



MINUTES OF BOARD OF HEALTH MEETING

November 2, 2022

Call to Order: Meeting was called to order by Chair Peer at 6:00pm

Board of Health Members Present: Chair Peer, Vice Chair Kolste, Dr. Kaitlyn Meyers, Supervisor Clasen, Supervisor Schneider, Dr. Rachel Bergstrom, Supervisor Schulz

Board of Health Members Absent: Dr. Staddler, Eric Gresens

Staff Members Present: Katrina Harwood – Health Officer/Director; Jill Camber-Davidson – Public Health Supervisor; Seth Loncar – Administrative Services Supervisor; Terri Carlson – Risk Management; Connie Winter – Board of Supervisors; Vy Nguyen – PH Policy Specialist; Ashley Franke – PH Planner; Randolph Terronez – County Administrator Assistant

Others Present: None

Roll Call

At today's meeting roll call, 6 PRESENT: Debra Kolste, Supervisor Clasen, Supervisor Schneider, Dr. Bergstrom, Supervisor Schulz & Supervisor Peer. 3 ABSENT: Dr. Meyers, Dr. Staddler & Eric Gresens.

Adopt Agenda

Supervisor Schulz made a motion to adopt the agenda. Supervisor Clasen seconded the motion. MOTION APPROVED. No one opposed.

Changes to Agenda

No changes to the agenda

Approval of Minutes – 10/05/22

Dr. Bergstrom made a motion to approve the minutes of the 09/07/22 Board of Health meetings. Supervisor Schulz seconded the motion. MOTION APPROVED. No one opposed.

Dr. Kaitlin Meyers joined the meeting at this time.

Citizen Participation, Communications and Announcements

None

New Business

Administrative Division

Review of Payments

No questions on payments

Transfer of Funds Over \$5,000

No transfer of funds over \$5,000

Public Health Department Report

Director's Report

Katrina Harwood gave an overview of this month's directors report which includes: School-based Immunization Clinics, GovD Pilot & Strategic Plan update. Katrina provided an overview of our objective for conducting school-based and mass clinics, and gave a shout out to those staff members that participated. GovD is a new method of communication that we are starting as a pilot and will eventually move into a broader audience base. Katrina mentioned that the Strategic Plan approval will be brought to next meeting as we are still finishing up some items.

Supervisor Schulz asked about the pharmacies that are willing to pay their portion in regards to the opioid settlement funds. RCPHD does not have anything to report on this at this time but anticipate future county discussions.

Workforce

Katrina gave an update on our new staff: Grace Koster a VISTA student focusing on communications. HD currently seeking recruitment for an AmeriCorps member to help with public health preparedness and recommendations from Covid after action report

Review of 2023 Recommended Budget

Katrina presented a PH workforce calculator that can be used by local HDs to develop an estimate of staffing needs developed by the de Beaumont Foundations and the CDC. This calculator is based on our public health service model including the foundational areas and capabilities. Initial calculator results yielded a preliminary estimate showing that RCPHD would need 67.1 FTEs; currently we are at 42.5 FTEs. Katrina then proceeded to show each foundational area to juxtapose the calculator outputs with our current HD FTEs. Finally, Katrina provided a summary of the workforce calendar to provide information on our current progress towards fully implementing foundational public health services along.

Dr. Bergstrom asked if these results were as expected. Katrina explained that we will continue to look into and do a deeper dive based on these results as the newly added FTEs have shown improvement in our capabilities to deliver the foundational areas of PH.

Connie Winter asked about the increase in staff with no significant change in community health and how this will be accounted for if there are any recommendations or resolutions to add new staff? Chair Peer explained that this particular meeting isn't the correct forum for this discussion. Chair Peer provided some context about historical information regarding change in focus from the state down and, the change in Health Officers since that change, and how services were applied. County nurses used to do vaccines at HD and in home, and now it's done in pharmacies to make the services more efficient which has been somewhat controversial but is the position and decision the state has made.



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Supervisor Schneider inquired about ARPA funds and if that would be sustainable to continue for staff, or if that would be a problem in the future? Health Officer Katrina stated that this is budgeted into a 5-year plan to ensure that staff compensation is covered within grant funding and planning.

Supervisor Clasen noted that many things should be considered part of the entire county and how many things are connected to other aspects of the county. One change cannot influence the county entirely, it is all related.

Katrina continued with her update to the budget including budget timeline, 2023 Budget – Revenue (Dept request \$1,223,849 vs admin recommendation of \$1,244,024), 2023 Budget – Expenses, 2023 Budget – Tax Levy (dept request \$3,175,758 vs admin recommendation of \$3,058,932) and finally mention of some budget changes from 2022-2023 to add some context to include C19 surge team, grants, other expenses and tax levy support.

Review and Approval of Resolutions

Accepting Wisconsin Department of Health Services Title V Maternal and Child Health Grant: Community-centered Action for Maternal, Fetal & Infant Mortality Prevention: Implementation of Recommendations from Mortality Reviews and Amending the 2023 Rock County Public Health Department Budget

Supervisor Schulz made a motion to move and Dr. Meyers second the motion.

Katrina gave a brief overview of the resolution as it pertains to the budget. Jill Camber-Davidson provided information regarding the resolution. The state had additional money for child health grants. Rock county is only 1 of 4 counties that were awarded this money. RCPHD will create a multi-disciplinary team to provide these services and reduce the number of fetal & infant mortality and create more prevention. RCPHD will use admin funds for staff and also for contractors within this work.

All in favor, no one opposed. RESOLUTION PASSED.

Accepting Implementing Overdose Prevention Strategies at the Local Level Grant Funds and Amending the 2022 Rock County Public Health Department Budget

Dr. Bergstrom made a motion to move and Supervisor Clasen second the motion.

Katrina Harwood provided an overview of the resolution, which is a national and competitive grant. Comes from NACCHO and designed for counties that have a high burden of OD threats. This grant will be used for

anti-stigma campaign and reduce stigma around substance use and some overdose prevention kits. Focused on working at the community level for campaign. Grant starts this month.

Deb Kolste inquired if there is a way for us to actually get into the community to help? Katrina stated this sounds more like a community health worker, however, this type of outreach is expected within our team at the RCPHD.

All in favor, no one opposed. RESOLUTION PASSED.

Communications and Announcements from Staff and Board Members

None.

Adjournment

Supervisor Schulz made a motion to adjourn meeting, Dr. Bergstrom second the motion.

Chair Peer adjourned the meeting at 7:15pm.

Respectfully Submitted,

Seth Loncar, Recorder

Not Official Until Approved by the Board of Health

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