



MINUTES OF BOARD OF HEALTH MEETING

September 7, 2022

Call to Order: Meeting was called to order by Chair Peer at 6:02

Board of Health Members Present: Chair Peer, Vice Chair Kolste, Dr. Kaitlyn Meyers, Dr. Daniel Staddler, Eric Gresens, Supervisor Clasen, Supervisor Schneider, Dr. Rachel Bergstrom, Supervisor Schulz

Board of Health Members Absent: No board members absent today

Staff Members Present: Katrina Harwood – Health Officer/Director; Seth Loncar – Administrative Services Supervisor; Kelsey Cordova – Public Health Supervisor; Alanna Gumise – Public Health Nurse; Michael Niles – Public Health Strategist; Falcia Martinez – Public Health Nurse; Rick Wietersen – Environmental Health Director; Janalyn Eisele – Public Health Nurse; Jill Camber-Davidson – Public Health Supervisor; Jennifer Weadge – Public Health Nurse

Others Present: Sheryl Hengeveld - citizen

Roll Call

Chair Peer asked for the roll call. At roll call Chair Peer, Dr. Meyers, Dr. Staddler, Supervisor Clasen, Dr. Bergstrom, Supervisor Schulz were present. 8 PRESENT. 1 ABSENT at roll call, however, Supervisor Schneider joined the meeting soon after roll call.

Adopt Agenda

Supervisor Schulz made a motion to adopt the agenda. Eric Gresens seconded the motion. MOTION APPROVED.

Changes to Agenda

No changes to the agenda

Approval of Minutes – 07/06/2022

Debra Kolste made a motion to approve the minutes of the 07/06/2022 Board of Health meeting seconded the motion. MOTION APPROVED.

Dr. Bergstrom inquired if she should abstain from voting to approve minutes for meetings that she was not present for. Supervisor Peer agreed that she can abstain from voting if she was not present. Supervisor Clasen questioned if abstained vote would be a no-vote? If just over quorum is there a risk if they are not accepted? In that case, Supervisor Peer chose to do approvals one at a time.

Approval of Minutes – 8/03/2022

Dr. Bergstrom made a motion to approve the minutes of the 08/03/2022 Board of Health meetings. Supervisor Schulz seconded the motion. MOTION APPROVED.

Citizen Participation

New Business

Administrative Division

Review of Payments

No questions on payments

Transfer of Funds Over \$5,000

No transfer of funds over \$5,000

Public Health Department Report

Director's Report

Katrina Harwood gave an overview of the agenda of the report that includes our program spotlight with the communicable disease team and our workforce. Directors report from Katrina included an update with the health departments strategic planning, the Report of Recommendations from the Opioid Settlement Funds, and the UW Partnership Grant Update.

Debra Kolste inquired about Opioid Settlement discussion meeting for tomorrow night: she also inquired about who is eligible and what funding is? Katrina responded as current \$8 million dollars but may fluctuate.

Supervisor Schulz inquired about times that Board initially approves the direction for departments, and “seems like we are passing on that and any comments we would want to make about it will be after the fact”. Katrina responded about different work groups that make decisions and this meeting will be a report, no resolution will be approved at this time, giving the Board more opportunity to give feedback.

Program Spotlight – Chronic Disease & Injury Prevention Overview

Kelsey Cordova began the CDIP overview with an introduction of the team including our project staff, along with the programs and services within the communicable disease unit and current priorities (C19 recovery, new and emerging disease threats & CD program sustainment). Alanna Gumise, Public Health Nurse, provided information on the reportable condition investigation program. Jennifer Weadge, Public Health Nurse, provided an overview of the immunization program at the RCPHD. Michael Niles, Public Health Strategist, gave an overview of the PHEP (Public Health Emergency Preparedness) program and the overarching goals of the program to create preparedness in the event of an emergency. Falcia Martinez, Public Health Nurse, discussed the HIV partner service at the Health Department, along with additional prevention work presented by Michael Niles. Janalyn Eisele, Public Health Nurse, provided the board with information on future initiatives ahead for the CDIP group.



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Workforce

Katrina Harwood gave an overview of the current workforce updates at the RCPHD. No new staff, however, currently looking for a Communications Specialist and an AmeriCorps member.

Kim Schneider asked about mass immunizations at schools and which vaccines would be given. RCPHD responded by informing her that RCPHD does not provide the C19 clinics at schools, however, we partner with AMI so they many administer the C19 vaccine.

Committee Action

Communications and Announcements from Staff and Board Members

Supervisor Peer mentioned the report sent out on opioid settlement and inquired to Katrina if that has went out to the other board of health members at all? Katrina responded by saying it has only been sent to county board supervisor so far. Supervisor Peer mentioned the meeting for tomorrow.

Dr. Kaitlyn Meyers asked if the board was planning on doing in person meetings again? Supervisor Peer indicated discussion have been had and will discuss it in future meetings and the potential for hybrid meetings. Will be added to next months agenda. Dr. Meyers also spoke about perhaps just a meet and greet to meet in person with other new board members.

Adjournment

Supervisor Schulz made a motion to adjourn the meeting. Supervisor Clasen seconded the motion. MOTION APPROVED. Meeting adjourned at 7:05 p.m.

Respectfully Submitted,

Seth Loncar, Recorder

Not Official Until Approved by the Board of Health