



Minutes - October 27, 2022

Call to Order: Chair Mawhinney called the Finance Committee meeting to order at 5:00 P.M. in the Jury Deliberation Room.

Committee Members Present: Supervisors Mawhinney, Farrell, Clasen, Bostwick, and Fox (5:03 P.M.).

Committee Members Absent: None.

Staff Members Present: Lisa Tollefson, County Clerk; Terri Carlson, Risk Manager; Michelle Roettger, Treasurer; Bridget Laurent, Deputy Corporation Counsel; Shilo Titus, Purchasing Manager; Sarah Holford, Business Manager; Dara Mosely, Deputy IT Director; Josh Smith, County Administrator; Kathleen Holford, Computer Network Engineer; Cheryl Getchel, Deputy Register of Deeds; Sherry Oja, Finance Director; Randy Terronez, Assistant to the Administrator; Mike Parille, Facilities Superintendent; Kate Luster, Human Services Director; Brent Sutherland, Facilities Management Director.

Others Present: Supervisors Zoril, Towns, and Beaver.

Approve Agenda: Supervisor Bostwick moved approval of the agenda as presented, second by Supervisor Clasen. ADOPTED.

Citizen Participation, Communications and Announcements: Supervisor Zoril spoke to item 6.B. Authorizing Purchase of A/V Upgrade for Courtrooms E, F, G, & L and asked the committee to consider utilizing ARPA funds to fund this upgrade.

Michelle Roettger updated the committee that all but two lots were sold in the tax lien auction. The lots sold for a total of \$519,000.

Approval of Minutes:

October 13, 2022 Minutes: Supervisor Bostwick moved approval of the October 13, 2022 minutes, second by Supervisor Farrell. ADOPTED.

Approval of Transfers:

911 Communications Center: Supervisor Fox moved approval of the two transfers for the Communications Center, second by Supervisor Clasen. ADOPTED.

DEPARTMENT
NAME

FROM	Amount	TO	Amount
Account #		Account #	
Other Contracted Services	\$15,000	Training	\$15,000
23-2400-0000-62119		23-2400-0000-64200	

DEPARTMENT
NAME

FROM	Amount	TO	Amount
Account #		Account #	
Regular Wages	\$15,500	Training	\$15,500
23-2400-0000-61100		23-2400-0000-64200	

Review and Approval of Resolutions:

To Designate a Qualified Newspaper for All Rock County Legal Publications For 2023: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby designate the Beloit Daily News as the official county newspaper for all county legal publications for 2023."

Supervisor Clasen moved approval of the above resolution, second by Supervisor Fox. ADOPTED.

Authorizing Purchase of A/V Upgrade for Courtrooms E, F, G & L: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby authorize the purchase of the A/V Upgrade for Courtrooms E, F, G & L through AVI Systems Inc at a cost of \$500,690.09."

Supervisor Clasen moved approval of the above resolution, second by Supervisor Bostwick.

Supervisor Farrell advocated utilizing ARPA funds for this project. Josh explained the intent and history behind this project. He added that when this project was started, ARPA was not available.

ADOPTED.

Authorization to Purchase Cisco Security Enterprise Agreement: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby authorize the purchase of Cisco Security Enterprise Agreement."

Supervisor Fox moved approval of the above resolution, second by Supervisor Farrell.

Dara clarified that this will lock the county in on this pricing.

ADOPTED.

Awarding Contract for Primary Gasoline Purchases: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022 approves and authorizes awarding the Rock County Gas Card contract to Kwik Trip of LaCrosse, WI. Per the terms and conditions set forth in Request for Proposals #2022-37."

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Clasen.
ADOPTED.

Authorizing Acceptance of Rock County Equity Project Grant Funds and Amending the 2022 Budget: "NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2022 does hereby accept the grant funds in the amount of \$85,000.

BE IT FURTHER RESOLVED, that the 2022 Rock County Human Services Department budget be amended as follows:

..."

Supervisor Clasen moved approval of the above resolution, second by Supervisor Farrell.

YES - Supervisors Mawhinney, Farrell, Bostwick, and Clasen.
NO - Supervisor Fox.

ADOPTED.

Review, Discussion and Possible Action:

Authorization of Purchase of Contract through Arnett Group for Information Technology Relocation: Supervisor Bostwick moved to authorize the purchase of contract through Arnett Group for Information Technology relocation, second by Supervisor Fox.

Dara explained that this will help the IT department move to their new space.

ADOPTED.

Approval of Courier Services Contract: Supervisor Clasen moved approval of the courier services contract, second by Supervisor Bostwick. ADOPTED.

Review of 2023 Recommended Budget: Sherry summarized the Finance Department 2023 recommended budget.

The committee reviewed the IT Department 2023 recommended budget. Dara explained that the increase in the overtime budget line item. Dara, Josh, and Sarah spoke to the projects that were selected to be funded in the 2023 recommended budget.

Lisa Tollefson summarized the changes in the County Clerk's 2023 recommended budget. Josh added that he expects an increase in the need for the amount of staff needed for elections.

The committee reviewed the Treasurer's 2023 recommended budget.

The committee reviewed the Register of Deeds Office's 2023 recommended budget.

Josh spoke to the Community Initiatives 2023 recommended budget.

Report on Finance Department Operations Review: Sherry Oja spoke to the Finance Department operations review that was completed by BakerTilly. She walked the committee through each of the recommendations.

Next meeting date and time: November 10 at 5:00 P.M.

Adjournment: Supervisor Bostwick moved to adjourn at 5:56 P.M., second by Farrell. ADOPTED.

Respectfully submitted,

Haley Thompson
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.