



Minutes - November 16, 2022

Call to Order: The meeting of the ADRC Advisory Committee was called to order at 10:02 a.m. by Chuck Wilson; the meeting was held in-person, with the option of attending via Teams Conference, in the Board Room (J1041), at the DWRC, 1717 Center Ave., Janesville, Wisconsin.

Roll Call:

Present: Rob Wilkinson, Carrie Glover, Chuck Wilson, Sherril Gilbertson, Rena DeWar, Pat Burhans, Shana Ratzburg, and Harold Luther.

Excused: None

Absent: Debbie Kraus, Tricia Clasen, Tom Moe and Gregg Schneider.

Staff Present: Jennifer Thompson, Shannon Colson, Jamie Dix, Louie Chudziak, Linda Hardie, and Ryan Booth.

Introduction of Visitors: None

Approve Agenda: A motion was made by Rob Wilkinson, seconded by Pat Burhans, to approve the agenda. Motion approved.

Citizen Participation, Communications and Announcements: Chuck stated Beloit Meals on Wheels will be moving to their new location on the corner of Shore Drive and Maple on Friday. Jennifer Thompson announced, the ADRC-Aging Unit Nutrition Committee has decided to cancel the December meeting. She will be sending out an email for feedback from this committee about canceling the December meeting.

Approval of October 19, 2022 Minutes: A motion was made by Rob Wilkinson, seconded by Carrie Glover, to approve the October 19, 2022 minutes. Motion approved

Old Business:

Self-Care Fair Update: Between 25 to 30 people attended the Self-Care Fair. Caregivers had an opportunity to get pampered, have lunch, and listen to speakers about self-care. NBC News came out in the morning and did a small interview. Jennifer stated it was a successful day, with many participants asking when this event would be held again.

DOT Compliance Site Review Findings: The DOT audit went well with just a few findings regarding cost principle language, policy language, notifying agencies of the appeal process, documents in Spanish, how to file a complaint, advertising accommodations, and better maintenance tracking. The action plan will be due on Friday, and implementation of the changes within 90 days.

New Business:

Nutrition Program: Linda Harding gave information on the two nutrition programs she supervises. Home delivered meals are for those who live in Rock County, are 60 or older, and must be homebound or the spouse of someone who is homebound. There are no income or asset guidelines. The program requires a regular delivery schedule and asks for a \$4 per meal donation. The service is one meal per day with a delivery window of 11-1pm.

For those 60 and older but not homebound, there are five senior dining sites located in Janesville, Beloit, Milton, Evansville, and Clinton. Lunch is served at 11:30am five days a week, with the exception of Evansville, which is open Tuesday and Thursday. Reservations must be made by noon the day before. In 2021, the nutrition program along with Beloit Meals on Wheels served 92,000 meals to eligible seniors in Rock County.

Transportation Program: Ryan Booth is the Transportation Program Supervisor. He explained Rock County Transit provides transportation for people who are 55 and older or those who have a mental or physical disability. The team is made up of eight full-time drivers, a dispatch scheduler and a clerk. The program provides transportation for people only within the Rock County limits. They also provide paratransit for the City of Beloit and Janesville. Currently, there are 7-8 buses running per day.

Rock Stat Implementation: The Human Services Department is putting together a report of financial information, demographic information, operations, staff engagement, and customer feedback. This report will be called Rock Stat. Jennifer Thompson will start sharing with the committee members.

Complaints and Appeals: None

Successes: A family member called to praise about the service his mother had received on October 27th. Louie Chudziak, a transit driver, dressed up as a pirate and decorated the bus like a ship. Louie does this every year and loves to see the impact it has on his passengers. The son reported his mother could not stop talking about Louie all day when she arrived home.

Linda Hardie received a note for the excellent appreciation luncheon honoring so many gracious volunteers.

Emily Jones, an Information and Assistance Specialist, received praise for her kindness, support and dedication to helping a family member.

Adjournment: A motion was made by Pat, seconded by Harold, to adjourn the meeting at 11:09 am. Motion approved.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.