



Minutes - December 15, 2022

Call to Order: Chair Mawhinney called the Finance Committee meeting to order in the Jury Deliberation Room at 5:30 P.M.

Committee Members Present: Supervisors Mawhinney, Clasen, Bostwick, and Farrell.

Committee Members Absent: Supervisor Fox.

Staff Members Present: Sarah Holford, Business Manager; Kate Luster, Human Services Director; Terri Carlson, Risk Manager; Jim Sandvig, IT Director; Richard Greenlee, Corporation Counsel; Josh Smith, County Administrator; Bridget Laurent, Deputy Corporation Counsel; Sherry Oja, Finance Director; Ryan Weisen, Deputy Finance Director; Chief Deputy Strouse; Randy Terronez, Assistant to the Administrator; Mike Parille, Facilities Superintendent; Brent Sutherland, Facilities Director; Sandy Disrud, Register of Deeds.

Others Present: Supervisor Towns.

Approve Agenda: Supervisor Bostwick moved approval of the agenda as presented, second by Supervisor Clasen. ADOPTED.

Citizen Participation, Communications and Announcements: None.

Approval of Minutes:

November 17, 2022 Minutes: Supervisor Clasen moved approval of the November 17, 2022 minutes, second by Supervisor Farrell. ADOPTED.

Approval of Transfers: Child Support transfer walked in (attached).

Supervisor Bostwick moved approval of all transfers, second by Supervisor Clasen. ADOPTED.

CHILD SUPPORT

FROM	Amount	TO	Amount
Account #		Account #	
Wages	\$5,000	Seasonal Wages	\$5,000
34-3850-0000-61100		34-3850-0000-61108	
Current Balance:			
\$206,410.19			

CCOP/Circuit Court \$20,000
 34-3850-0000-2141
 Current Balance:
 \$70,092.36

Officer Fees \$10,000
 34-3850-0000-62126

Postage \$6,000
 34-3850-0000-63101

Printing & Duplication \$4,000
 34-3850-0000-63104

DISTRICT ATTORNEY

FROM Amount
Account #

24-1610-0000-62400 \$1,200
 Repair & Maintenance
 Current Balance : \$1,247

24-1610-0000-63300 \$3,000
 Travel
 Current Balance: \$3,984

24-1610-0000-64200 \$3,500
 Training Expenses
 Current Balance: \$4,390

24-1610-0000-63200 \$1,500
 Publications/Subscriptions/Dues
 Current Balance: \$1,532

TO Amount
Account #

24-1610-0000-63100 \$1,200
 Office Supplies &
 Misc Expense

24-1610-0000-63100 \$3,000
 Office Supplies &
 Misc Expense

24-1610-0000-63100 \$3,500
 Office Supplies &
 Misc Expense

24-1610-0000-63100 \$1,500
 Office Supplies &
 Misc Expense

INFORMATION
TECHNOLOGY

FROM Amount
Account #

Service Contracts \$12,667
 07-1444-0000-62119
 Current Balance:
 \$165,000

TO Amount
Account #

Computer Hardware \$12,667
 >\$25K
 07-1430-0000-67131

District Attorney Transfer:

IT Transfer:

Review of Payments:

November Payments: The committee reviewed the payments.

Review of Payments Over \$10,000:

November Payments: The committee reviewed the payments.

Committee Review and Approval of Per Meeting Allowances: Supervisor Bostwick moved approval of per meeting allowances in the amount of \$14,730, second by Supervisor Farrell. ADOPTED.

Review and Approval of Resolutions:

Amending the 2022 Human Services Department Budget to Accept Substance Abuse Block Grant Supplemental Funding: "NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby authorize the acceptance of Substance Abuse Block Grant Supplemental Funding.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2022 be amended as follows:

..."

Supervisor Clasen moved approval of the above resolution, second by Supervisor Farrell. ADOPTED.

Amending the 2022 Human Services Department Budget to Accept Mental Health Block Supplemental Funding: "NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this _____ day of _____, 2022, does hereby authorize the acceptance of the Mental Health Block Grant Supplemental Funding.

BE IT FURTHER RESOLVED, that the Human Services Department budget for 2022 be amended as follows:

..."

Supervisor Clasen moved approval of the above resolution, second by Supervisor Bostwick. ADOPTED.

Authorizing Acceptance of a Monetary Donation and Amending the Sheriff's Office 2022

Budget: "NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors assembled this ____ day of _____ 2022, that the Rock County Sheriff Office is authorized to accept the monetary donation of \$8,000.

BE IT FURTHER RESOLVED that the Sheriff's Office 2022 budget be amended as follows:

..."

Supervisor Farrell moved approval of the above resolution, second by Supervisor Clasen. ADOPTED.

Authorizing Acceptance of the 2023 Highway Safety Grant: "NOW, THEREFORE BE IT RESOLVED by the Rock County Board of Supervisors assembled this ____ day of _____, 2022, that the Rock County Sheriff is authorized to accept funds under the Highway Safety Grant and,

BE IT FURTHER RESOLVED, that the 2022 budget be amended as follows:

..."

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Clasen. ADOPTED.

Authorizing Acceptance of the Wisconsin Department of Justice Treatment Alternatives and Diversion (TAD) Grant Funds, Amending the 2023 Budget, and Creating One Human Services Professional II Position in the District Attorney's Office: "NOW, THEREFORE, BE IT

RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2022, does hereby accept the Treatment Alternatives and Diversion Grant funds in the amount of \$366,667 including \$275,000 in state aid and a \$91,667 cash and in-kind services match.

BE IT FURTHER RESOLVED, the County Board approves the creation of the grant-funded 1.0 FTE Human Services Professional II position and authorizes the District Attorney's Office to fill this position.

BE IT FURTHER RESOLVED, that the 2023 Rock County budget be amended as follows:

..."

Supervisor Clasen moved approval of the above resolution, second by Supervisor Farrell. ADOPTED.

Authorizing Purchase of Citrix Subscription Licenses: "NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2022, does hereby authorize the purchase agreement for an amount not to exceed \$112,753.21 for the purchase Citrix Virtual Applications, Hybrid Cloud, Analytics and 775 Subscription Licenses from account 07-1430-0000-67132 in the 2023 Approved Budget."

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Clasen.
ADOPTED.

Review, Discussion and Possible Action:

Procurement of Video Border Proxy Gateway: Supervisor Bostwick moved approval of the procurement video border proxy gateway, second by Supervisor Farrell.

This is to allow the two platforms to communicate.

ADOPTED.

Authorization to Purchase IT Closet and PBX Entry Logging Hardware and Installation:

Supervisor Clasen moved to authorize the purchase IT Closet and PBX entry logging hardware and installation, second by Supervisor Farrell.

This is to monitor who is entering the closets.

ADOPTED.

Discussion and Possible Action on Changes to the Financial Policies and Procedures Manual:

Sherry Oja went over the proposed changes.

Supervisor Bostwick moved approval of all changes, second by Supervisor Farrell. ADOPTED.

Next meeting date and time: January 12 at 5:00 P.M.

Adjournment: Supervisor Bostwick moved to adjourn at 5:52 P.M., second to Supervisor Farrell.
ADOPTED.

Respectfully submitted,

Haley Thompson
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.