



ADRC-AGING UNIT NUTRITION ADVISORY COMMITTEE

Minutes - October 19, 2022

Call to Order: The meeting of the ADRC Aging Unit Nutrition Advisory Board was called to order at 9:04 a.m. by Chuck Wilson; the meeting was held in-person, with the option of attending via Teams Conference, in the Board Room (J1041), at the DWRC, 1717 Center Ave., Janesville, Wisconsin.

Roll Call: Present: Pat Burhans, Janice Turner, Chuck Wilson, Pam Bostwick, Sue McGinnis, Sherril Gilbertson, Rena DeWar, and Karen Ferguson

Absent: Debbie Kraus and Tricia Clasen

Staff Present: Cori Marsh, Linda Hardie, Shannon Colson and Jennifer Thompson

Introduction of Visitors: Amy Karas from Nutrition and Health Associates

Approve Agenda: A motion was made by Pat Burhans, seconded by Janice Turner, to approve the agenda. Motion carried.

Approval of Minutes:

September 21, 2022 Minutes: A motion was made by Sue McGinnis, seconded by Sherril Gilbertson to approve the September 21, 2022 minutes. Motion carried.

Citizen Participation, Communications and Announcements: Chuck announced the new Beloit Meals on Wheels facility is coming along. The black top was poured yesterday and there are plans to move in by the end of the month.

Chuck reminded the committee that his term as chair would end in December. He would like someone else to step in as Committee Chair.

Pat stated that Tatiana will be presenting information about nutrition to the Parkinson's Support Group in a couple of weeks.

Staff Report:

Staffing: Linda has been actively trying to recruit for a Riverview site manager and for a pool site manager position. However, as of today, HR has reported there are still no applications. Linda will email flyers about the positions to committee members and also give them paper copies to distribute.

Volunteers: There is an ongoing need for volunteer drivers.

Happenings: Like nearly every other business, Best Events has also been experiencing supply chain issues. Currently, there is a turkey shortage. David, from Best Events, has been ordering turkey every day in attempt to have sufficient quantities to serve turkey for the Thanksgiving meal. A notification regarding the possible need for substitutions is on every menu because of supply chain issues.

Old Business:

Senior Farmers' Market Vouchers: The final results were submitted to the state of Wisconsin on October 5, 2022. Out of the 554 vouchers allocated to Rock County, 467 (84%) were issued. A question was raised if there is a fear of reduced allocation for next year. Linda reported there is no way of knowing what the state will decide for next year.

In-Person Dining: In-person dining numbers for September are in. Linda reports numbers are slowly increasing. August curbside pickup served 1,494 meals as opposed to 1,011 meals served for in-person dining for September. It is expected in-person dining numbers will continue to go up.

New Business:

Volunteer Recognition Luncheon: The Volunteer Recognition Luncheon is being held at Rotary Gardens tomorrow. Chuck has volunteered to provide music; Pat and Sue have volunteered to sit at the registration table. This year the luncheon will be for all Aging Unit volunteers, including Health Promotion volunteers and Mobility Management volunteers.

Reports:

Best Events: No one present.

Nutrition & Health Associates: Amy provided some information on how she completes a dining site visit and the process for writing a report. Amy visits each site on a quarterly basis, ensuring the sites meet all the necessary requirements, and completing a detailed report. Amy will send a copy of the report form for a better understanding of the process.

Dining Center Visits: None

Home Delivered Meal Ride-Alongs: None

Adjournment: A motion was made by Sue McGinnis, seconded by Pat Burhans, to adjourn the meeting at 9:45 a.m. Motion carried.