



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

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Public Works Committee Meeting – Highway

Tuesday, October 25, 2022 – 8:00 a.m.

Public Works Department – Committee Room

3715 Newville Road

Janesville, WI 53545

Call to Order: Vice-Chair Mawhinney called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present: Supervisors Mawhinney, Pennycook, Rashkin, and Woodman.

Committee Members Absent: Supervisor Richard.

Staff Members:

Duane Jorgenson	Director of Public Works
Nick Elmer	Assistant Director of Public Work
John Traynor	Parks Manager
Amy Friend	Community Coordinator
Amanda McElroy	Secretary II

Others Present:

Josh Smith	County Administrator
Terri Carlson	Risk Manager
Connie Winter	Rock County Board
Karl Fenrick	DPW
Scott Nimz	DPW
Tom Woodstock	DPW
Trevor Teubert	DPW
Troy DeVault	DPW
Mike Landis	DPW
Patrick Willner	DPW
Abram Wittenwyler	DPW
Jason Niemeier	DPW
Bob Buchanan	DPW
Mark Swinehart	DPW

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Approval of Agenda: Supervisor Woodman moved approval of the agenda as presented, seconded by Supervisor Pennycook. ADOPTED.

Approval of Minutes Dated September 27, 2022: Supervisor Woodman moved approval of the minutes from September 27, 2022, seconded by Supervisor Pennycook. ADOPTED.

Citizen Participation, Communications and Announcements: Mr. Jorgenson introduced Amanda McElroy as the new Secretary II for DPW.

Mr. Jorgenson announced the selection of an engineering technician who will begin working part time in January 2023 and full time in May 2023.

Mr. Jorgenson announced that 2 of the 4 mechanic positions have been filled.

Mr. Jorgenson shared that on Wednesday last week Rock County deputies made 25 stops and issued 18 citations on County A.

Mr. Jorgenson discussed an incident that happened last Thursday on County A where a staff member received a minor injury from an uncooperative motorist. Rock County took over the investigation after the driver took off.

Mr. Jorgenson shared that he and Mr. Elmer attended the WCHA Fall Commissioner Training on October 19th and 20th in Onalaska.

Mr. Jorgenson announced the DPW fall training date of November 1, 2022 and invited the committee to stop by.

Mr. Jorgenson discussed a new CDL training process for new staff began on 10/24/22 at Blackhawk Technical College.

Mr. Jorgenson shared that DPW was awarded a TAP grant for a Bike Path on County D.

Mr. Jorgenson shared that pavement markings and signs were being installed on County A and hopes the road will be open in the next week or two.

REVIEW AND APPROVAL OF RESOLUTIONS

Honoring Public Works Employee Randy Reilly: Supervisor Woodman moved approval of the Resolution, seconded by Supervisor Pennycook. Mr. Jorgenson explained the Resolution and shared a memorial video and unveiled a framed memorial that had a signed DPW vest that will be presented to Randy's family. Mr. Jorgenson also shared that Randy's former plow truck was named "Randizzle" in his honor. ADOPTED.

Approve Amendments to Rock County Code of Ordinances Chapter 3.103 – Specific Speed Limits: Supervisor Woodman moved approval of the Resolution, seconded by Supervisor Rashkin. Mr. Jorgenson explained the Resolution and answered questions from the Committee. ADOPTED.

REVIEW, DISCUSSION AND POSSIBLE ACTION

Discussion and Possible Action – Issue Paper – CTH Q Consultant Rankings: Supervisor Rashkin moved the issue paper, seconded by Supervisor Pennycook. Mr. Elmer explained the issue paper and answered questions. ADOPTED.

Discussion and Possible Action – Bridge Aid Petition – Town of Bradford: Supervisor Woodman moved the bridge aid petition, seconded by Supervisor Pennycook. Mr. Jorgenson explained that additional costs were incurred that were not in original petition. ADOPTED.

Discussion and Possible Action – Review of 2023 Recommended Budget: Mr. Smith reviewed the 2023 budget and offered to answer questions. Mr. Jorgenson discussed seal coating, federal aid projects, equipment depreciation, wages, municipal revenues, highway projects, and culverts. Mr. Jorgenson extended his gratitude to Mr. Smith for his work on the budget.

Mr. Traynor was pleased with the budget recommendations, including a new park playground, paving for the Peace Trail, and a shelter design for Sportsmen’s Park. Discussion took place about the addition of a Parks Assistant Position, that was not recommended in the 2023 budget. Mr. Traynor also discussed a “soft opening” of Rock River Heritage Park on November 11, 2022.

Mr. Jorgenson discussed the process for ordering equipment, maintaining parts inventory, and answered questions.

Supervisor Woodman asked about the progress of the wage study and talked about the importance of retaining employees and adding the Parks Assistant Position. Discussion took place on options to fund the position and other ways to retain staff.

Supervisor Rashkin stated his support of the budget and left the meeting at 9:24 a.m.

Supervisor Woodman motioned to amend the 2023 Recommended Budget to add the Parks Assistant Position and fund it from the 3.6 million dollars set aside for wage adjustments to be outlined in the Wage Study. Seconded by Supervisor Pennycook. ADOPTED.

Mr. Smith left the meeting at 9:47a.m.

Discussion – Quarterly Equipment Purchases Review: Mr. Elmer talked about remote controlled traffic control lights, which can be used to make flagging safer or as stop lights.

Discussion – ATV Route Update: Mr. Jorgenson announced a Work Group meeting on 11/2/2022 at 6:00 p.m. and stressed the importance of consistency with ATV routes.

REVIEW OF PAYMENTS

September 2022 Payments: Mr. Jorgenson answered questions about purchases from the committee.

Next Meeting Date and Time: Tuesday, November 8, 2022, combined Parks/Highway Meeting at 8:00 a.m. at the Department of Public Works.

Adjournment: Supervisor Woodman moved adjournment at 9:55 a.m., seconded by Supervisor Pennycook. ADOPTED.

Respectfully Submitted,
Amanda McElroy
Secretary II