



**Planning and Development
Committee**

**Minutes – January 12, 2022
In Person and Via Zoom**

Call to Order: The meeting of Rock County Planning & Development Committee was called to order at 8:02 am on Thursday, January 12, 2022. Chair Sweeney presided and requested a roll call. Supervisor present in person: Sutterlin. Supervisors present via Zoom: Sweeney and Winter. Supervisors Excused: Podzilni and Stevens. QUORUM present.

Rock County Staff Present: Andrew Baker (Director), Michelle Schultz (Real Property Lister), Chris Peel (911 Center), and Fredd Carr (911 Center). Staff present via Zoom: Christine Munz-Pritchard (Senior Planner), Steve Godding (Planner III), Jennifer Borlick (GIS Manager)

Adopt Agenda: Agenda moved by Supervisor Winter, Seconded by Supervisor Sweeney. ADOPTED

Approval of Minutes:

Meeting held December 15, 2022: Moved by Supervisor Winter, Seconded by Supervisor Sutterlin. ADOPTED

Citizen Participation, Communications and Announcements: None

Code Enforcement:

Review and Possible Action: Removal of Joint Driveway Requirement for Lots 20 & 21, Zermatt Hills First Addition (2004)

Director Baker went over the map and plat that was originally done in 2005. At the time, a joint driveway was required between lots 20 and 21 due to site distance up the hill to the west. The owner/developer is requesting the removal of the requirement to allow development options on the lots. A vision survey was completed, and it was determined that individual driveways would meet the current safety standards that are in place via county policy and ordinances.

Motion to remove note and authorize Staff to sign any necessary documentation moved by Supervisor Sutterlin, Seconded by Supervisor Winter. CARRIED.

Community Development: None

Economic Development: There have been suggestions for possible updates to the APRA Small Business Grant program, which may come to the Committee as soon as February.

Corporate Planning:

Accepting NG9-1-1 GIS Grant, Approving Purchase of Datamark Software and Services and Amending the 2023 Budget

Chris Pell (911 Center) is requesting a grant to improve the GIS program. This will scrub the GIS data software. Timeframe is expected to take less than a year, target date set for mid-2024. Pricing is \$32,500 with the county to match 5%.

Motion to approve the grant moved by Supervisor Winter, Seconded by Supervisor Sutterlin. CARRIED.

Finance:

Review of Payments: Grant and Small Business payments

Directors Report:

Semi Annual Report – Attendance at Conventions/Conferences (Planning and Real Property): Reviewed

Committee Reports: None

Adjournment: Adjournment at 8:14 am

Moved by Supervisor Winter, Seconded by Supervisor Sutterlin. APPROVED

Respectfully Submitted,

Ilana Eisenberg, Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.