



ROCK COUNTY HUMAN SERVICES BOARD MEETING
Wednesday, January 12, 2022 – 4:30 P.M.

Call to Order: Chair Knudson called the hybrid meeting to order at 4:30 p.m. on Wednesday, January 12, 2022, in the Boardroom, at the Dr. Daniel Hale Williams Rock County Resource Center, Janesville, WI.

Committee Members Present: Brian Knudson, Supervisor; Kathy Schulz, Supervisor; Russell Podzilni, Supervisor; Sally Jean Weaver-Landers, Citizen Representative attended in-person. Shirley Williams, Supervisor; Stephanie Aegerter, Supervisor; Ashley Hoffman, Citizen Representative; and Pam Bostwick, Supervisor attended virtually.

Committee Members Absent: Angelina Reyes, Citizen Representative.

Staff Present: Katherine Luster, Director; Tera O'Connor, Deputy Director; Greg Winkler, Deputy Director; Sara Mooren, Administrative Services Manager; Mark Stevens, Business Services Manager; Terrell Hanson, YSC Lead Floor Supervisor; Randall Schneider, YSC Youth Specialist; Stefanie Getchell, CPS Trainer; Merebeth Rye, CPS Supervisor; John Weber, Analyst; Cassandra Baacke CPS Supervisor; Jamie Proctor, CPS Supervisor; Ryan Trautsch, YJ Program Manager, Kayce Wilson, CPS Supervisor; Shelby Puppe, CPS Supervisor; Katarina Liptrot-Ploch, CPS Analyst; Alisha Haase, CPS Supervisor; Bette Trimble, Crisis Program Manager; Julie Butz, CLTS Program Manager; and Maria Delgado, ES Division Manager.

Others Present: Josh Smith, County Administrator. Terri Carlson, County Risk Manager. Ann Seffernick, United Cerebral Palsy (UCP).

Approval of Agenda: Supervisor Podzilni moved the agenda to the floor, seconded by Citizen Representative Weaver-Landers. The agenda was unanimously approved. APPROVED.

Approval of Minutes of Human Services Board Meeting on December 22, 2021: Citizen Representative Weaver-Landers moved the minutes to the floor, seconded by Supervisor Schulz. Citizen Representative Weaver-Landers requested changing Supervisor to Citizen Representative after her name under Committee Members present. The minutes with the change were unanimously approved. APPROVED.

Public Comment: None.

Communications and Announcements from Staff and Board Members: None.

Approval of Contracts and Transfers: Citizen Representative Weaver-Landers moved the ten contracts to the floor, seconded by Supervisor Podzilni. Ms. Mooren provided information about the contracts and explained that they were all renewal contracts. Ms. Mooren responded to questions. The contracts were unanimously approved. Approved.

Review Bills Paid:

- A. **Review of December HSD Bills** – Ms. Mooren explained Council on Aging payments will now be included in the bills. There were no other highlights.
- B. **Council on Aging December 2021 Payments** – Ms. Mooren responded to questions.

December HSD Employee Impact Recipient Recognition: Ms. Luster recognized Chad Hrobsky, YSC Youth Specialist, as the December HSD Employee Impact Recipient. Mr. Hrobsky was not in attendance. Ms. Luster read the nomination which included recently there have been some changes in leadership at the YSC. Several times in the past week I have witnessed Chad going above and beyond to support YSC staff and youth. Some examples of his integrity, partnership, and commitment to safety is once while in the middle of a meeting which Chad was attending, there was a call over the radio for support in the secured unit at YSC. Without hesitation Chad excused himself and immediately went to the unit to support staff. In other situations, I have seen people wait before jumping in to help. Not chad he always offers his assistance. The nomination went on to say Chad sees the good and highlights the strengths in all the YSC staff. He recently invited staff to recognize each other for good works in the building. It is a great move to help boost employee morale. Chad is resilient and maintains a good attitude. Working with Chad is great, thank you Chad for all you do and stepping up as a leader in the building. Chair Knudson asked Ms. Luster to convey congratulations to him from the entire HSD Board.

Review and Approval of Resolution:

- A. **Recognizing Randall Schneider** – Citizen Representative Weaver-Landers moved the resolution to the floor, seconded by Supervisor Podzilni. Mr. Hanson introduced Randall Schneider, YSC Youth Specialist and presented the resolution. Mr. Schneider served the citizens of Rock County over the past 30 years and nine months as a dedicated and valued employee of Rock County. He began his career with Rock County Human Services Department in 1991, working with juveniles at the Youth Home. In 1992 he worked with juveniles in the portion of the Rock County Jail dedicated to juveniles. He transitioned after about a year and a half working as a Juvenile Detention Officer at the newly built Rock County Juvenile Detention Center, now the Youth Services Center (YSC), where he remained until his retirement. He served many years as the Principles of Subject Control instructor, one of the first Field Training Officers, a CPS/First Aid Instructor, and a Lead Youth Specialist. He also has a strong passion for staying physically fit and exercised during his breaks. It is also worth mentioning that he worked eight years prior as a Biology and Special Education teacher. Mr. Schneider's punctuality to work, minimal use of sick time and keen attention to detail has been an excellent example to his colleagues on how to lead by example. The resolution was unanimously approved. Mr. Schneider addressed the Board and gave thanks. Approved.

Reports and Update:

- **Update on Birth to Three** – Ms. Seffernick provided an update on the Birth to Three program. Enrollment has increased by 100 children and we have served up to 240 children at one time. Diversity is increasing and the need for translation has tripled. The exit surveys from families have been 99% satisfied or extremely satisfied. We have met with all the schools together and they heard what each school is doing which gave each more ideas of what they can do. UCP has integrated into multiple Boards and meetings. UCP has met with community partners. Our goal for 2022 is to continue to build staff to work with more diverse families.
- **Child Protective Services Program and Data Report** – Ms. Luster advised she will be providing regular data reports to the HSD Board. The key goal is to strengthen CPS and

to provide support to staff. Ms. O'Connor introduced each CPS supervisor individually and each then told a little about themselves. Ms. Luster introduced Katarina Liptrot-Ploch CPS Analyst who is supporting quality improvement data. Ms. Luster shared information regarding CPS workforce data, Impact of workforce shortages, and Future data reports. Ms. Luster responded to questions.

- **Update on Child Welfare Assessment** – County Administrator Smith explained that he had hoped to give out more information on who he has chosen to do the child welfare assessment, but he is not quite ready. He is still waiting for some references to call him back. His hope is in two weeks to have his recommendation and have a resolution on the next HSD Board agenda, Finance agenda and County Board. He asked the Board to watch their email as he will send out the packet of information the week before the HSD Board meeting to give members time to review the information. County Administrator Smith responded to questions.

Committee Requests:

Requests for Future Agenda Items or Information: Supervisor Schulz requested an agenda item regarding money put aside for warming shelters and housing.

Next Meeting: **January 26, 2022** at 4:30 p.m. – will be a hybrid meeting via zoom and in-person at the DWRC, Boardroom, 1717 Center Avenue, Janesville, WI.

Adjournment: Supervisor Schulz motioned to adjourn, seconded by Citizen Representative Weaver-Landers with unanimous approval at 5:42 p.m.

Jodi Parson, Secretary

NOT OFFICIAL UNTIL APPROVED BY THE BOARD