



Minutes - January 3, 2023

Call to Order: Chair Brien called the General Services Committee meeting to order at 8:45am at the Rock County Courthouse in conference room N1.

Committee Members Present: Supervisors Brien, Cullen, Wilson, and Zoril.

Committee Members Absent: Supervisor Fox

Staff Members Present: Brent Sutherland, Facilities Director; Mike Parille and Dave Froeber, Facilities Superintendents; Maurine Braun, Facilities Administrative Assistant

Others Present: Brian Zobel, Director, Facilities Planning and Management at University of Wisconsin – Whitewater

Approve Agenda: Supervisor Wilson moved approval of the agenda as presented, second by Supervisor Cullen. ADOPTED.

Citizen Participation, Communications and Announcements: Brent discussed Supervisor Zorils' previous request to hold meetings in a hybrid fashion. Brent explained that after discussing with Chair Brien and Corporation Counsel, hybrid meetings should only be done on an emergency basis based on current ordinances in place. The committee discussed communicating this emergency use ordinance with other committees. Brent stated he will discuss with the County Board Chair Bostwick.

Communications from Staff or Partners: None.

Approval of Minutes:

December 20, 2022 Minutes: Supervisor Wilson moved approval of the December 20, 2022 minutes as presented, second by Supervisor Cullen. ADOPTED.

Approval of Transfers: None.

Review of Payments:

December Payments: The committee reviewed the December payments.

Review and Approval of Resolutions:

Awarding the Contract for the Youth Services Center Boiler Upgrade: WHEREAS, The Boilers at the Youth Services Center (YSC) are 28 years old, inefficient, and failing at a high cost to maintain; and WHEREAS, funds of \$250,000 were budgeted to replace Boilers, Pumps and Controls with more energy efficient equipment; and WHEREAS, specifications were drafted, and bids solicited with (5) five contractors submitting bids for construction; and WHEREAS, the lowest, most responsive, and responsible bidder was Sun Mechanical out of Janesville, WI. NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2023 does hereby approve and authorize awarding a contract in the amount of \$169,433 to Sun Mechanical of Janesville, WI for the YSC Boiler Upgrade Project. BE IT FURTHER RESOLVED, a contingency fund of \$17,000 will be established to cover any unforeseeable issues that arise.

Supervisor Zoril moved approval the above resolution to award the contract for the youth services center boiler upgrade, second by Supervisor Cullen.

Brent explained the current boilers are 28 years old and in need of replacement. This project has been previously budgeted for. The project went out for bid with Sun Mechanical coming in at the lowest and most responsible bidder. Brent explained that Sun Mechanical has done previous work for us and have proved to be confident in their work. The committee discussed the bidding and state contract processes.

ADOPTED.

Review, Discussion and Possible Action:

Information Technology/911 Communications Center Renovation Updates:

Schedule: Brent explained there are no change orders and no current changes to the schedule. He further explained the biggest hurdle right now is the delay in the transfer switch for power to the building.

Law Enforcement Services/ Jail Renovation:

Schedule: Brent discussed a delay in the fiber placement and also the demolition of the maintenance garage due to a fiber line running underneath the building.

2022 Capital Projects Review: Brent discussed and reviewed the report of 2022 capital projects he obtained from the purchasing department.

Next meeting date and time: January 17, 2022, 8:45a at the Rock County Courthouse, Conference Room N1

Adjournment: Supervisor Cullen moved to adjourn at 9:36 A.M., second by Supervisor Wilson.

ADOPTED.

Respectfully submitted,

Tammy Kettleson
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.