



MINUTES OF BOARD OF HEALTH MEETING

December 7, 2022

Call to Order: Meeting was called to order by Chair Peer at 6:00pm

Board of Health Members Present: Chair Peer, Dr. Kaitlyn Meyers, Supervisor Tricia Clasen, Dr. Rachel Bergstrom, Supervisor Kathy Schulz

Board of Health Members Absent: Vice Chair Kolste, Dr. Daniel Staddler, Eric Gresens, Supervisor Kim Schneider

Staff Members Present: Katrina Harwood – Health Officer/Director; Seth Loncar – Administrative Services Supervisor; Ashley Franke – Public Health Planner; Rick Wietersen – Environmental Health Director

Others Present: Connie Winter (Board of Supervisors), Jon Winter, Sheryl (citizen), Michael Zoril (County Board Supervisor)

Roll Call

At today's meeting roll call, 5 PRESENT: Dr. Kaitlyn Meyers, Supervisor Tricia Clasen, Dr. Rachel Bergstrom, Supervisor Schulz, Supervisor Peer. 4 ABSENT: Debra Kolste, Dr. Daniel Staddler, Eric Gresens, Supervisor Kim Schneider.

Adopt Agenda

Supervisor Schulz made a motion to adopt the agenda. Dr. Bergstrom seconded the motion. MOTION APPROVED. No one opposed.

Changes to Agenda

No changes to the agenda

Approval of Minutes – 11/02/22

Supervisor Schulz made a motion to approve the minutes of the 11/02/22 Board of Health meetings. Dr. Meyers seconded the motion. MOTION APPROVED. No one opposed.

Citizen Participation, Communications and Announcements

Connie Winter (present) addressed the BOH with the following inquiries: regarding Resolution passed for Maternal and Childhood grant, looking at numbers: 48% went to admin expenses, why? 10% going to travel

and why? What are the results you are hoping to get out of this grant and how will you be measuring that? Resolution for the OFR grant. 47% going to Admin expenses, why? Also, who will distribute overdose kit and how will you track that? Further comments regarding a post on Facebook about HIV towards specific demographics; healthcare workers took offense by this.

Michael Zoril also commented about the facebook post language and the phrase ‘historically marginalized’. It was commented that this is a form of manipulation as any group that is historically marginalized will always be historically marginalized.

New Business

Administrative Division

Review of Payments

Dr. Bergstrom mentioned the doula services payment; has noticed it has been on several months of payments and inquired into the payment schedule. Katrina Harwood responded by noting that doula services are paid for through UW partnership grant and agreement/MOU and payments will be continue to be seen spread out throughout the month as we pay for services rendered through reimbursement.

Transfer of Funds Over \$5,000

No transfer of funds over \$5,000

Public Health Department Report

Director’s Report

Katrina Harwood gave an overview of this month’s directors report which includes: C19 Response update, performance management system, nitrate mitigation program and GovDelivery – Press Releases.

C19 response update: all surge staff being offboarded; C19 clinics will discontinue, however, C19 vaccinations will be available to public through appointment. A Performance Management system, transparency and accountability will be our avenue, which will provide objectives and specific measures via an accessible dashboard; this goal is part of our strategic plan. The Public health foundation has been hired to aid our agency in performance management training to create the foundation work. Nitrate Mitigation Program provides nitrate testing for eligible individuals: highest risk individuals (infants in household, pregnancy and wells that historically have tested high). GovDelivery as a method for presenting press releases with further capabilities in tracking & subscription services. Katrina provided some screenshots so that BOH members can see how to subscribe and the accessibility.

Board of Health Position Statements

Katrina Harwood moved to provide information to the BOH regarding position statements. An initial overview provided information for the opportunity to fulfill expectations in WI statute 251.04, an opportunity for high-level policy engagement and to support the work of the department that is focused on higher-impact strategies. Katrina provided the CDC health impact pyramid and the factors that affect health. Position statements would include: title and date, position of the BOH, background information, recommendations, strategies/principles, approval history & references.

Overview of Public Health Accreditation

Director Katrina Harwood provided an brief overview of public health accreditation and what it means for public health. Initial overview provided details and information regarding national public health accreditation vs chapter 140 review from WI DHS, which is on a smaller scale however it is aligned with national standards.



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Accreditation should be consider as it is an opportunity for external assessment of the department and quality improvement, along with the current timing of transitions within the health department. Additionally, Katrina provided historical information on accreditation, population focused standards and measures, the alignment with foundational public health services and the 10 essential public health services and continuous improvement. Standards and measures were presented for domain 1 as it pertains to PHAB (public health accreditation board) and the guidance used.

The process consists of 7 major parts: 1. preparation & submission of readiness assessment, 2. application, 3. document selection & submission, 4. Review, 5. Accreditation Decision, 6. Reports & 7. Reaccreditation. Katrina continued with the presentation with providing both the benefits and challenges of accreditation for consideration. Benefits in external assessment of the department against national standards by peers, accountability for continuous improvement, credibility and employee engagement and leadership development. Challenges are seen within the funding and cost, time intensive work and delayed assessment. Next steps as a department will be to continue to use the standards and measures of accreditation to guide our work while identifying gaps and opportunities and internal assessment and review and finally would require the support of the BOH for application.

Committee Action

Adoption of the 2023-2025 Strategic Plan

Katrina Harwood spoke of the adoption of the HD strategic plan. BOH members received the document of our Strategic plan via email focusing on operations within HD making sure we are have systems in place for performance management, communications and programmatic piece.

Supervisor Schulz made a motion to adopt and Dr. Meyers seconded the motion. All approved. No one opposed. Adoption passes.

Communications and Announcements from Staff and Board Members

None.

Adjournment

Supervisor Schulz made a motion to adjourn meeting, Tricia Clasen seconded the motion. All approved, no one opposed.

Chair Peer adjourned the meeting at 7:08pm.

Respectfully Submitted,

Seth Loncar, Recorder

Not Official Until Approved by the Board of Health

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