



Minutes - February 15, 2023

Call to Order: The meeting of the ADRC Aging Unit Nutrition Advisory Board was called to order at 9:10 a.m. by Chuck Wilson; the meeting was held in-person, with the option of attending via Teams, in Board Room (J1041), at the DWRC, 1717 Center Ave., Janesville, Wisconsin.

Roll Call:

Present: Pam Bostwick, Pat Burhans, Karen Ferguson, Sherril Gilbertson, Debbie Kraus, Sue McGinniss, Janice Turner, and Chuck Wilson

Absent: Tricia Clasen

Staff: Cori Marsh, Shannon Colson, Linda Hardie, and Tatiana March

Introduction of Visitors: Amy Karas, from Nutrition and Health Associates; David Daniels, from Best Events Catering.

Approve Agenda: A motion was made by Sherril Gilbertson, seconded by Pat Burhans to approve the agenda. Motion carried.

Approval of Minutes:

January 18, 2023 ADRC-Aging Unit Nutrition Advisory Committee Minutes: A motion was made by Pat Burhans, seconded by Janice Turner to approve the minutes. Motion carried.

Citizen Participation, Communications and Announcements: The Beloit Meal on Wheels is having a ribbon cutting and open house at the new location, 1534 Shore Drive, Beloit, March 2 from 4pm-6pm.

Staff Report:

Staffing: The new dining site manager subs are still training at various dining sites.

Volunteers: A volunteer driver resigned for health reasons. Linda was recently contacted by someone who was interested in driving and is available to take over that day.

Happenings: There was another donation made by a home delivered meal recipient in the amount of \$1,000.

Linda was contacted by the Vice President of Philanthropy for the Delta Zeta Sorority at UW-Whitewater. They were looking for opportunities to volunteer. Due to the sorority's request for a group project, Linda suggested making spring cards for the home delivered meal recipients and they were excited about the idea.

Rena DeWar has new employment and will be unable to attend meetings. She has resigned from the

committee effective immediately. This takes the committee down to nine members.

Old Business:

Officer Elections: Sue McGinniss nominated Sherril Gilbertson to be Chair of the committee. A motion was made by Janice and seconded by Sue to accept Sherril as Chair of the committee. Motion carried.

Sherril Gilbertson raised to nominate Sue McGinniss as Vice Chair of the committee. A motion was made by Pat and seconded by Sherril to accept Sue as Vice Chair of the committee. Motion carried.

In-Person Dining Update: January numbers are not all in at this time.

Increase of Suggested Contribution: The new suggested contribution of \$5 per meal was effective February 1. The website, menus, and all signage have been updated to reflect this change, along with a notice being sent to all home delivered meal clients. Committee members had questions about the collection of contributions. The committee also requested a report of monthly deposits and costs. Cori Marsh agreed to provide that information to the committee.

New Business:

2022 Statistics : See attached

Senior Farmers' Market Nutrition Program: The state has given updated information about the vouchers. There are 11 new counties participating in the program in Wisconsin. This year, issuance will be per individual, rather than per household; so more than one person per household may receive the vouchers. The voucher booklets will also increase from \$25 to \$35 (7 vouchers worth \$5 each). Increased funding has been provided.

Future Meetings: Last month, The ADRC Advisory Committee decided to meet every other month. Linda wanted to know if the Nutrition Advisory Committee would like to continue to meet monthly or or to meet every other month. Bylaws require meeting at least quarterly.

A motion to meet every other month was made by Karen Ferguson and seconded by Janice Turner for the ADRC-Aging Unit Nutrition Advisory Committee to meet every other month in odd numbered months. 2 vote yes, 0 votes no; further discussion was needed.

Motion stands, 5 vote yes, 1 vote no, 1 vote present. Motion carried.

Reports:

Best Events: Nothing to report

Nutrition & Health Associates: Spring/summer menus are complete. There will be a Stepping up Your Nutrition class on March 15 at The Gathering Place in Milton. Amy gave committee members an overview of assembling a menu to comply with the Older Americans Act guidelines.

Dining Center Visits: Sherril went to Grinnell Hall on February 1 and told the committee about her welcoming experience at the dining center.

Home Delivered Meal Ride-Alongs: None

Adjournment: A motion was made by Karen Ferguson, seconded by Pat Burhans, to adjourn the meeting. Motion passed. The meeting adjourned at 9:57 a.m.

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

2022

In total, **nearly 102,000** meals were served to eligible seniors in Rock County (101,929).

Of these,

- **Over 43,000** (43,246) meals were served by Beloit Meals on Wheels;
- **Nearly 59,000** (58,683) were served by the Nutrition Program (this includes 897 meals provided by Green Co. and 494 undeliverable meals – see below)
- **Nearly 11,000** curbside pickup meals January-August (10,768)
- **Over 43,500** home delivered meals (43,526)
- **Nearly 4,400** congregate meals September-December (4,389)

In person dining only

- **Nearly 4,000** Riverview Heights (Janesville) served 3,883 meals
- **Nearly 4,000** Grinnell Hall (Beloit) served 3,846 meals

In person dining plus home delivered

- **Over 3,000** Clinton Senior Center (Clinton) served 3,241 meals
- **Nearly 4,000** Creekside Place (Evansville) served 3,646 meals
- **Over 13,500** The Gathering Place (Milton) served 13,515 meals

Home delivered only

- **Over 29,000** Home delivered meals distributed directly from the caterer in Janesville and surrounding area: 29,161
- **897** meals were served by Green Co. ADRC to home delivered meal recipients living in Rock Co. near Brodhead.
- **494** undeliverable meals retained by home delivered meal drivers (OAA reimbursement of \$617.50, which would have been 0, had the meals been thrown away.)

1058 total clients served.

- 260 by Beloit MOW
- 798 by the Nutrition Program