify the means.

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTION – None

INFORMATION ITEMS –

ROCK HAVEN STAFF MORALE – Chelsea Phillips, Infection Preventionist says that staff is very happy but there are quite a few staff members who are unhappy, and they are saying they are not seeing management and are wanting to move to different departments. Chelsea recommends another breakfast for staff.

Marilyn Burns, ADON says that she has been meeting with staff members Jenny and Tony Ray about how to improve staffing levels. Wants to get a preceptor program going. They have talked about eliminating agency completely and encouraging regular staff to pick up more hours. Marilyn says they have also talked about incentives for no call offs, but they have done that in the past and it did not change anything.

Tim Brown, Food Service Manager says that sick days are no longer being paid out in half after employees end their service. People want to use their earned sick time before they lose it.

RESIDENT COUNCIL AND MINUTES – Vera Polglaze shares that she is working with the Blackhawk Technical College student nursing program on the scholarship program. Students need to get hours towards community service, and Vera is hoping that those students who do their community service at Rock Haven will then apply here. Pet visits are increasing. Vera is bringing back the monthly birthday party and music.

SNAPSHOT OF THE CURRENT SITUATION ON IMPORTS AND CARGO SHIPS – TIM BROWN – Tim talks about the current situation on imports and cargo ships and how that is affecting food supply and food costs. Bird flu is also affecting the supply of poultry. Tim spends about an hour or two every week sourcing foods and exhausts every avenue. There have been no problems meeting nutritional requirements, but the cost may be higher. A discussion is had on whether Rock Haven has the ability to increase costs for residents if food costs go up.

TERMINATING CONTRACTS WITH THRIFTY WHITE AND BIOTECH X-RAY – Bob Kennison, DON states that Rock Haven is looking to terminate these contracts. He shares the reasoning for doing so and which vendors are being looked into. Natalie says that requests for bids will be sent out to vendors. A discussion is had on x-rays and ultrasounds. Rock Haven has the room to do x-rays and ultrasounds in house, but the films would still need to be sent out to be read.

BUDGET REQUESTS – PERSONNEL REORGANIZATION – Natalie wants to hire another RN manager and will ask for that in the 2023 budget. A 0.9 position would be taken away and 0.1 would be taken away from another position to allow for this RN manager. Marilyn Burns, ADON says that each RN manager is currently overseeing two units and she would like to see each manager overseeing only one unit and discussed the reasoning. Marilyn believes the budget would even out with vacant positions.

Tonya Colvin, Business Services Manager informs the committee that Rock Haven is losing \$3,500 a month by not having swing beds. We are billing more than what we are receiving.

ADMISSIONS STATISTICS – STEVE BARNETT – Capacity of 96. There will be 94 residents by the end of the day.

STAFF REPORTS – .

FINANCIAL RESULTS - TONYA COLVIN – Census and Revenue reviewed. Currently working on the budget. Budget projecting for 96 residents.

MAINTENANCE – Dave Froeber states that the carpet replacement for the year is finished. Maintenance Department continues to get rooms ready weekly. There were two staff incidents in August. There is a discussion on falls and the reasons for them and what Rock Haven does to prevent them.

ADMINISTRATOR’S REPORT – Natalie went over the report.

COMMITTEE REQUESTS – Supervisor Schulz would like to see the costs for Thrifty White and other pharmacy vendors. Supervisor Schulz would like to know what the cost be to the county if breakfast was provided to the staff 2 or 3 days a year.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for October 12, 2022 at 9 a.m. via Zoom.

ADJOURNMENT – Supervisor Schulz moved to adjourn at 10:27 a.m., second by Supervisor Leavy. ADOPTED by acclamation.

Respectfully submitted,
Kasey Strike

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