

HEALTH SERVICES COMMITTEE

October 12, 2022

CALL TO ORDER – Chair Brien calls the teleconference meeting of the Health Services Committee to order at 9:00 a.m.

COMMITTEE MEMBERS PRESENT: Brien, Beaver, Bomkamp, Schulz, and Leavy

STAFF MEMBERS PRESENT: Marilyn Burns, ADON; Kasey Strike, Administrative Secretary; Michelle Lynch, ES & Materials Manager; Chelsea Phillips, Infection Preventionist; Tonya Colvin, Business Office Manager; Steve Barnett, Admissions Coordinator; Deb Potter, Food Service Supervisor; Kim Rueth, MDS RN; Vera Polglaze, Activities Director; Dave Froeber, Maintenance; Mary Cummins, Accounting Specialist; Cheryl Cikar, Accounting Specialist; Lucy Kettle, RN Supervisor; Sue Eddy, Environmental Service Worker

**** Natalie Rolling-Edlebeck, Nursing Home Administrator and Bob Kennison, DON are occupied with the state surveyors that are currently in the building.**

OTHERS PRESENT: Josh Smith, County Administrator. Terri Carlson, Rock County Risk Manager

APPROVAL OF AGENDA – Supervisor Schulz moves approval of agenda, second by Supervisor Bomkamp. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None

APPROVAL OF MINUTES FOR SEPTEMBER 14, 2022 - Supervisor Leavy moves approval of minutes for September 14, 2022, second by Supervisor Schulz. APPROVED

REVIEW OF PAYMENTS – Committee reviews payments. Supervisor Schulz asks what the reason is for the price variation in transportation and Tonya Colvin, Business Officer Manager answers.

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTION – None

INFORMATION ITEMS – Kasey Strike, Administrative Secretary informs the committee that State is currently in the facility for a complaint.

ROCK HAVEN STAFF MORALE - Marilyn Burns, ADON talks about a job opportunities ad that was posted on the Rock County Facebook page and how it didn't include any nursing staff openings at Rock Haven. Josh Smith, County Administrator mentions that there is email communication between himself, Natalie and HR about that exclusion. HR is working on fixing this. Marilyn says that Rock Haven wants to get a preceptor program going to lower staff turnover but doesn't know where the money would come from for that program. Otherwise, morale is good.

RESIDENT COUNCIL AND MINUTES – Vera Polglaze shares that things are going well. Residents are pleased with the activities. There is music programming and new pet visits. She also shares that she found out that Blackhawk Technical College students need to put in hours, and she is trying to get some of their students to come to Rock Haven.

STAFF REPORTS – .

FINANCIAL RESULTS - TONYA COLVIN – Census and Revenue reviewed. Tonya shares that Rock Haven has some flat costs such as the monthly Nursing Home Assessment. Rock Haven is in the red every month to DHS with one wing being closed. Supervisor Shultz asks what staff would be needed to open that other wing. Marilyn answers. Supervisor Bomkamp asks if Rock Haven is trying to reduce expenses other ways. Tonya gives some examples of ways that expenses have been reduced.

MAINTENANCE – Dave Froeber states that there are requests for bids out for the water heater that is failing. This was budgeted for. Dave also has bids out to replace two sewage pumps and piping in the sanitary pit at Rock Haven that are failing. This was not budgeted for. Maintenance has also been working on pulling shrubs. There were two employee incidents in September.

ADMINISTRATOR'S REPORT – Marilyn Burns went over the Administrator's Report.

COMMITTEE REQUESTS – Supervisor Brien wanted to thank Natalie Rolling-Edlebeck for the newsletter that was put out. They really liked it.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for November 9, 2022 at 9 a.m. via Zoom. Josh Smith, County Administrator asks the committee if a special meeting should be scheduled prior to November 9th to discuss the budget between the date it is presented and the date it is adopted. The committee thinks a special meeting should be held. Josh will work with Natalie on finding a date that works.

ADJOURNMENT – Supervisor Schulz moved to adjourn at 9:37 a.m., second by Supervisor Beaver. ADOPTED by acclamation.

Health Services Committee

October 12, 2022

Page 3

Respectfully submitted,
Kasey Strike

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE