



ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

Highways & Parks

3715 Newville Road, Janesville, WI 53545

Phone: (608)757-5450 Fax: (608)757-5470

www.co.rock.wi.us

Public Works Committee Meeting – Parks & Highway

Tuesday, December 13, 2022 – 8:00 a.m.

Public Works Department – Committee Room

3715 Newville Road

Janesville, WI 53545

Call to Order: Chair Richard called the meeting of the Public Works Committee to order at 8:00 a.m.

Committee Members Present: Supervisors Richard, Mawhinney, Pennycook, Rashkin, and Woodman

Committee Members Absent: None

Staff Members:

Duane Jorgenson	Director of Public Works
Nick Elmer	Assistant Director of Public Works
John Traynor	Parks Manager
Amy Friend	Community Coordinator
Terri Carlson	Risk Manager
Amanda McElroy	Secretary II

Others Present:

Dean Paynter	Parks Advisory Board
Floyd Finney	Parks Advisory Board
Tom Presny	Parks Advisory Board
Carolyn Brandeen	League of Women Voters
Connie Winter	Rock County Board

Approval of Agenda: Supervisor Mawhinney moved approval of the agenda as presented, seconded by Supervisor Pennycook. ADOPTED.

Approval of Parks/Highway Minutes Dated November 8, 2022: Supervisor Woodman moved approval of the minutes of November 8, 2022, as presented, seconded by Supervisor Pennycook. ADOPTED.

Citizen Participation, Communications and Announcements: Supervisor Winter commended the Department of Public Works on their parade entry in the Janesville Jolly Jingle lighted parade.

Ms. Carlson added that she witnessed people at the Janesville Jolly Jingle singing "No More Mr. Ice Guy", which was the winning entry from the Name a Truck Contest at the Rock County Fair.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Supervisor Mawhinney asked if there could be a left turn signal or left turn lane at the intersection of CTH A/USH 14. Mr. Jorgenson explained that the Department of Transportation is scheduled to rehab USH 14 in the next two years.

Mr. Jorgenson attended the WCHA Professional Development and Leadership Conference in Wausau on December 5, 2022 and presented on the new WCHA Safety and Training Guide. Mr. Jorgenson shared that he was lobbied to be on the Executive Committee for WCHA but is considering the time commitment required and has not made a final decision.

Mr. Jorgenson shared a PowerPoint slideshow featuring pictures and a video of the Department of Public Works parade entry in the Janesville Jolly Jingle lighted parade. One plow truck, Randizzle, was decorated as Rudolph, while the other plow truck, No More Mr. Ice Guy, was decorated as a sleigh. Mr. Jorgenson thanked the staff for all of their effort to put this together and explained that a lot of the decorations used were from the Health Care Center, which kept costs low. Mr. Jorgenson suggested possibly entering other local lighted parades in the future, as well as driving through Rock Haven to show the residents our lighted plow trucks.

Parks Advisory Board Communications: Mr. Finney announced that Trail School will be held on May 17-20, 2023, at Wildcat Mountain. Registration will be coming out in January.

PARKS BUSINESS

A. Review, Discussion, and Possible Action

1. Discussion and Possible Action – Carver Roehl light bid: Supervisor Mawhinney moved the Carvel Roehl light bid, seconded by Supervisor Pennycook. Mr. Traynor handed out a packet containing three quotes from Jakes Electric (\$41,000.00), Foley Electric (\$68,625 for materials and labor or \$49,125 if the county supplied poles and fixtures), and Midwest Electric (\$114,572) for the Carver Roehl light project (see attachment). Mr. Traynor explained that our budget for this project was \$50,000 and recommended that the committee select Jakes Electric because they were within budget, there are no concerns with the quality of their work, and we have used their services in the past. ADOPTED.

- B. Parks Year End Report 2022: Mr. Traynor and Ms. Friend shared a PowerPoint slideshow highlighting events held throughout the year and thanking all of our dedicated volunteers. It was a very busy year for Rock County Parks and the best is yet to come!

Parks General

- Horse trails are closed for the season at Gibbs Lake, Happy Hollow, and Magnolia Bluff Parks. Horse trails are open year-round at the Ice Age Trail and Pelishek-Tiffany Nature Trail.
- The Sugar River Park is closed for the season to avoid unwanted dumping of trash.
- The gate to Upper Magnolia Bluff parking lot is closed for the season to avoid run-offs.

Parks- A Year in Review- Donations

- Five Memorial Benches were installed at Beckman Mill, Magnolia Bluff (2), Gibbs Lake, and Ice Age Trail. Waiting on price from vendors to install 2 more Memorial Benches at Carver Roehl and Ice Age Trail.
- Richard B. Eager Fund and Green Fund have over \$1,800 raised for park improvements
- Aldo Leopold Benches will be installed at Rock River Heritage Park after the trail system is put in
- Peace Trail Donations raised \$237,000 for the paving project

Parks- A Year in Review- Projects

- Gibbs Lake- fish cribs installed by The Gathering Place Fishing Club, brush removal on shoreline completed by Friends of Rock County Parks (FORCP), well installation completed by Rock County Multi Use Trail Group (MUTG)
- Carver Roehl- lighting project coming this Spring, invasive species removal by Midwest Prairies part of the County Conservation Aids Grant
- Magnolia Bluff- trying to get the shelter up, gate may be opened at times for this purpose, split rail fencing was replaced and installed by FORCP
- Lee Park- forestry head brushing and tree grant work completed, can see the shelter from the road
- Peace Trail- paving project is now complete, park usage has substantially increased
- Rock River Heritage Park- road work and paving, building and tree removal, general clean up, split rail fence installed by FORCP to keep people from driving on septic field, building improvements, and United Way Day of Caring volunteers painted and gutted buildings

Grant Work

- Snowmobile Trail Aids Grant- Awarded \$66,540 from S-5652 to cover 221.8 miles for 21-22 season. Awarded \$66,540 from S-5782 to cover 221.8 miles for 22-23 season. Also approved for an additional 4.4 miles (\$1,320) for 22-23 and have received \$33,270 in advance of the season.

- County Conservation Aids 50/50 Grant- Awarded \$4,540.31 from CC22-54WM, used for trail maintenance and woody vegetation at Lee Park and Mustard/Buckthorn control at Carver Roehl. Awarded \$5,000 from CC23-54WM for use on woody vegetation and Buckthorn control at Rock River Heritage Park, work started on 12/2/22
- Peace Trail Resurfacing 50/50 Funds Grant- Awarded \$45,000 from RTP-1019-20ND for Peace Trail rehabilitation and resurfacing (Walters Rd- S. Duggan Rd) and \$45,000 from RTP-1051-21ND for Peace Trail rehabilitation and resurfacing (Waste Water Plant South – S. River Rd). All work is complete and Grant Reimbursement Requests are in progress. The City of Janesville was also billed \$45,000.
- TAP Grant- Bike Trail Along CTH D- 80/20 funding split with the city and town of Beloit. Design starting in 2023 and would get the bike lane off of the highway.

Rock County Parks Events

- Hearts in the Parks- Carver Roehl, 1/31/22-2/14/22
- Leprechauns on the Loose- Beckman Mill, Carver Roehl, Gibbs Lake, Magnolia Bluff, Sweet Allyn, and Sportsman's Park, 3/4/22-3/18/22
- I-Spy Egg Hunt & Eggs-ercise- Beckman Mill, 4/4/22-4/17/22
- Earth Day Trash Pick-Up Challenge- All parks, 4/15/22-4/24/22
- Earth Day Guided Nature Walk- Beckman Mill, 4/22/22 (cancelled due to rain)
- Story Walk®- Carver Roehl, 5/5/22-5/19/22
- Story Walk®- Beckman Mill, 6/3/22-6/24/22
- Food Trucks- Sportsman's Park, select Thursdays 12-6pm, 10 % of food sales donated to Rock County Parks
- July Photo Challenge- all parks, 7/1/22-7/31/22
- Story Walk®- Gibbs Lake Park, 7/1/22-7/15/22
- Story Walk®- Beckman Mill Park, 7/17/22-8/7/22
- Rock County Park Booth – Rock County 4-H Fair, 7/26/22-7/31/22
- Story Walk®- Sportsman's Park, 8/16/22-9/12/22
- Rock County Family Fun Night- Department of Public Works, 8/18/22
- Fall Fun Challenge- All parks, 9/22/22-10/31/22
- Rock County Annual Benefits Fair- Parks Booth, 10/3/22
- Story Walk®- Carver Roehl, 10/13/22-10/31/22
- Pics in the New Park- Rock River Heritage Park, 11/11/22-11/25/22
- Story Walk®- Rock River Heritage Park, 11/11/22-11/25/22
- Wednesday Walks with Rock County Counsel on Aging- 2 walks led by Parks Crew Leader Jim Hessenauer on 5/11/22 at Gibbs Lake and on 9/14/22 at Magnolia Bluff for sunset photography. The third walk scheduled for 10/12/22 at Carver Roehl was rained out.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

Social Media

- Facebook- Created on 2/27/19 as a free tool to promote Rock County Parks. Had 1,365 followers and 1,195 likes in January 2022, compared to 2,569 followers and 2,142 likes in December 2022.
- Instagram- Created on 4/17/20 as another free tool to promote Rock County Parks. Had 996 followers in January 2022, compared to 1,059 followers in December 2022.

Thank You Friends Groups

- Friends of Rock County Parks (FORCP)- hosted a Candlelight Hike at Gibbs Lake on 1/22/22, raising \$235, and the Southwestern Bike Ride on 5/21/22, raising \$404.26. Also made 1,650 candles on 11/3/22 to be used for the Candlelight Hikes scheduled in 2023.
- Blackhawk Technical College Radiology Students Workday- took place at Beckman Mill on 4/29/22. Radiology students brought their own tools and supplies and spent the entire day doing clean-up and general weed/brush removal.
- Friends of Beckman Mill- celebrated opening day on 5/7/22 with guided tours and grinding demonstrations of the 1836 grist mill and hosted tours on Saturdays and Sundays from May to October. Held an ice cream social on 7/17/22. Heritage Sunday scheduled for 9/11/22 was rained out.
- Friends of Carver Roehl- held an Easter Egg Hunt on 4/10/22 and a field trip for students on 7/12/22. Hosted Fall Fest on 10/2/22, featuring music, horse drawn carriage rides, petting zoo, Story Walk®, Nature Hike, and Chainsaw Art.
- Rock Trail Coalition- the family friendly trail ride and Peace Trail 25K time trial scheduled for 9/11/22 was rained out. Also helped raise funds for the Peace Trail and performed maintenance.
- Rock County Multi Use Trail Group (MUTG)- raised over \$15,000 to install a well at the Gibbs Lake Equestrian parking lot. The ribbon cutting ceremony scheduled for 9/28/22 was rained out.
- Ice Age Trail Alliance- performed majority of brush cutting, tree removal, mowing, and trimming.

HIGHWAY BUSINESS

A. Review, Discussion, and Possible Action

1. Discussion and Possible Action – 2023 WISDOT Discretionary Traffic Maintenance Agreement (TMA): Supervisor Mawhinney moved the 2023 TMA, seconded by Supervisor Pennycook. Mr. Jorgenson explained that the TMA covered sign replacement on USH 14. ADOPTED.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

2. Discussion and Possible Action – Orfordville Lease, Todd Suer: Supervisor Woodman moved the Orfordville Lease, seconded by Supervisor Mawhinney. Mr. Jorgenson explained that we lease a building from Mr. Todd Suer to store salt. Mr. Jorgenson stated that due to delays with the building of the Orfordville salt shed, the county would need to keep this site available for one more year and that the cost of \$5,700 was already in the budget. ADOPTED.
3. Discussion – ATV/UTV Route Update: Mr. Jorgenson stated that the ATV/UTV Work Group met November 2, 2022 and decided to survey the towns to gain input about ATV/UTV Routes. Mr. Jorgenson explained that a survey was created on Survey Monkey and sent to the town clerks. Mr. Jorgenson presented a PowerPoint slideshow highlighting the results of the survey, including town support for/against ATV/UTV Routes, if State Statutes were sufficient or if local regulations were needed, preferred hours, speed limits, age restrictions, helmet requirements, and interest in adopting a county ordinance over having separate town ordinances. A copy of the results of the survey was handed out (see attachment).

Mr. Jorgenson stressed the need for consistency and uniformity across the county to avoid confusion with enforcement and users. Mr. Jorgenson stated that the Work Group will reconvene either next week or after the holidays and that he would be drafting a concept resolution within the next few weeks and hoped to wrap this up before Spring.

Discussion was had about where the registration fees go (DNR), OWI issues (ATV/UTV operators currently do not accumulate points against their driver's license for OWI arrests like motor vehicle operators do), and who covers the cost of signs and installation (ATV Clubs). It was suggested to invite the DNR to a future meeting to answer questions. Mr. Jorgenson noted that Rock County does not have any off-road trails, so the ATV/UTV routes would be mostly used by county residents.

B. Review of Payments

1. October 2022 Committee Review Report: Mr. Jorgenson answered questions from the committee.
2. November 2022 Committee Review Report: The committee had no questions.

Next Meeting Date and Time:

- A. Parks Meeting: Tuesday, January 10, 2023, at 8:00 a.m. at the Department of Public Works.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

- B. Highway Meeting: Tuesday, January 24, 2023, at 8:00 a.m. at the Department of Public Works.

Adjournment: Supervisor Woodman moved adjournment at 9:25 a.m., seconded by Supervisor Mawhinney. ADOPTED.

Respectfully Submitted,
Amanda McElroy, Secretary II



Q162057-2

Date 11/22/2022

Rock County Department of Public Works

Project: Carver-Roehl Park Lights

**Per your request, we are pleased to quote you the following:
Install 9 new LED street light poles per project specifications.**

Material	\$26,000.00
Labor	\$15,000.00
Total	\$41,000.00
Additional light poles	\$4,500.00 each

Material pricing as of

Pricing is good for 30 days.

Terms: Payment is due as work is completed.

We look forward to hearing from you.

Josh Danielson 608-314-4892

Customer Signature

RESIDENTIAL COMMERCIAL



INDUSTRIAL VOICE / DATA

2738 Bartells Dr.
Beloit, WI 53511

608-365-9390
FAX 608-365-2175

November 7, 2022

Job: Carver-Roehl Park – Lighting Project
4907 S. Carvers Rock Road
Clinton, WI 53525

****REVISED****

Attn: John Traynor

1. Our proposal includes all labor, material, permit and equipment per Carver Roehl Lighting Project specifications and photos supplied by John Traynor.

Site Visit 10/27/2022

Proposal Includes:

- 1) Furnish and install required conduit and direct-burial wire to supply power to (9) pole lights and (2) outdoor electrical panels.
 - a. All required trenching and directional boring is included in this proposal.
 - b. Foley Electric, Inc. will backfill all trenching. Owner is responsible for all restoration of grass.
- 2) Furnish and install (9) direct burial 15ft light poles with fluted, decorative bases.
 - a. Poles will be black in color.
 - b. Poles will be installed 3 feet into the ground with the top 12 inches encased in concrete.
- 3) Furnish and install (9) pole top fixtures.
- 4) Furnish and install (1) photocell for control of light fixtures.
 - a. Photocell will be mounted in a weatherproof box next to north-most subpanel.
- 5) Furnish and install (2) NEMA 3R electrical subpanels.
 - a. Panels will be fed out of existing panel with a 60A/2P breaker.
 - b. Panels will be mounted to plywood and fastened to a 6x6 post cemented in the ground.
 - c. Panels will be lockable to provide a secure installation.
 - d. Panels will be supplied with a 30A/2P main breaker.
 - e. No spare breakers are being supplied with electrical panels.

Total Estimate for Listed Scope of Work \$68,625.00

Option 2: Owner Supplied Poles and Fixtures

Total Estimate for Listed Scope of Work \$49,125.00

Notes:

- 1) *No cutting or patching of concrete or asphalt is included in this bid.*
- 2) *No provisions for dumpsters or portable restrooms are included in this proposal.*
- 3) *All pricing for this proposal is based on Foley Electric, Inc performing the required work on M-F between the hours of 7:00am and 3:30pm.*
- 4) *Any other work required, not described in the above proposal, may require additional compensation.*

Thank you,

Shane Myhres

Shane Myhres

Estimator – Project Manager

608-365-9390 OFFICE

608-290-0139 MOBILE

608-365-2175 FAX



PO BOX 268 Johnson Creek, WI 53038

Estimate

Date:	Project #
10/11/2022	11318

Phone #: 920-699-5158
E-mail: Jbaake@mwelectric.net

Customer		Job Name	
Rock County Parks		Carver Roehl Park - Lighting	
John Traynor			
john.traynor@co.rock.wi.us			
Description		Total	
9 - Pole Lights (PT-A75LED-5P-4L40T3-MDL06-A/DB)			
9 - 15' Poles (RSP-12-4-11-EMB-T3-DB)			
9 - Concrete Bases for Pole Lights			
2300' - Directional Underground Boring to Poles and Sub-panels			
1 - Photocell for Lighting Control			
2 - 100AMP MLO 12 Circuit N3R Single Phase 120/240V Load Centers			
2 - Pedestals Made of 4x4s and 1x6s for Load Centers			
2 - 2P30AMP Breakers for 100AMP MLO Load Centers			
2 - 2P60AMP Breakers for Feeds to Load Centers			
Base Bid:		\$114,572.00	
Notes:			
1.) Work to take place Monday - Friday 7AM - 5PM			
2.) All wiring figured THHN in PVC conduit			
3.) This estimate includes rough backfilling of the trench with existing soil only, landscaping and reseeding of the area is to be done by others and NOT included in this estimate.			
4.) Wiring to furthest sub-panel (aprox. 500' from service) figured using Aluminum #2/0 Conductors...if copper is wanted additional charges would apply			
5.) Price to add additional pole lights 200' from newly installed pole light ADD: \$8352.00 EACH			
Due to volatility in the market, quotes are good for 48 hours.			
After which pricing is subject to change and requote.			

We thank you for giving us the opportunity to serve you, if you should have any questions do not hesitate to contact us.

Customer Signature: _____

ATV/UTV Survey Results

1.) Does your town support ATV/UTV Routes?

- Yes: 7
- No: 7
- SKIPPED: 0

2.) If ATV/UTV Routes were implemented, are the State Statutes sufficient or do you think additional local regulations are necessary?

- State Statutes are sufficient: 5
- Additional local regulations are necessary: 7
 - Each township should have control over county road if ATVs/UTVs are allowed in its township
 - ATV/UTV meet vehicle safety standards and other standards. Require a drivers license to operate
 - Speed limits, protection for Amish and farmers with machinery on our roads
 - Hours, routes, speed...
- SKIPPED: 2

3.) What are the preferred hours of operation?

- 24/7 (current state statute): 2
- Dawn to dusk: 6
- 4am-10pm: 0
- 5am-10pm: 1
- 5:30am-10pm: 0
- Other (please specify): 4
 - We DO NOT want ATV's on the roads in our township
 - 7:00am-10:00pm
 - None
 - 8am-8pm
- SKIPPED: 1

4.) Should there be specific speed limit restrictions for ATV/UTV Routes?

- Yes: 11
- No: 2
- SKIPPED: 1

5.) Should there be age restrictions for operators?

- Yes: 13
- No: 0
- SKIPPED: 1

6.) What should the minimum age for operators of ATV/UTV Routes be?

- Whatever DNR restrictions are
- 16
- If operating on a public road 16 or a certificate from course that states the person completed a safety course
- 16 have driver license
- 16
- 18
- 18
- 16
- 16 with drivers license
- 14
- 18
- 16
- 16 valid drivers license
- SKIPPED: 1

7.) Should there be additional helmet requirements for operators/passengers beyond the WI DNR requirements (a DOT-approved ATV or motorcycle helmet is required for all ATV/UTV operators and passengers under the age of 18)?

- WI DNR helmet requirements are sufficient: 12
- Additional helmet requirements are needed, such as: 1
 - all
- SKIPPED: 1

8.) For consistency purposes, if Rock County adopted an ordinance, would your town consider adopting the Rock County ordinance in place of your own separate town ordinance?

- Yes: 9
- No: 3
- SKIPPED: 2